



*"The Crossroads to the Future"*

## Town Council Meeting Minutes

March 16, 2020

7:00 P.M.

**Present at Meeting:** Mayor Fontes, Ms. Shaw, Mrs. Kirk, Ms. Smith, Mrs. King, Mr. Branham, Mr. Williams, (2) members of the Community, and (2) members of the Media.

**Absent:** Mr. Bass, Mrs. Knagge

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- I. **Call to Order** – Mr. Fontes at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Ms. Smith
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Fontes
- IV. **Persons Wishing to Address Council – 3 Minute Limit**
  - Emily Baumgartner – West Nassau Historical Society- 37119 Canterbury Drive Apt#4 Hilliard Fl. 32046
    - Let us know that they have moved the date for Railroad Days Festival to November 7<sup>th</sup>, 2020
- V. **Minutes**
  - Motion to approve the Minutes by Mr. Mellecker and 2<sup>nd</sup> by Ms. Shaw
    - Discussion: None
    - Motion Carried

## VI. Presentation-

- Water Conservation Month Proclamation
  - Mrs. Graham read the Proclamation aloud as the Water Management District were unable to make it due to travel restrictions

## VII. Business

- First Reading
  - Ordinance 2020-003: Chapter 195 to Amend Due Public Notice required for Land Use
    - Motion to approve Ordinance 2020-003 by Ms. Smith and 2<sup>nd</sup> by Mr. Mellecker
    - Discussion: None
    - Motion Carried
- First Reading
  - Ordinance 2020-004: Chapter 195 Updates and Revisions
    - Motion to approve Ordinance 2020-004 by Mr. Mellecker and 2<sup>nd</sup> by Ms. Shaw
    - Discussion: None
    - Motion Carried
- Ampstun Software
  - Motion to approve the Ampstun Software by Ms. Shaw and 2<sup>nd</sup> by Mr. Mellecker
  - Discussion: Mayor- Amount to be no greater than \$15,570.00
  - Motion Carried
- WeatherStem Agreement with NCDEM
  - Tabled
- WWTP Awning
  - Motion to approve the WWTP Awning by Mr. Mellecker and 2<sup>nd</sup> by Ms. Smith
  - Discussion: Would like to go with S & S for new WWTP awning
  - Motion Carried
- Charter Change
  - Tabled
- Department of Economic Opportunity Grant Update
  - Mayor Fontes- Everything is going as scheduled and are still working on the Design Criteria with the grant money on hold

**VIII. Review & Approval of Town Expenditures**

- General Fund
  - Week of March 5<sup>th</sup> \$4,608.33
  - Motion to approve \$4,608.33 for General Fund by Ms. Shaw and 2<sup>nd</sup> by Mr. Mellecker
  - Discussion: None
  - Motion Carried
  
  - Week of March 12<sup>th</sup> \$7,388.26
  - Motion to approve \$7,388.26 for General Fund by Mr. Mellecker and 2<sup>nd</sup> by Ms. Smith
  - Discussion: None
  - Motion Carried
  
- Water & Sewer Fund
  - Week of March 5<sup>th</sup> \$7,887.54
  - Motion to approve \$7,887.54 for Water & Sewer Fund by Ms. Smith and 2<sup>nd</sup> by Ms. Shaw
  - Discussion: None
  - Motion Carried
  
  - Week of March 12<sup>th</sup> – \$17,128.17
  - Motion to approve \$17,128.17 for Water & Sewer Fund by Mr. Mellecker and 2<sup>nd</sup> by Ms. Shaw
  - Discussion: None
  - Motion Carried
  
- Water & Sewer Adjustments-
  - Requested adjustment of \$193.92 for Nicholas Hall
    - Motion to adjust \$193.92 for Nicholas Hall by Mrs. Graham and 2<sup>nd</sup> by Ms. Smith
    - Discussion: None
    - Motion Carried

**IX. Around the Council Table**

➤ **Mayor**

- Letter from West Nassau Historical Society thanking the Town of Callahan for their generous donation
- Nassau County Teacher's Association Letter- Mayor would like to donate \$100 for sponsorship
- Prepared a document to Declare a State of Emergency to put into action if it is called upon
- School Board meeting is still on for March 30<sup>th</sup> at 7:30 pm
- As for COVID-19 our officials will act cautiously, and our staff is covering all areas of extra cleaning

➤ **Mrs. Smith – Parks**

- Parking on Ewing Park road, will it remain that wide?
- Mayor- Yes with horizontal parking

➤ **Mrs. Graham – Water & Sewer** - Nothing

➤ **Mrs. Kirk – Treasurer** - Nothing

➤ **Mrs. Shaw – Streets** - Nothing

➤ **Mr. Mellecker – Zoning** - Nothing

➤ **Mr. Branham – Attorney** - Nothing


➤ **Mrs. Knagge – Clerk** - Absent

➤ **Mr. Williams – Manager** - Nothing

➤ **Mr. Bass – Council President & Fire** - Absent

**X. Adjourn**

- Motion to adjourn by Mr. Mellecker and 2<sup>nd</sup> by Ms. Shaw
- Motion Carried.
- Time: **7:39 PM**

  
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Janet Shaw, (Pro Tem)

  
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Stephanie Knagge, Town Clerk