



*"The Crossroads to the Future"*

## Town Council Meeting Minutes

April 6, 2020

7:00 P.M.

**Present at Meeting:** Mayor Fontes, Mr. Williams (Via: Phone Conference): Mr. Bass, Ms. Shaw, Mrs. Knagge, Ms. Smith, Mr. Branham, Mr. Williams, (1) members of the Community, and (2) members of the Media.

**Absent:** Mrs. Kirk

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- I. **Call to Order** – Mr. Fontes at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Fontes and Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Branham
- IV. **Persons Wishing to Address Council – 3 Minute Limit**
  - Arthur Israel – 45040 Ingleham Circle, Callahan. Fl. 32011
    - Addressed his concerns about Popeye’s Louisiana Kitchen
- V. **Minutes**
  - Motion to approve the Minutes by Mr. Mellecker and 2<sup>nd</sup> by Ms. Shaw
    - Discussion: None
    - Motion Carried
- VI. **Treasurer’s Report-**
  - Motion to approve the Treasurer’s Report by Ms. Shaw and 2<sup>nd</sup> by Mr. Bass
    - Discussion: None
    - Motion Carried

## VII. Business

- Public Hearing
  - Ordinance 2020-002: Small Scale Amendment to the Comprehensive Plan (Change 1.91 acres land to “Commercial General”
    - Motion to approve Ordinance 2020-002 by Mrs. Graham and 2<sup>nd</sup> by Mr. Mellecker
    - Discussion: None
    - Motion Carried
- Public Hearing
  - Ordinance 2020-003: Chapter 195 to Amend Due Public Notice required for Land Use
    - Motion to approve Ordinance 2020-003 by Ms. Shaw and 2<sup>nd</sup> by Ms. Smith
    - Discussion: None
    - Motion Carried
- Public Hearing
  - Ordinance 2020-004: Chapter 195 Updates and Revisions
    - Motion to approve Ordinance 2020-004 by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Graham
    - Discussion: None
    - Motion Carried
- Public Hearing
  - Site Plan Review: Popeye’s Louisiana Kitchen
    - Motion to approve Site Plan Review for Popeye’s Louisiana Kitchen by Ms. Smith and 2<sup>nd</sup> by Ms. Shaw
    - Discussion:
      - Melanie Bagley- Popeye’s Representative Phone Conference
      - Arthur Israel- Not in favor for new Restaurant
      - Mr. Bass- Spoke up to say that we have tried for other restaurants, but it has been unsuccessful
      - Mrs. Graham- Spoke on Popeye’s during the discussion phase
    - Motion Carried
- WeatherStem Agreement with NCDEM
  - Motion to WeatherStem Agreement with NCDEM by Mrs. Graham and 2<sup>nd</sup> by Mr. Mellecker
  - Discussion: Mr. Arthur Israel- What is this for?
  - Motion Carried

- Declaration State of Emergency
  - March 9<sup>th</sup> Declaration by Governor Ron DeSantis
  - March 18<sup>th</sup> Declaration by Mayor Martin Fontes
    - No objections by Council
  
- Charter Change
  - Tabled
  
- Department of Economic Opportunity Grant Update
  - DEO with FPL Changes in Grant
    - Motion to approve DEO with FPL Changes in Grant by Ms. Shaw and 2<sup>nd</sup> by Mr. Mellecker
    - Discussion: Mayor- Update to spend our part of grant  
Motion Carried

### VIII. Review & Approval of Town Expenditures

- General Fund
  - Week of March 19<sup>th</sup> \$10,001.15
  - Week of March 26<sup>th</sup> \$10,083.16
  - Week of March 27<sup>th</sup> \$2,774.94
  - Week of April 2<sup>nd</sup> \$10,158.80
  - Motion to approve for General Fund by Mrs. Graham and 2<sup>nd</sup> by Mr. Mellecker
  - Discussion: None
  - Motion Carried
  
- Water & Sewer Fund
  - Week of March 19<sup>th</sup> \$9,519.44
  - Week of March 27<sup>th</sup> – \$21,264.89
  - Week of April 2<sup>nd</sup> – \$16,081.04
  - Motion to approve Water & Sewer Fund by Mr. Bass and 2<sup>nd</sup> by Ms. Smith
  - Discussion: None
  - Motion Carried
  
- Water & Sewer Disbursements- March 2020
  - \$210.61 + \$525.38= \$735.99
    - Motion to approve \$735.99 for Water & Sewer Disbursements by Mr. Mellecker and 2<sup>nd</sup> by Ms. Shaw
    - Discussion: None
    - Motion Carried

**IX. Around the Council Table**

➤ **Mayor**

- National Day of Prayer- May 7<sup>th</sup>, Mrs. Mitchell working on contacts- Plan "B" on Website
- Depot Park moving along with ditch closures

➤ **Mrs. Smith – Parks** - Nothing

➤ **Mrs. Graham – Water & Sewer**

- Charter Changes to Supervisor of Elections?

➤ **Mrs. Kirk – Treasurer** - Absent

➤ **Mrs. Shaw – Streets** - Nothing

➤ **Mr. Mellecker – Zoning** - Nothing

➤ **Mr. Branham – Attorney** - Nothing

➤ **Mrs. Knagge – Clerk**

- National Day of Prayer- Thursday, May 7th
- Elections: Qualifying dates to Supervisor of Elections

➤ **Mr. Williams – Manager** - Nothing

➤ **Mr. Bass – Council President & Fire**

- Fire Department: Discussion with Chief Rigdon no tone out for volunteers to medical calls- Working on getting that fixed

**X. Adjourn**

- Motion to adjourn by Mr. Mellecker and 2<sup>nd</sup> by Ms. Shaw
- Motion Carried.
- Time: **7:47 PM**

  
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**John Kenneth Bass, Council President**

  
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**Stephanie Knagge, Town Clerk**

*If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*