

Chapter 59

TOWN COUNCIL MEETINGS

[HISTORY: Adopted by the Town Council of the Town of Callahan 2-1-1982 as Ord. No. 5-1981. Amendments noted where applicable.]

§ 59-1. Agenda to be public record.

The Town Clerk of the Town of Callahan, Florida, shall maintain as public record, open to inspection by members of the public and the media, in the Callahan Town Hall, a written agenda for each scheduled regular and special meeting of the Town Council of the Town of Callahan, Florida.

§ 59-2. Contents of agenda.

Said written agenda shall specify the time and place of the proposed meeting and each item of subject matter to be discussed or voted upon at such meeting in sufficient language to give reasonable notice to the members of the public and the media of actions to be considered by the Callahan Town Council and to give all interested persons an opportunity to attend the proposed meeting.

§ 59-3. Procedure for placement of items on agenda.

Any Callahan citizen, Callahan town official, Callahan town employee or other interested person may have an item placed upon the written agenda of a regular meeting of the Town Council of the Town of Callahan, Florida, by making such request to the Callahan Town Clerk, or his designee, before the agenda is closed. At 5:00 p.m. on the Friday preceding any regular meeting, the agenda shall be closed and no additional item shall be entered upon it.

§ 59-4. Action only on items placed on agenda; exception.

Except for a duly enacted emergency ordinance under F.S. § 166.041(3)(b), no formal action shall be taken by the Town Council of the Town of Callahan, Florida, at any meeting upon any matters not duly placed upon the written agenda for said meeting under the terms of this chapter.

§ 59-5. Access not restricted.

Nothing in this chapter shall be construed to preclude access to any meeting of the Town Council of the Town of Callahan, Florida, to members of the public who wish to bring specific issues before the Callahan Town Council.