

HYDRANT ACCOUNT

Attached is an application to set up a Hydrant account. We need the following items to set up the account.

Completed/signed application (Open Account Form)

Color copy of your drivers license

Copy of your business card

\$250.00 deposit

Usage Rates - Explanation of the rates. The first 3,000 gallons of water will be \$28.68. If you use over 3,000 gallons, you will be charged \$5.77 per 1,000 gallons of water.

Included in the packet are the following forms:

Application - Open Account Form

Hydrant Water Usage Log

A deposit of \$250.00 is required and can be paid by phone via credit card or in person.

The deposit will be applied toward the billed amount when you are ready to close out the account.

Please be sure the person accessing the hydrant completes the log each time they access it.

The preferred way to track the usage is to have the person take a picture of the meter reading before and after each access. The pictures can be sent to WATER@TOWNOFCALLAHAN-FL.GOV.

If you have any questions, please feel free to contact the Town of Callahan at 904-879-3801.

DEP. \$ _____
CK# _____
CASH _____ C/C _____
REC.# _____

**TOWN OF CALLAHAN
HYDRANT CUSTOMER
(COMMERCIAL)
OPEN ACCOUNT FORM**

NEW Customer

CHANGE Customer Address

CHANGE Customer Name

DATE: ____/____/____

DATE TO BEGIN SERVICE: ____/____/____

TYPE OF SERVICE: WATER

BUSINESS NAME: _____

SERVICE ADDRESS: _____

MAILING ADDRESS: _____

(CITY)

(STATE)

(ZIP)

PHONE NO.'S: () _____ () _____ () _____
(BUSINESS) (FAX) (OTHER)

IDENTIFICATION: FEDERAL I.D. # _____ - _____ AND/OR

OWNER'S SOCIAL SECURITY NO. _____ - _____ - _____
CURRENT DRIVER'S LICENSE OR
STATE I.D.
BUSINESS CARD

TERMS OF PAYMENT - The Town will provide a Hydrant Water Usage Log to your company's representative that will be collecting the water from the town's hydrant. Your representative will keep record of the Date, Beginning Meter Reading, and Ending Meter Reading and initial the log each time that water is collected. When the job is complete and your company no longer requires water from our hydrant, the Usage Log should be turned into the Town Hall. The town will calculate the usage based on the usage log. We will generate charges for the appropriate usage and apply the \$250.00 deposit to those charges. If there is money remaining from the deposit, we will send your company a refund check minus the charges the following month. If the charges exceed the amount of the deposit we will send you a bill for the outstanding charges. **There will be a \$20.00 SERVICE FEE FOR ANY RETURN ITEM FOR ANY REASON.** I have read, understand, and agree to the preceding "TERMS OF PAYMENT".

CUSTOMER SIGNATURE: _____

TODAY'S DATE: _____

The Following is required:
\$250.00 Deposit (Cash, Check or Credit Card)
Picture ID and Business Card

OFFICE USE ONLY:

LOCATION NO.: _____ CUSTOMER NO.: _____

METER NO.: _____ CLASS: _____

	A	B	C	D
1	TOWN OF CALLAHAN - HYDRANT WATER USAGE LOG			
2	DATE	BEGINNING METER READING	ENDING METER READING	INITIAL/SIGNATURE
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TOWN OF CALLAHAN, FLORIDA
RESOLUTION NO. 2008-R2 *ckw*

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CALLAHAN,
FLORIDA TO ADOPT A POLICY FOR THE COLLECTION AND USE OF SOCIAL
SECURITY NUMBERS AND INFORMING PERSONS OF THE COLLECTION AND
USE OF THEIR SOCIAL SECURITY NUMBER; AND PROVIDING FOR AN
EFFECTIVE DATE

WHEREAS, Fla. Stat. § 119.071(5) requires the Town of Callahan to collect individuals' social security numbers only when authorized by law to do so or when doing so is imperative for the performance of the Town's duties and responsibilities;

WHEREAS, Fla. Stat. § 119.071(5) requires the Town of Callahan to provide individuals from whom social security numbers are collected with a written statement that informs the individual of the purpose for the collection;

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CALLAHAN, FLORIDA:

Section 1. The Town of Callahan will not collect social security numbers from individuals unless doing so is authorized by law or is imperative for the performance of the Town's duties and responsibilities;

Section 2. From the effective date of this Resolution forward, all individuals from whom the Town of Callahan collects social security numbers shall be furnished with a written statement in substantially the following form:

The Town of Callahan collects your social security number for the following purposes: classification of accounts; identification and verification; credit worthiness; billing and payments; data collection, reconciliation, tracking, benefit processing, tax reporting, use as a unique numeric identifier, and it may be used for search purposes.

Section 3. This Resolution will become effective upon adoption.

INTRODUCED, PASSED, AND ADOPTED THIS 22nd DAY OF JANUARY,
2008.

**TOWN OF CALLAHAN, FLORIDA
RESOLUTION NO. 2023-R03**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CALLAHAN, FLORIDA PERTAINING TO
RETURNED CHECKS OR DISPUTED CREDIT CARD PAYMENTS FOR THE WATER AND SEWER
ACCOUNTS.**

WHEREAS the Town Council may by resolution authorize a limit of checks returned or disputed credit card payments for customers paying for utility services and;

WHEREAS the Town Council proposes a limit of one check returned for insufficient funds and/or disputed credit card payments per account and;

WHEREAS the Town Council makes a specific finding that by this resolution, will no longer permit account holders to pay by check if they have had a check returned due to insufficient funds or pay by credit card if the charges were disputed;

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CALLAHAN, FLORIDA:

SECTION 1. This Resolution will become effective upon adoption and provide that the Town will no longer permit an account holder to pay by check if he or she has had a check returned due to insufficient funds or pay by credit card if the charges were previously (wrongfully) disputed.

INTRODUCED, PASSED, AND ADOPTED THIS 6TH DAY OF MARCH 2023.


TOWN OF CALLAHAN, FLORIDA


John Kenneth Bass, Town Council President

ATTEST:


Shawna Gugliuzza, Town Clerk

APPROVED:


Randy Knagge, Mayor