

“The Crossroads to the Future”

Town Council Meeting Minutes

September 8, 2015

7:00 P.M.

Present at Meeting: Mr. Bass, Mrs. Smith, Mr. Mellecker, Mr. Branham, Mr. Williams, Mrs. Knagge, Mr. Fontes, Mrs. Shaw, Mr. Williams, Laura from NCEDB, and two (2) members of the Media.

Absent: Mayor Rau

- I. **Call to Order** – Mr. Bass at 7:00PM.
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** – Mr. Bass -- None
- V. **Minutes**
 - Motion to Approve the Minutes by Mr. Fontes and 2nd by Mrs. Smith.
 - Motion Carried.
- VI. **Treasurer’s Report**
 - Motion to Approve the Treasurer’s Report by Mr. Fontes and 2nd by Mrs. Shaw.
 - Motion Carried.

VII. Presentation

- Families In Transition -- Mrs. Angie McClellan – Program Director
 - Program helps Homeless & Needy Children all over Nassau County.
 - There are at least 40 in the program that live within the Town Limits of Callahan.
 - Run under The Nassau County School Board's 501-3C
 - Asked Town to consider donating \$500.
 - Mr. Fontes stated that since we are entering Budget Season for the Clerk to add it to the first meeting in October. Council Agreed.

- Episcopal Children's Services
 - Clerk relayed the message from Mayor Rau has recommended \$500, so they can get the maximum benefit of the State match.
 - Council Consensus was to add it to the first Meeting in October.

VIII. New Business

- 1st Public Budget Hearing
 - Mr. Bass Closed Regular Meeting & Opened Public Hearing at: 7:18 PM.
 - No Public Comment.
 - Mr. Williams recommended the Roll Back rate of 3.2152.

 - Mr. Bass Closed Public Hearing & Re-Opened the Regular Meeting 7:22 PM.

 - Resolution 2015-R18 – Proposed Millage Rate
 - Read by Title by Mr. Branham
 - Motion to set the Proposed Millage Rate at 3.2152 by Mr. Fontes and 2nd by Mrs. Smith.
 - Motion Carried.

 - Mr. Bass Closed Regular Meeting & Opened Public Hearing at: 7:26 PM.
 - No Public Comment.
 - Mr. Williams provided an explanation of the Proposed Budget.

 - Mr. Bass Closed Public Hearing & Re-Opened the Regular Meeting 7:28 PM.

 - Resolution 2014-R17 – Proposed Budget
 - Read by Title by Mr. Branham
 - Motion to accept the proposed Budget by Mr. Mellecker and 2nd by Mrs. Shaw.
 - Motion Carried.

IX. Recurring Business

- Water & Sewer Adjustments
 1. Walgreens – Line Break causing an 80,000 gallon leak back in May.
 - Motion to adjust Walgreen’s bill by \$318.92 by Mr. Fontes and 2nd by Mrs. Smith.

X. Review & Approval of Town Expenditures

- General Fund **\$24,679.86**
 - Motion to Pay the General Fund by Mr. Fontes and 2nd by Mr. Mellecker.
Motion Carried.
- Water & Sewer Fund **\$9,544.73**
 - Motion to Pay Water & Sewer Fund by Mr. Mellecker and 2nd by Mr. Fontes.
Motion Carried.
- Water & Sewer Disbursements **None**

XI. Around the Council Table

- **Mayor** -- Absent
- **Mrs. Smith – Parks** – Nothing
- **Mr. Fontes – Water & Sewer**
 - Meeting with NCEDB tomorrow. Fish are nibbling & hopefully we will know something by the end of the year.
- **Mrs. Kirk – Treasurer** – Nothing
- **Mrs. Shaw – Streets**
 - Citizens have called to complain about the 3 way stop sign by the High School being a mess & not being followed.
 - Recommended contacting for more coverage by the Sheriff’s office.
 - Mrs. Knagge stated that the sign that was supposed to be placed stating Warrior Drive be one way has not been put up yet.
 - Mr. Fontes stated that possibly the Resource Officer could up his presence out there a couple times a week.
 - Mr. Bass stated that the teenagers fly down Brown Street, as well, and we just need more Sheriff’s presence on this side of the County.
- **Mr. Mellecker – Zoning** – Nothing

➤ **Mr. Branham – Attorney** -- Nothing

➤ **Mrs. Knagge – Clerk**

- Reminded the Council of the VyStar Ribbon Cutting Ceremony at West Nassau High School on Friday, September 25, 2015 at 10:30 AM.
- Also encouraged the Council Members to considering taking part in the Leadership Nassau program to help them learn more about our County to better serve the people.

➤ **Mr. Williams – Town Manager**

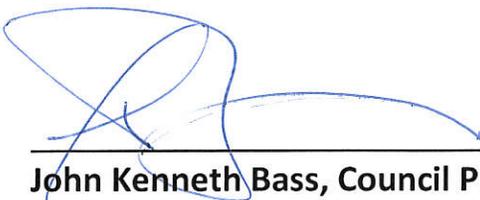
- Needs the Council to appoint someone to be on the Executive Policy Group to represent the Town at the Emergency Management Center during a disaster. This person would be at the EOC Building in Yulee for the duration of a disaster. They would also need authorization to release Town funds as needed.
- Also need a representative to attend any Task Force Meeting.
- Mrs. Smith asked that Mr. Estep come and explain what is needed to the entire Council.
- Council Consensus was to then have a Resolution to authorize the Representative to appoint funds during the Disaster.

➤ **Mr. Bass – Council President & Fire**

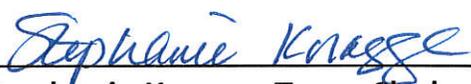
- Concerned about the Traffic going into Sonshine during the afternoons. Afraid someone is going to be seriously injured.
 - Mr. Fontes stated that one of the big problems is that Sonshine has made it one line instead of 2 through their parking lot.
 - Mrs. Knagge recommended possibly having the line use Mayor Graham Road. Mr. Fontes stated that wasn't a good idea and would cause more issues.
 - Mr. Bass stated that they need a crossing guard or an officer there during all pick up times.
 - Mrs. Shaw said we need a flashing light sign for the School zone.
 - Mrs. Shaw is going to meet with the school and report back at the next meeting.

XII. **Adjourn**

- Motion to adjourn by Mr. Fontes and 2nd by Mr. Mellecker. Motion Carried.
- Time: **8:00 PM**



John Kenneth Bass, Council President



Stephanie Knagge, Town Clerk