Town of Callahan

'A Florida Municipality'

Town Council Meeting Minutes

June 1, 2015
7:00 P.M.

Present at Meeting: Mr. Bass, Mrs. Shaw, Mrs. Smith, Mr. Mellecker, Mr. Branham, Mr. Williams, Mrs. Knagge, Mr. Fontes, Laura from NCEDB, Pastor Sue Corley from First United Methodist Church, and two (2) members of the Media.
Absent: Mayor Rau

Meeting Called to Order – Mr. Bass at 7:01 PM.

Pledge of Allegiance to Flag/Invocation – Pledge by Mr. Bass and Invocation by Pastor Sue Corley

Visitors Welcomed and Reminded Minutes are Being Recorded -- Mr. Bass

Persons Wishing to Address Council on Items Not on the Agenda -- None

Minutes

- Motion to Approve the Minutes by Mr. Fontes and 2nd by Mrs. Smith.
  - Motion Carried.

Treasurer's Report

- Motion to Approve the Treasurer's Report by Mrs. Shaw and 2nd by Mr. Mellecker.
  - Motion Carried.

New Business

- Resolution 2015-R06 -- Nassau County Sheriff's Office Exploring Unit
  - Motion to Resolution 2015-R06 in the amount of $250 by Mr. Fontes and 2nd by Mr. Mellecker.
  - Read by Title by Mr. Branham
  - Discussion: Mr. Fontes stated that since the year is half over that we donate $250 now & they can come back in October to request the $500 if they can prove they have someone in their program that lives within the Town Limits.
  - Motion Carried.

- CDBG Update
  - Mr. Fontes reminded the Council that we have applied for a Grant to connect all of the piping around town.

- Mr. Fontes stated that in order to move forward the Town's cost would be $79,400 in order for the Grant to be submitted.
- Mr. Fontes recommended the Town take the money out of the Capitol Reserve Fund which sits at $150,000.
- Motion to approve $79,400 from the Capitol Reserve Fund to apply for the 1st of 3 steps of water improvements by Mr. Fontes and 2nd by Mrs. Smith.
- Discussion:
  - Mr. Mellecker asked how many steps are there. Mr. Williams stated that there are 6 steps, but the Town would only pay for the 1st 3 steps.
  - Mrs. Smith asked when would we know if we received the Grant or not. Mr. Williams stated that the submission happens on June 22nd. If we receive the funding it would be in August or September.
  - Mr. Williams stated that the funding would insure the Town get an additional 100 points to get us over the 650 point mark which almost insures our approval.
  - Mr. Fontes stated that Mr. Fox was semi-confident on our approval on this cycle, even more confident on the 2nd cycle, and extremely confident on the 3rd cycle.
- Motion Carried.

- Paving on 3rd Avenue
  - Mr. Williams stated after the Council's concern on the open ditches at Thompson's Mall on 3rd Avenue he started researching our options.
  - Mr. Williams that we have received a bid of $9,500 from D & T Services with some work being done by our guys.
  - Mrs. Shaw asked if we needed to collect bids from other companies. Mr. Williams stated that he felt this bid was a good bid from people that the Town has worked with before.
  - Mr. Branham stated that due to the safety issue the ditches posed to the citizens it doesn't need multiple bids and it is under the threshold that requires multiple bids.
  - Motion to Move forward with D & T Services in the amount of $9,500 to fix ditches on 3rd Avenue by Mrs. Shaw and 2nd by Mr. Fontes.
  - Motion Carried.

Recurring Business; Water & Sewer Adjustments

1. Heritage Village – Broken water pipe.
   - Motion to adjust the bill for the Sewer in the Amount of $146.30 by Mr. Fontes and 2nd by Mrs. Smith.
   - Discussion:
     - Mr. Branham asked how did it Break? Mr. Fontes stated it was due to a mixture of piping.
     - Mr. Mellecker asked where the break occurred. Mr. Fontes stated it was in the joint that goes into the trailer park.
   - Motion Carried.

2. Howard's Trailer Park – Had a high bill in March. Maintenance fixed the problem, but forgot to let us know. They stated the water went under the trailer. Their usage was 27,000 for March, 14,000 for April, and 25,000 for May.
   - Billy did go investigate and found a leaking toilet.

- By Ordinence the only amount we can credit is for March in the amount of $96.25.
- Motion to adjust the bill for the Sewer during March in the amount of $96.25 by Mr. Fontes and 2nd by Mrs. Shaw.
- Motion Carried.

3. Luther Street – used 20,000 gallons and usual usage is 7-8,000 gallon range.
   - There were no leaks found on his end or ours. Therefore, it doesn't meet the criteria for an adjustment.
   - Mr. Fontes stated that if it goes through the meter it is their responsibility.

Review & Approval of Town Expenditures

- General Fund $**74,295.79**
  - Motion to Pay the General Fund by Mrs. Shaw and 2nd by Mr. Mellecker. Motion Carried.

- Water & Sewer Fund **$41,424.20**
  - Motion to Pay Water & Sewer by Mr. Mellecker and 2nd by Mr. Fontes. Motion Carried.

- Water & Sewer Disbursements **$345.04**
  - Motion to Pay Water & Sewer Disbersements by Mr. Fontes and 2nd by Mrs. Smith. Motion Carried.

Around the Council Table

- ***Mayor*** – Absent

- ***Mrs. Smith – Parks*** -- Nothing

- ***Mr. Fontes – Water & Sewer***
  - Stated that he & the Clerk attended the Reagan Day BBQ and it was a great time.
  - He stated he was able to talk with Mr. Crawford about refinancing and he said he would be glad to sit down with us and work out a place to get the re-financing done. Mr. Fontes he would report back after that meeting what he learns.
  - Mr. Fontes stated that he has heard from several business owners about the high garbage rates with the current company. He asked if we could disenfranchise with the current company to explore other options & bids. Mr. Branham stated that it is a pretty tight agreement, but that he would look into it.
  - Mrs. Smith stated that she has also had several business owners about this same issue.
  - Mrs. Shaw asked when the current contract end. Mrs. Knagge stated not until 2019.

- ***Mrs. Kirk – Treasurer*** – Nothing

- ***Mrs. Shaw – Streets*** -- Nothing

- ***Mr. Mellecker – Zoning*** – Nothing

- ***Mr. Branham – Attorney*** – Nothing

- ***Mrs. Knagge – Clerk***
  - No Council Meeting July 20th due to Mayor, Council President, & Attorney being out of Town.
  - Reminded everyone to please take device to Mr. Clifton for email to be set up on and be sure to check those emails and delete unnecessary emails.

- ***Mr. Williams – Town Manager*** -- Nothing

- ***Mr. Bass – Council President & Fire*** -- Nothing

Adjourn -- Motion to adjourn by Mr. Fontes and 2nd by Mr. Mellecker. Motion Carried. Time: 7:34**PM**

John Kenneth Bass, Council President

Stephanie Knagge

Stephanie Knagge, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.