Town of Callahan

'A Florida Municipality'

Town Council Meeting Notes

July 6, 2015
7:00 P.M.

Present at Meeting: Mayor Rau, Mrs. Shaw, Mrs. Smith, Mr. Mellecker, Mr. Branham, Mr. Williams, Mrs. Knagge, Mr. Fontes, Mr. Williams, Laura from NCEDB, and two (2) members of the Media.
Absent: Mr. Bass

Meeting Called to Order – Mr. Bass at 7:02 PM.

Pledge of Allegiance to Flag/Invocation – Pledge and Invocation by Mayor Rau

Visitors Welcomed and Reminded Minutes are Being Recorded -- Mayor Rau

Persons Wishing to Address Council on Items Not on the Agenda -- None

Minutes

- Motion to Approve the Minutes by Mr. Fontes and 2nd by Mr. Mellecker.
    - Motion Carried.

Presentation

- Nassau County Economic Development Board – Laura & Randy
    - Meet Nassau Campaign to draw in businesses – Nassau County began with the Railroad & it will continue to thrive with the Railroad.
    - Crawford Diamond will bring a lot of Manufacturing & Distribution with the Railroad.
    - Healthcare follows growth which will bring more jobs.
    - Education – Nassau County needs to promote their A rated schools more.
        - STEM is the future of Workforce and needs to be top priority.
        - Nassau County needs a designated Special Needs School.
    - Execution – The NCEDB main job is to spread the good news about Nassau County.
    - 12 Projects are in the Pipelines appealing to all sectors of the economy.
    - Formally asking the Town to consider sponsoring the NCEDB and their efforts.
        - Mr. Fontes said we can add it for discussion in the August meeting.

New Business

- New Employee Hire

- Mr. Fontes stated that he had received no input from the Council since the last meeting. Also, that the park clean-up has been better.
- Mrs. Smith stated that the cost to a new employee at $12 would cost the town $1,536 per month for 32 hours, and $12 would cost the town $1,920 per month for 40 hours, with benefits for 40 hours it would be $2,366 per month.
- Mrs. Smith stated she had received three quotes for the Park:
  - Precision Landscaping -- $275 per cut.
  - Grass Getters – initial cut $300 and then $225 per cut.
  - North Florida Lawn care -- $500 monthly or $175 per cut.
- Mrs. Smith stated that the Grants for the improvements to Ewing Park have been approved.
- Mrs. Smith stated that the ditch in the park is horrible and needs to be cleaned out.
  1. Mayor asked if we could have the state come clean it since it is their ditch. Mr. Williams stated he would contact them, but it would be easier to have the guys do it.
- Consensus of the Council was to for Mrs. Smith to show the guys what needs done, and see if they can keep up with it for now.
- Mrs. Knagge stated that while the talk of a new hire has been going on she would like the Council to consider making her pay a little more substantial where should could be here more to get the things done she is required to do, and also be on call for when an extra person is needed in the office.
  - Mr. Fontes stated that due to it being an elected position it couldn't be a full time job with benefits according to the code.
    - Mrs. Knagge stated she didn't expect an hourly rate, but enough to make it where she is making more than an average of $2 an hour.
    - Mr. Branham stated that the Council can revisit the pay for the Clerk at any time.
    - Mr. Fontes recommended the Clerk to make a list of her duties, her average hours worked per week, and a recommendation of what compensation should be to the Council at the next meeting for discussion.
- Mr. Fontes asked the Council to consider extending the Cleaning Service contract with Mrs. Mellecker until the end of the next Fiscal year in October 2016.
  - Motion to extend the Cleaning Services contract with Mrs. Mellecker until October 2016 by Mr. Fontes and 2nd by Mrs. Shaw. Motion Carried with Mr. Mellecker not voting due to a conflict of interest.

- Resolution 2015-R10 – Donation of Old Equipment to ARK Wildlife Center
  - Read by title by Mr. Branham.
  - Motion to donate equipment to the ARK by Mr. Fontes and 2nd by Mr. Mellecker. Motion Carried.

- Resolution 2015-R11 – Donation to WNHS Color Guard
  - Read by title by Mr. Branham.
  - Motion to donate $250 to the WNHS Color Guard by Mr. Mellecker and 2nd by Mrs. Smith. Motion Carried.

- ~~Resolution 2015-R12~~ – Tentative Budget
  - Mr. Branham stated that this didn't need to be done by Resolution.

