



"The Crossroads to the Future"

Town Council Meeting Minutes

November 16, 2020

7:00 P.M.

Present at Meeting: Mayor Davis, Mrs. Kirk, Mr. Williams, Mr. Bass, Mrs. Knagge, Ms. Shaw, Mr. Branham, Mrs. Bishop Vargas, Mrs. Fleming, Mrs. King (2) members of the Community, and (2) members of the Media.
Absent: Mr. Mellecker

- I. **Call to Order** Ms. Shaw
- II. **Pledge of Allegiance to Flag & Invocation** Ms. Shaw
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** Ms. Shaw
- IV. **Persons Wishing to Address Council – 3 Minute Limit**
 - None
- V. **Minutes**
 - Motion to approve the Minutes by Mrs. Bishop-Vargas and 2nd by Mr. Bass
 - Discussion: None
 - Motion Carried
- VI. **Treasurer's Report**
 - Motion to approve the Treasurer's Report by Mr. Bass and 2nd by Mrs. Bishop-Vargas
 - Discussion: None
 - Motion Carried

VII. Business

- Swearing in of Council
 - Mayor Davis swore in Mrs. Jaquelyn Fleming and Mr. John Kenneth Bass
- Appointment of Council President
 - Motion to nominate Mr. Bass by Ms. Shaw and 2nd by Mrs. Bishop-Vargas
 - Discussion: None
 - Motion Carried
- Appointment of Council positions
 - Mrs. Fleming: Water & Sewer Commissioner
 - Mrs. Bishop-Vargas: Street Commissioner
 - Ms. Shaw: Parks & Recreation Commissioner / Town Promotions
 - Mr. Mellecker: Planning & Zoning Commissioner
 - Mr. Bass: Fire Department Commissioner / Council President
- Ethics Training
 - January 16th 8-12pm
- Ewing Memorial Park Vandalism
 - Mrs. Bishop-Vargas: Concerned about vandalism, would like cameras and fence at entry way
 - Officer Vantassle:
 - Increased coverage at the park, closer times, mutual agreement with NCSO to do what they need to do. Make some cameras live and some not
 - Dwaine: Lights are on timers
 - Mr. Williams: Street lights in back parking lot
 - Mayor Davis: Bikes for Officers
 - Officer Vantassle: No bikes
 - Mr. Branham: Work on signage and Mutual agreement with NCSO
 - Ms. Shaw: (Traffic) Spoke to principal who has no control
 - Officer Vantassle: There is nowhere to put the people. Call if driveway is blocked, and put signs out to not block driveways
- School Board Meeting
 - January 5th 7pm- Regular meeting 6pm
- Town Calendar
 - Motion Tabled
- Fire Department QRV Truck Purchase
 - All new parts \$155,000.00 – Parted out \$103,000.00
 - Motion to purchase QRV Truck by Mrs. Bishop-Vargas and 2nd by Mrs. Fleming
 - Discussion:

- Mr. Williams: How they will pay for the truck? 2017 and 2018 funds absorbed back into town \$18,000.00 & \$9,800.00. Selling other fire tuck \$35,000.00
 - Motion- Amend motion as sole procurement by Mrs. Bishop-Vargas and 2nd by Mrs. Fleming
 - Motion Carried
 - Chamber of Commerce
 - Motion to rejoin the Chamber of Commerce by Mrs. Bishop-Vargas and 2nd by Ms. Shaw
 - Discussion: None
 - Motion Carried
 - Resolution 2020-R12 – Boy Scout Troop 351
 - Title read by Mr. Branham
 - Motion to approve Resolution 2020-R12 in the amount of \$250 by Ms. Shaw and 2nd by Mrs. Fleming
 - Discussion: None
 - Motion Carried

VIII. Review & Approval of Town Expenditures

- General Fund
 - Week of November 5th - \$9,529.88
 - Motion to approve \$9,529.88 for General Fund by Ms. Shaw and 2nd by Mrs. Bishop-Vargas
 - Discussion: None
 - Motion Carried
 - Week of November 12th - \$9,780.34
 - Motion to approve \$9,780.34 for General Fund by Mrs. Fleming and 2nd by Mrs. Bishop-Vargas
 - Discussion: None
 - Motion Carried
- Water & Sewer Fund
 - Week of November 5th - \$11,202.20
 - Motion to approve \$11,202.20 for General Fund by Ms. Shaw and 2nd by Mrs. Fleming
 - Discussion: None
 - Motion Carried
 - Week of November 12th - \$2,292.93
 - Motion to approve \$2,292.93 for General Fund by Ms. Shaw and 2nd by Mrs. Bishop-Vargas
 - Discussion: None
 - Motion Carried

- Water & Sewer Adjustments
 - Motion to approve adjustments in the amount of \$133.32 by Mrs. Fleming and 2nd by Ms. Shaw
 - Discussion: Four apartments in Pine Terrace
 - Motion Carried

IX. Around the Council Table

➤ Mayor-

- Out with a Boom \$6,250.00
- Grinch Run w/ Callahan Elementary \$300

➤ Mrs. Bishop Vargas – Parks –

- Cameras?
 - Mr. Branham- Mr. Williams gather info and bring back to council
- Terri Williams with Cub Scouts to pick up trash

➤ Mrs. Fleming – Water & Sewer –

- Happy to be here and serve Callahan

➤ Mrs. Kirk – Treasurer – Nothing

➤ Mrs. Shaw – Streets- Nothing

➤ Mr. Mellecker – Zoning – Absent

➤ Mr. Branham – Attorney – Nothing

➤ Mrs. Knagge – Clerk

- Just an FYI: I have placed my house on the market, and there is a chance we will be moving outside the Town Limits. I will give the Council solid notice when I know more

➤ Mr. Williams – Town Manager-


- December 11th for holiday party- Fire Dept. bay- Juniors Seafood- 6:30 pm up to \$1,000.00
- Marvin Johnson will be leaving the Town and going to JEA. Lunch for him on Friday
- Park needs mulch \$7,800.00, looking at rubber mulch and will need berms around playground
- Lighting in back parking lot of park
- Depot Park

➤ Mr. Bass – Council President & Fire –

- TV Station? Channel 264
- Mr. Downey- Santa Run 12th

X. Adjourn

- Motion to adjourn by Ms. Shaw and 2nd by Mrs. Bishop-Vargas
- Motion Carried
- Time: 9:07 PM



John Kenneth Bass, Council President



Stephanie Knagge, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.