



*"The Crossroads to the Future"*

## **Town Council Meeting Minutes**

**February 1, 2021**

**7:00 P.M.**

**Present at Meeting:** Mayor Davis, Mrs. Knagge, Mrs. Kirk, Mr. Williams, Mr. Bass, Ms. Shaw, Mr. Mellecker, Mr. Waugh, Mrs. Bishop Vargas, Mrs. Fleming (8) members of the Community, and (2) members of the Media.

**Absent:**

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- I. **Call to Order** Mr. Bass
- II. **Pledge of Allegiance to Flag & Invocation** Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit**
  - Marilyn Armstrong: 450829 SR 200 Callahan, FL. 32011  
○ Billboard in Callahan

## V. Minutes

- Motion to approve the Minutes by Ms. Shaw and 2<sup>nd</sup> by Mr. Mellecker
  - Discussion: None
  - Motion Carried

## VI. Treasurer's Report

- Motion to approve the Treasurer's Report by Mrs. Fleming and 2<sup>nd</sup> by Mr. Mellecker
  - Discussion: None
  - Motion Carried

## VII. Business

- Shirley James- 45102 Evelyn Street
  - Easement through property
    - Motion to approve fixing property issues by Mrs. Fleming and 2<sup>nd</sup> by Ms. Shaw
      - Discussion:
        - Mrs. James-
          - Town placed a box on easement that has settled and broke the waterline
          - Asked for easement to be fixed
        - Mr. Williams-
          - Too wet to fix
          - Manholes on her property placed by county
      - Motion Carried
- Episcopal Children's Services
  - Asking for donations as the funds have doubled by the state
  - Council would like to donate \$500.00
- West Nassau Historical Society
  - John Hendrix 35394 Quail Rd.
    - Asking for annual contribution for Railroad Days
    - History of West Nassau Historical Society
    - Invited Council to attend meeting on March 4<sup>th</sup> at 6:30pm
  - Council will contribute \$1000.00
- School Board meeting dates
  - March 15<sup>th</sup> @ 6pm

- Top Hat Billiards- Heather Hagan
  - Alcohol vendor's license (18 and up patrons)
    - Motion to approve Alcohol vendor's license by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Bishop-Vargas
      - Discussion: None
      - Motion Carried
- Interim Attorney- Christian Waugh
  - Motion to have as Interim Attorney by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Bishop-Vargas
    - Discussion: None
    - Motion Carried
- Chapter 155- Tabled
- Appointment of Review Board- Tabled

### **VIII. Review & Approval of Town Expenditures**

- General Fund
  - Week of January 21<sup>st</sup> - \$18,872.36
    - Motion to approve \$18,872.36 for General Fund by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Fleming
    - Discussion: None
    - Motion Carried
  - Week of January 28<sup>th</sup> - \$6,030.02
    - Motion to approve \$6,030.02 for General Fund by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Fleming
    - Discussion: None
    - Motion Carried
- Water & Sewer Fund
  - Week of January 21<sup>st</sup> - \$6,753.59
    - Motion to approve \$6,753.59 for Water & Sewer Fund by Ms. Shaw and 2<sup>nd</sup> by Mrs. Bishop-Vargas
    - Discussion: None
    - Motion Carried
  - Week of January 28<sup>th</sup> - \$10,538.04
    - Motion to approve \$10,538.04 for Water & Sewer Fund by Ms. Shaw and 2<sup>nd</sup> by Mrs. Bishop-Vargas
    - Discussion: None
    - Motion Carried

- Water & Sewer Disbursements
  - \$350.76 + \$366.09= \$716.85
    - Motion to approve disbursements in the amount of \$716.85 by Mrs. Fleming and 2<sup>nd</sup> by Mr. Mellecker
    - Discussion: None
    - Motion Carried
  
- Water & Sewer Adjustments
  - K.O. Electric Ken Overstreet= \$784.08
    - Motion to approve adjustment in the amount of \$784.08 by Mr. Fleming and 2<sup>nd</sup> by Mr. Mellecker
    - Discussion: None
    - Motion Carried

## IX. Around the Council Table

- Mayor-
  - Railroad Depot February 10<sup>th</sup> 8:30 am – Coffee and Chamber at West Nassau Historical Society
  
- Mrs. Bishop Vargas – Streets –
  - Virtual safety call
  - No light at Mickler St.
  - Still studying intersection at SR 200 & Stratton
  
- Mrs. Fleming – Water & Sewer –
  - Development on Traffic Study on Booth
  - Biweekly operational briefing
  - Get prices on I Pads
  
- Mrs. Kirk – Treasurer – Nothing
  
- Mrs. Shaw – Parks-
  - 3 Estimates on cameras at park with another coming this week
  
- Mr. Mellecker – Zoning – Nothing
  
- Mr. Waugh – Interim Attorney –
  - Make motion to have as Interim Attorney

- **Mrs. Knagge – Clerk-** Nothing
- **Mr. Williams – Town Manager-**
  - Mrs. Armstrong's letter is true, Lorna made a mistake. Mr. Branham sent a letter with a refund
  - West Nassau Historical Society will take over Christmas Parade, they will only need help with barricades and vendors
  - Joint Fireworks with Hilliard
- **Mr. Bass – Council President & Fire –** Nothing

**X. Adjourn**

- Motion to adjourn by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Fleming
- Motion Carried
- Time: **8:02 PM**

  
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**John Kenneth Bass, Council President**

  
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**Stephanie Knagge, Town Clerk**

*If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*