"The Crossroads to the Future"

Town Council Meeting Minutes

October 5, 2015
7:00 P.M.

Present at Meeting: Mayor Rau, Mr. Bass, Mrs. Smith, Mrs. Shaw, Mr. Mellecker, Mr. Branham, Mrs. Knagge, Mr. Fontes, Mr. Williams, one (1) member of the Media.
Absent: Mrs. Kirk

I. ***Call to Order*** – Mr. Bass at 7:02 PM.

II. ***Pledge of Allegiance to Flag & Invocation*** – Mr. Bass

III. ***Visitors Welcomed & Reminded Meeting Minutes are Being Recorded*** – Mr. Bass

IV. ***Persons Wishing to Address Council – 3 Minute Limit*** – None

V. ***Minutes***

- Motion to Approve the Minutes by Mr. Fontes and 2nd by Mr. Mellecker.
  - Motion Carried.

VI. ***Treasurer's Report***

- Motion to Approve the Treasurer's Report by Mrs. Shaw and 2nd by Mrs. Smith.
  - Motion Carried.

VII. *Presentation*

- FDEP Grant Check Presentation -- Benjamin Faure, Park Manager of Fort Clinch State Park
  - Presented Mayor Rau, Park Commissioner Smith, & the Town a grant check for $100,000 for Phase 3 & 4 of Ewing Park

- Mayoral Proclamation – Domestic Violence Awareness – Micah's Place
  - Mayor Rau read a Proclamation Declaring October Domestic Violence Awareness Month & presented to Micah's Place CEO Heather Jones

- Girl Scouts – Saundra Phipps
  - Girl Scout Alyssa Osbourne of Heller Road updated the Council on the projects she & her troop are working on to help fill the local food banks with Peanut Butter & Jelly
  - The Troop asked the Council to consider sponsoring them with $500 which would help with Thanksgiving Baskets for the local Fire Stations and to make Hygiene bags for female soldiers overseas and in the VA Hospitals.
  - Council Consensus was to add a Resolution for $500 to the next Agenda.

VIII. *Old Business*

- Volunteer Fire Department Appointment
  - Motion to make Bill Watts Administrator of Paperwork with a monthly stipend of $250 by Mr. Fontes and 2nd by Mrs. Shaw.
  - Discussion:
    - Mr. Bass stated after lots of discussion and a meeting with the Mayor, Chief O'Steen, Mr. Williams, and Mr. Watts it is recommended to appoint Mr. Watts as Administrator that reports directly to Chief O'Steen.
    - Mr. Fontes asked if all concern's the Council presented at the last meeting were addressed and Mr. Bass stated that they were.
    - Mayor Rau stated that there will be monthly status meetings with himself, Chief O'Steen, Mr. Bass, Mr. Williams, and Mr. Watts.
  - Motion Carried.

IX. *New Business*

- Resolution 2015-R21 – Families In Transition -- $500
  - Read by Title by Mr. Branham.
  - Motion to approve Resolution 2015-R21 for $500 by Mr. Mellecker and 2nd by Mrs. Smith.
  - Motion Carried.

- Resolution 2015-R22 – Episcopal Children's' Services -- $500
  - Read by Title by Mr. Branham.
  - Motion to approve Resolution 2015-R22 for $500 by Mr. Fontes and 2nd by Mrs. Shaw.
  - Motion Carried.

- Resolution 2015-R23 – Micah's Place
  - Read by Title by Mr. Branham.
  - Mrs. Heather Jones, CEO was present to speak for Micah's Place.
  - Motion to approve Resolution 2015-R23 for $500 by Mrs. Shaw and 2nd by Mrs. Smith.
  - Motion Carried.

- Resolution 2015-R24 – American Cancer Society – Relay 4 Life
  - Postponed until next meeting until a Representative could be present.

- Resolution 2015-R25 – Callahan Middle School Band
  - Read by Title by Mr. Branham.
  - Mrs. Kathleen Schiebe was present to speak for the Band.
  - Motion to approve Resolution 2015-R21 for $300 by Mrs. Smith and 2nd by Mr. Mellecker.
  - Motion Carried.

- ~~Resolution 2015-R26~~ – Booth Street Traffic Concerns
  - Mr. Williams stated several residents are concerned with the speeding.
  - Mrs. Smith stated there needed to be more speed limit signs.
  - Mr. Fontes stated we just need more enforcement.
  - Mrs. Smith stated she would speak with Sheriff Leaper about posting an officer more often.

- Resolution 2015-R26 – Authorize EOC Executive Board Member
  - Read by Title by Mr. Branham.
  - Mr. Williams stated that due to FEMA changing its rules we cover anyone who comes to assist on the Town's nickel.
  - Mr. Bass stated that Mr. Estep has offered to do a joint meeting with Callahan & Hilliard to better explain the EOC & new guidelines.
  - Mayor Rau stated we need better guidelines before making anyone an authorized Board Member.
  - Mr. Williams is to talk with Mr. Estep to set up a training meeting.
  - Motion Tabled.

- Attorney Contract Amendment
  - Motion to approve the updated Contract by Mr. Fontes and 2nd by Mrs. Shaw.
  - Discussion:
    - Mr. Branham stated that this is virtually the same contract with a rate that has been unchanged in 5-7 years. He stated that since staff is handling things better which has made the meetings shorter. Therefore, he asks that there be a $225 minimum fee per meeting unless it is over 2 hours than it would revert to the hourly rate of $165 per hour.
  - Motion Carried.

X. *Recurring Business*

- Water & Sewer Adjustments – None

XI. *Review & Approval of Town Expenditures*

- General Fund **$4,328**
  - Motion to Pay the General Fund by Mr. Mellecker and 2nd by Mr. Fontes. Motion Carried.

- Water & Sewer Fund **$2,251.02**
  - Motion to Pay Water & Sewer Fund by Mrs. Shaw and 2nd by Mrs. Smith. Motion Carried.

- Water & Sewer Disbursements **$1,247.90**
  - Motion to Pay Water & Sewer Disbursements by Mr. Fontes and 2nd by Mrs. Smith. Motion Carried.

XII. *Around the Council Table*

- **Mayor** – Nothing

- **Mrs. Smith – Parks** – Nothing

- **Mr. Fontes – Water & Sewer**
  - CDBG Grant was denied, but will be up for reconsideration in the next cycle.

- **Mrs. Kirk – Treasurer** – Absent

- **Mrs. Shaw – Streets** -- Nothing

- **Mr. Mellecker – Zoning** – Nothing

- **Mr. Branham – Attorney** – Nothing

- **Mrs. Knagge – Clerk**
  - Out of Town for Clerk's Conference October 10-15
  - Received letter requesting the Town to sponsor the Art show the Historical Society is hosting.
    - Council Consensus - due to cutbacks can't sponsor an additional event.

- **Mr. Williams – Town Manager** -- Nothing

- **Mr. Bass – Council President & Fire**
  - Getting ready for the Volunteer Booth at the Fair if anyone wants to help.

XIII. *Adjourn*

- Motion to adjourn by Mr. Fontes and 2nd by Mr. Mellecker.
- Motion Carried.
- Time: **8:01 PM**

John Kenneth Bass, Council President

Stephanie Knagge

Stephanie Knagge, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.