- Mr. Williams stated that the Maximum Mileage Levy Calculations Preliminary Disclosure. He recommends the Council go with the lower rate instead of going with tradition and starting with the higher roll back rate.
- Mr. Branham stated that this tentative rate goes to the Tax Collector to alert the Public of the Tentative Budget Hearing will be on September 7th and the Final Hearing on September 21st.
- Mr. Fontes stated that the Ad Valorem estimated taxable values have gone up since last year.
- Mrs. Shaw stated she thinks we should stick with tradition and go with the Rollback rate.
- Motion to set the Tentative Millage rate at 3.4296 by Mr. Fontes and 2nd by Mrs., Shaw. Motion Carried.

- ~~Resolution 2015-R13~~ – Tentative Ad Valorem Levy
  - Mr. Branham stated that this didn't need to be done by Resolution at this time.
  - Motion to Budget Hearings on September 7th & 21st by Mr. Fontes and 2nd by Mrs. Shaw. Motion Carried.

- Commercial Disposal Contract
  - Mr. Fontes stated that he & Michael met with Advanced Disposals General Manager.
    - They stated they know our concerns & are getting with their head office to address them.
    - They are still looking for Exhibit B and if they can't find it we will have the right to renegotiate the contracts.
    - Mr. Fontes stated that there was an ad in the paper for Partner Disposal for $22 a month. Our residents only pay $11.88 with Advanced.
    - Mr. Fontes asked Advanced to forego the 3% rise in rates and their Director said he will get back with us.

- FDOT Traffic Light Agreement
  - Mr. Williams updated the Council on the Streets & Traffic lights that we maintain for DOT for a fee.
    - They have added to the Contract wanting us to do more than we already to and the County gets ¼ of the money for all the work DOT wants us to do.
    - Mr. Williams asked the Council to authorize the Mayor to sign an agreement with DOT when the Contract falls in line with the Town's benefit.
    - Mr. Branham asked if Mr. Williams had talked with David from Hilliard to see what their contract was. Mr. Williams stated he had, but Hilliard only has one light when we have 3. Mr. Branham stated that Mr. Williams was not to sign the contract.
    - Mayor Rau asked why we wouldn't opt out if it isn't a benefit to the Town. Mr. Williams stated that we can do that, but that they ask that we continue to handle things for at least two years until they find a replacement.
    - The Council consensus was for Mr. Williams to report back at the next meeting with details of DOT demands.

Recurring Business; Water & Sewer Adjustments – None

Review & Approval of Town Expenditures

- General Fund **$7,221.25**
  - Motion to Pay the General Fund by Mrs. Shaw and 2nd by Mrs. Smith. Motion Carried.

- Water & Sewer Fund **$24,153.87**
  - Motion to Pay Water & Sewer by Mr. Fontes and 2nd by Mrs. Shaw. Motion Carried.

- Water & Sewer Disbursements **$541.39**
  - Motion to Pay Water & Sewer Disbursements by Mr. Fontes and 2nd by Mr. Mellecker. Motion Carried.

Around the Council Table

- ***Mayor*** -- Nothing

- ***Mrs. Smith – Parks*** – Nothing

- ***Mr. Fontes – Water & Sewer***
  - Received a call from Bank United which was given his number by the County Clerk's Office. They will be looking into our refinancing, and he was sure he could do something for us. This is a Commercial Bank whose office is in Jacksonville.

- ***Mrs. Kirk – Treasurer*** – Nothing

- ***Mrs. Shaw – Streets***
  - Citizen in Robinwood Circle called with a problem of cars blocking and messing up their yards while waiting on School buses.
  - Mayor stated that is a public safety hazard and the Sheriff's Office should be called.
  - Mr. Branham stated that there is no parking on right away according to our ordinances. We need to decide what we would like to do.
  - Mrs. Knagge stated they sit there for hours while there children trespass in people's yards and she is sure they are from out of the County. She recommended we have the Sheriff's office check and turn it over to the School Board.
  - Council Consensus was to have the Sheriff look into it.

- ***Mr. Mellecker – Zoning*** – Nothing

- ***Mr. Branham – Attorney*** – Nothing

- ***Mrs. Knagge – Clerk***
  - No Council Meeting July 20th due to Mayor, Council President, & Attorney being out of Town.
  - Thanked the Council for allowing her to attend the Clerk's Conference. The things learned will be very valuable to the Town.
  - Fire Contract is up in September and needs to be added to the Agenda.

- Investiture for Judge Steve Fahlgren is on August 20th. Must RSVP by August 6th. Please let the Clerk know ASAP.

➢ ***Mr. Williams – Town Manager*** – Nothing

➢ ***Mr. Bass – Council President & Fire*** -- Absent

Adjourn -- Motion to adjourn by Mr. Fontes and 2nd by Mr. Mellecker. Motion Carried. Time: 8:35 **PM**

Janet Shaw

Janet Shaw, Council President Pro-Tem

Stephanie Knagge

Stephanie Knagge, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.