



*"The Crossroads to the Future"*

## **Town Council Meeting Minutes**

**February 16, 2021**

**7:00 P.M.**

**Present at Meeting:** Mayor Davis, Mrs. Knagge, Mrs. Kirk, Mr. Williams, Mr. Bass, Ms. Shaw, Mrs. Bishop Vargas, Mrs. Fleming, Mrs. King (7) members of the Community, and (2) members of the Media.

**Absent:** Mr. Mellecker, Mr. Waugh

---

- I. **Call to Order** Mr. Bass
- II. **Pledge of Allegiance to Flag & Invocation** Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** - None
- V. **Minutes**
  - Motion to approve the Minutes by Ms. Shaw and 2<sup>nd</sup> by Mrs. Fleming
    - Discussion: None
    - Motion Carried

## VI. Treasurer's Report

- Motion to approve the Treasurer's Report by Mrs. Bishop-Vargas and 2<sup>nd</sup> by Ms. Shaw
  - Discussion: None
  - Motion Carried

## VII. Business

- Site Plan Review for First Baptist Church of Callahan
  - Motion to approve Site Plan review for First Baptist Church of Callahan by Ms. Shaw and 2<sup>nd</sup> by Mrs. Bishop-Vargas
  - Discussion:
    - Lynn Hyatt- Our Food Distribution Ministry has gone from 20 families to 500 families by Christmas
    - Mrs. Fleming- Where?
    - Lynn Hyatt- Back of property on Dixie and parallel to the County building
    - Mr. Bass- I really like the theme and design. I would like to see the Town possibly adopting the theme
      - Motion Carried
- Resolution 2021-R01
  - Episcopal Children's Services
    - Motion to approve Resolution 2021-R01 by Mrs. Bishop-Vargas and 2<sup>nd</sup> by Mrs. Fleming
    - Discussion: None
    - Motion Carried
- Resolution 2021-R02
  - West Nassau Historical Society
    - Motion to approve Resolution 2021-R02 by Ms. Shaw and 2<sup>nd</sup> by Mrs. Bishop-Vargas
    - Discussion: None
    - Motion Carried
- Request Ordinance Change (Chapter 152)- Billboard in Callahan
  - Council does not want
- Bi- Weekly operational briefing
  - Can not produce due to Sunshine Law & Public Records Law

- Traffic Study US HWY 1-
  - Mr. Williams- Traffic study for January computed 96,000 vehicles in two days with a wave-tronic system
  
- Town Holiday- Columbus Day
  - Presented by Mrs. Fleming
    - Motion to approve Columbus Day as Town Holiday by Mrs. Fleming and 2<sup>nd</sup> by Mrs. Bishop-Vargas
      - Discussion: (Tie) Vote
        - Mr. Bass- No
        - Ms. Shaw- No
      - Motion Failed
  
- Board Review- Town Attorney
  - Workshop for Interviews
  
- Scribner's error-
  - Resolution set for 2019-R01 from R06
    - Motion to correct error Resolution 2019- R01 from R06 by Mrs. Bishop-Vargas and 2<sup>nd</sup> by Ms. Shaw
    - Discussion: None
    - Motion Carried
  
- Chapter 155-
  - Mr. Williams- We need to visit Ordinance to reflect contract change
  
- Consensus to order I Pads
  - Mayoral consensus

### **VIII. Review & Approval of Town Expenditures**

- General Fund
  - Week of February 4<sup>th</sup>- \$1,831.27
    - Motion to approve \$1,831.27 for General Fund by Mrs. Fleming and 2<sup>nd</sup> by Mrs. Bishop-Vargas
    - Discussion: None
    - Motion Carried
  
  - Week of February 11<sup>th</sup> - \$1,041.75
    - Motion to approve \$1,041.75 for General Fund by Mrs. Fleming and 2<sup>nd</sup> by Mrs. Bishop-Vargas
    - Discussion: None
    - Motion Carried

- Water & Sewer Fund
  - Week of February 4<sup>th</sup> - \$17,335.46
    - Motion to approve \$17,335.46 for Water & Sewer Fund by Ms. Shaw and 2<sup>nd</sup> by Mrs. Bishop-Vargas
    - Discussion: None
    - Motion Carried
  - Week of February 11<sup>th</sup> - \$4,463.58
    - Motion to approve \$4,463.58 for Water & Sewer Fund by Ms. Shaw and 2<sup>nd</sup> by Mrs. Bishop-Vargas
    - Discussion: None
    - Motion Carried
- Water & Sewer Adjustments
  - Karen Bennett= \$12.12
    - Motion to approve adjustment in the amount of \$12.12 by Mrs. Fleming and 2<sup>nd</sup> by Ms. Shaw
    - Discussion: None
    - Motion Carried

## IX. Around the Council Table


- Mayor-
  - New wastewater operator for Town- Heather Dixon
  - Thursday 18<sup>th</sup>- Workshop at Hilliard Town Hall for fireworks
  - Thursday 25<sup>th</sup>- Prayer breakfast @ Methodist Church
  - Proclamation- March problem gambling awareness month
- Mrs. Bishop Vargas – Streets –
  - Town sign relocation to North of Town where new Town limits are
- Mrs. Fleming – Water & Sewer – Nothing
- Mrs. Kirk – Treasurer – Nothing
- Mrs. Shaw – Parks-
  - Camera bids too high, so we are going to do our own cameras with lights.  
Received donations will help with cost
  - Sign for out front
- Mr. Mellecker – Zoning – Absent

- **Mr. Waugh – Interim Attorney** – Absent
- **Mrs. Knagge – Clerk-**
  - Out of Town this week
- **Mr. Williams – Town Manager-**
  - WNHS- Emily Baumgartner
    - Insurance coverage (Town)- need volunteers / would like a workshop meeting
  - Planning & Zoning- looking at cell Tower in Industrial District large scale amendment with state to make it residential
  - 10.2 I Pad \$324 or Chrome Book \$230
- **Mr. Bass – Council President & Fire –**
  - Mrs. Knagge’s and Mr. Williams position needs a job description
  - County sent updated Town limits for tickets
- **Mrs. West – News Paper –**
  - West Nassau High School play regionals 7pm @ home
  - ROTC has lost funding and needs support

**X. Adjourn**

- Motion to adjourn by Mrs. Fleming and 2<sup>nd</sup> by Ms. Shaw
- Motion Carried
- Time: **8:35 PM**

  
\_\_\_\_\_  
**John Kenneth Bass, Council President**

  
\_\_\_\_\_  
**Stephanie Knagge, Town Clerk**

*If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*