Town of Callahan

'A Florida Municipality'

Town Council Meeting Minutes

April 20, 2015
7:00 P.M.

Present at Meeting: Mayor Rau, Mr. Fontes, Mr. Bass, Mrs. Smith, Mr. Mellecker, Mr. Branham, Mr. Williams, Mrs. Knagge, Mrs. Shaw, Ms. Laura Dunn (NCEDB Director), Jana Sheffield (GNCCC Executive Director), Alan Cain (GNCCC President), Mrs. Michelle Mellecker, and two (2) members of the Media.
Absent: None

Meeting Called to Order – Mr. Bass at 7:03 PM

Pledge of Allegiance to Flag/Invocation – Pledge and Invocation by Mr. Bass

Visitors Welcomed and Reminded Minutes are Being Recorded -- Mr. Bass

Persons Wishing to Address Council on Items Not on the Agenda – None

Minutes

- Motion to Approve the Minutes by Mr. Mellecker and 2nd by Mrs. Shaw.
  - Motion Carried.

New Business

- Presentation -- GNCCC 15th Annual Teachers' Appreciation Breakfast
  - President Alan Cain thanked the Town for supporting GNCCC & most importantly the Teachers who are the Town & who have the ability to make the Town even better.
  - Jana Sheffield, Executive Director, thanked the Town and stated that the Teachers of Nassau County are among the tops in the State and supporting them is a must.
  - Mayor Rau presented a check to the Chamber for the Annual Teacher Appreciation Breakfast.

- Consideration of Purchase – 2013 Chevrolet Silverado 3500hd Utility
  - Mr. Fontes stated the Town was in need of a new truck and Mr. Williams had negotiated a price of $25,199. Mr. Fontes stated he felt this was a great deal.
  - Motion to purchase 2013 Chevrolet Silverado 3500hd Utility truck in the amount of $25, 199 with ½ coming from Water & Sewer and ½ from General Fund by Mr. Fontes and 2nd by Mrs. Smith.
  - Motion Carried.

- Consideration of Facilities Maintenance Contracts
  - Mr. Mellecker recused himself from the vote due to conflict of interest.
  - Clerk read Bids:
    1. B & L Cleaning
       a. $250.00 Bi-Weekly
       b. Ewing Park $50 per clean

    2. Cl's Cleaning Service -- $325.00 a month
       a. $35 for spot cleaning for special event
  - Discussion:
    - Mr. Fontes brought up the possibility of hiring a fourth employee for:
      - Park Maintenance
      - Cleaning of Office & Fire Station
      - Weeds around Town
      - Yardwork
      - Ditches
      - Back up for Office Staff
    - Mr. Bass stated that the Methodist Men are planning to clean up the park
    - Mr. Fontes stated that clean up days are good, but we need consistent everyday help. Twenty-Six miles of roads need daily tending.
    - Smith asked if Mr. Fontes thought we needed someone part-time or full-time and he stated personally he thinks full-time is needed.
    - Mr. Bass stated that he thinks Part-Time to start would be best.
    - Mayor asked if Mr. Mellecker being a Supervisor of the position is it a conflict of interest to consider hiring his wife. Mr. Branham stated that legally it is not. Mr. Mellecker would just not be allowed to vote on anything regarding the position.
    - Mr. Fontes asked if the fact that Mrs. Mellecker is his wife's sister in law meant he needed to recuse himself from the vote. Mr. Branham stated according to the law there is no conflict of interest there.
    - Motion to use Chelle's Cleaning Service until the end of the Fiscal year on September 30th by Mrs. Smith and 2nd by Mrs. Shaw.
    - Motion Carried.

Recurring Business; Water & Sewer Adjustments – None

Review & Approval of Town Expenditures

- General Fund **$15,908.76**
  - Motion to Pay the General Fund by Mr. Fontes and 2nd by Mr. Mellecker. Motion Carried.

- Water & Sewer Fund **$24,563.04**
  - Motion to Pay Water & Sewer by Mrs. Shaw and 2nd by Mrs. Smith. Motion Carried.

- Water & Sewer Disbursements **$563.37**
  - Motion to Pay the Water & Sewer Disbursements by Mr. Fontes and 2nd by Mr. Mellecker. Motion Carried.

Around the Council Table

- ***Mayor*** - Nothing

- ***Mrs. Smith – Parks***
  - A young mother contacted her about the Park Equipment being in ruins. Stating that there was Plywood covering different spots and it was causing splinters. Can this be sanded & painted if not replaced? Mr. Williams stated he would look into it.
  - Mrs. Smith stated that if we don't get grant money soon we as a Town would need to come up with the money to fix the park equipment. Mr. Williams stated that he hasn't been able to get the company, Miracle, to come and do the repairs.

- ***Mr. Fontes – Water & Sewer***
  - Stated that there has been a problem with Consistency of pick up by Advance Disposal and asked Mr. Williams to check into it, and clarify what the pick-up days are and why the inconsistency.

- ***Mrs. Kirk – Treasurer*** -- Nothing

- ***Mrs. Shaw – Streets***
  - Questions on Robinwood Circle Retention Pond.
    1. Does it need trash out?
    2. Can we put a grate to keep trash from filling it in?
    3. We need to clean the pond again?
    4. Is it time to put out snake & mosquito repellent?
  - Mr. Williams answers:
    1. We will get it cleaned out.
    2. We will look into options.
    3. The ponds are shallow and fill in quickly, but we will look into dredging it out again.
    4. Yes, we will be doing that as soon as the rain lets up.

- ***Mr. Mellecker – Zoning***
  - Planning & Zoning Board has been working on the Comp Plan and it will be coming over soon.
  - G & H Land Development has filled in a pond with wood. Fire Marshall has recommended a Sprinkler System be installed, but does not enforce that. He stated they have basically tunred into a lumber storage yard and neighbors are complaining. Mr. Branham stated that in a Mixed Use Facility that isn't allowed.
  - Mr. Fontes stated that they were permitted for a Pole Barn, but they have closed in the building without permits.
  - Mr. Branham said to wait and see how they respond to the Code Enforcer before we take any further legal action.

- ***Mr. Branham – Attorney*** -- Nothing

- ***Mrs. Knagge – Clerk***
  - National Day of Pray – May 7th
  - No Council Meeting July 20th due to Mayor, Council President, & Attorney being out of Town.
  - Thanked everyone for showing up to the Mandatory Ethics Training.

- ***Mr. Williams – Town Manager*** -- Nothing

- ***Mr. Bass – Council President & Fire*** -- Nothing

Adjourn -- Motion to adjourn by Mr. Fontes and 2nd by Mr. Mellecker. Motion Carried. Time: **7:47 PM**

John Kenneth Bass, Council President

Stephanie Knagge, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.