"The Crossroads to the Future"

# Town Council Meeting Minutes

**October 17, 2016**
**7:00 P.M.**

**Present at Meeting:** Mr. Bass, Mrs. Smith, Mr. Mellecker, Mrs. Shaw, Mrs. Kirk, Mr. Fontes, Mr. Branham, Mr. Williams, Mrs. Knagge, two (2) members of the Department of Forestry, and two (2) members of the Community.
**Absent:** Mayor Rau

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I. ***Call to Order*** – Mr. Bass at 7:01 PM

II. ***Pledge of Allegiance to Flag & Invocation*** – Mr. Bass

III. ***Visitors Welcomed & Reminded Meeting Minutes are Being Recorded*** – Mr. Bass

IV. ***Persons Wishing to Address Council – 3 Minute Limit*** – None

V. ***Minutes***

- Motion to Approve the Minutes by Mr. Fontes and 2nd by Mrs. Shaw.
  - Discussion: None
  - Motion Carried.

VI. ***Presentations***

- Mayoral Proclamation
  - Florida State Forests 80th Anniversary – Senior Forrester Dave Holley & Forrester Annalisa Winter

- Read by Mr. Bass in absence of the Mayor.
- Recognized the 80th Anniversary of the Florida State Forests and the benefits it provides our citizens and the wildlife.

## VII. ***Business***

- Resolution 2016-R23 – Girl Scouts Troop 689 Gateway Council
  - Read by Title by Mr. Branham
  - Motion to approve donation of $500 to Girl Scouts Troop 689 Gateway Council by Mrs. Smith and 2nd by Mr. Mellecker.
  - Discussion: None
  - Motion Carried.

- Resolution 2016-R24 – Vocational Scholarship Foundation, Inc.
  - Read by Title by Mr. Branham
  - Motion to approve a donation of $500 to the Vocational Scholarship Foundation, Inc. by Mrs. Shaw and 2nd by Mrs. Smith.
  - Discussion: None
  - Motion Carried.

- Final Public Hearing
  - Ordinance 2016-O4 – Annexation Section 49
    - Read by Title – Mr. Branham
    - Closed Regular Meeting 7:10 PM and Opened Public Hearing 7:11PM
      - No Public Comment
      - Mr. Branham recommended the Public Hearing to be continued until the next meeting due to issues with the survey.
    - Closed Public Hearing 7:13 PM and Opened Regular Meeting 7:13 PM
    - Motion to continue the Public Hearing until next meeting by Mr. Fontes, and 2nd by Mr. Mellecker.
      - Discussion: None
      - Motion Carried.

  - Ordinance 2016-O5 – Annexation Sections 51 & 20
    - Read by Title – Mr. Branham
    - Closed Regular Meeting 7:15 PM and Opened Public Hearing 7:15 PM
      - No Public Comment
    - Closed Public Hearing 7:16 PM and Opened Regular Meeting 7:16 PM
    - Motion to continue the Public Hearing until next meeting by Mr. Fontes, and 2nd by Mr. Mellecker.
      - Discussion: None
      - Motion Carried

- Final Public Hearing
  - Ordinance 2016-O6 – Zoning Re-Classification – Canceled
    - Remove from Agenda.

- Impact Fees – Mr. Mellecker
  - Lengthy Discussion
  - Council Consensus for Mr. Williams to come up with appropriate meters & tap fees where the Town won't be losing money, and bring back before the Council in an Ordinance.

- Land Acquisition – Mr. Fontes
  - Everything held back due to Hurricane Matthew.
  - Mr. Williams will continue his research in the coming weeks.

- Matthew Debriefing
  - Discussed ways to improve: more sandbags for residents, better communication with each other & the EOC, representation at EOC for our Town.
  - Mr. Bass stated he attended the EOC Meeting and our Town fared well, and Mr. Williams handled everything great.

## VIII. ***Review & Approval of Town Expenditures***

- General Fund **$20,505.31**
  - Motion to Pay the General Fund by Mr. Fontes and 2nd by Mr. Mellecker.
    - Discussion: None
    - Motion Carried.
- Water & Sewer Fund **$10,181.13**
  - Motion to Pay Water & Sewer Fund by Mrs. Shaw and 2nd by Mrs. Smith.
    - Discussion: None
    - Motion Carried.

- Water & Sewer Disbursements -- None

- Water & Sewer Adjustments – None

## IX. ***Around the Council Table***

➢ **Mayor – Absent**

➢ **Mrs. Smith – Parks**
- Park improvements are coming along nicely. Still have some more stumps to grind, need some more fill sand in the back, and have to still order the new equipment.

➢ **Mr. Fontes – Water & Sewer**
- Stated Mr. Williams did a Phenomenal Job with Matthew, and the entire Town should be thankful for never losing water pressure or water.
- Asked for Election of President & Positions be added to the Agenda.

➢ **Mrs. Kirk – Treasurer** – Nothing

- **Mrs. Shaw – Streets** – Nothing

- **Mr. Mellecker – Zoning** – Nothing

- **Mr. Branham – Attorney** – Nothing

- **Mrs. Knagge – Clerk**
  - Asked the Council to decide on a date for the Town Christmas Party. Council Consensus was December 9th at 7:00 PM.
  - Mr. Fontes stated he thinks we should change it up and possibly have the event Catered or at another location. Other members of the Council will look into pricing Caterers and report back at next meeting.

- **Mr. Williams – Town Manager** – Nothing

- **Mr. Bass – Council President & Fire**
  - Stated the Volunteers have their booth at the Fair and it is going great. Mrs. Knagge has been out to help and encouraged other members of the Council to consider coming out and helping.
  - Need to look at the Contract with the County for the Fire Department.

## X. *Adjourn*

- Motion to adjourn by Mr. Fontes and 2nd by Mr. Mellecker.
- Motion Carried.

- Time: **8:15 PM**

**John Kenneth Bass, Council President**

Stephanie Knagge

**Stephanie Knagge, Town Clerk**

*If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*