



*"The Crossroads to the Future"*

## **Town Council Meeting Minutes**

**November 4, 2019**

**7:00 P.M.**

**Present at Meeting:** Mr. Bass, Mr. Mellecker, Mrs. Shaw, Mrs. Kirk, Mrs. Graham, Mrs. Smith, Mr. Branham, Mrs. Knagge, Mr. Williams, eight (8) members of the Community, and two (2) members of the Media.

**Absent:** Mayor Fontes

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- I. **Call to Order** – Mr. Bass at 7:01 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit**
  1. Mike Cole – 55114 Jewel Thomas Road – Keep Nassau Beautiful
    - a. Donation of meats from Winn- Dixie
    - b. Raymond Fachko, Brandies as vendor
    - c. Still need donations
  2. Jeff Sample – St Johns River water management in Jacksonville
    - a. 1 day a week watering for water conservation
    - b. General cost share cycle will open in January
    - c. Apply for cycle that will open in January
  3. Aretha Brown – 54875 Dixie Avenue
    - a. Apartments in front of mobile homes will the underground to flood us.
    - b. Mike – they will have their own retention pond to catch the water.

## V. Minutes

- Motion to approve the Minutes by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Shaw.
  - Discussion:
    - Page 2 -- Mrs. Smith
    - Page 4 – review the amount that is listed and correct it
  - Motion Carried

## VI. Treasurer's Report

- None

## VII. Presentation

- Mittauer & Associates – SRF Facilities Plan – Jarrod Petrohovich & Mr. Tim Norman
  - Presented facilities plans documents for the Town's SRF Watermain extension
  - Reviewed the document and need for the project
  - \$582,000 – Town of Callahan up 97% cost reimbursement through SRF, so cost could go down to \$97,000.
  - Mrs. Smith - will this be the end of the pipes – Mittauer - yes
  - Mr. Branham – made a resolution, but there is one needed in the packet provided
- Resolution 2019-R25 – SRF Facilities Plan
  - Mr. Branham read by Title
- Motion to Approve the Resolution 2019-R25 (SRF Facilities Plan) by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Graham
  - Discussion: None
  - Motion Carried

## VIII. Business

- Election of Council President
  - Mrs. Graham – Nominating Mrs. Shaw
  - Mrs. Shaw – Nominating Mr. Bass
    - Motion to elect Mr. Bass as Council President by Mrs. Smith and 2<sup>nd</sup> by Mrs. Shaw
      - Discussion:
        - Graham – if you are going to continue their will need to be a VP
        - Knagge there has been
      - Motion Carried
- Assignment of Positions by Council President
  - Mrs. Shaw – Pro-Tem
  - All the same positions

- Resolution 2019-R26 – Christmas Party
  - Budgeted item in Town Promotions
  - General Consensus for \$1000
  
- Animal Control Contract -- tabled
  - Mr. Branham read by Title
  - Motion to table
    - Discussion: None
    - Motion: tabled
  
- Public Hearing
  - Ordinance 2019-O10 -- Annexation
    - Mr. Branham read by Title and presented packet
  - Closed 7:32
  - Mike -Scribner errors on parcels
  - Mrs. Delores Jones – 45155 Holloway Lane -- this year received a letter from Town Hall asking if we wanted to annex in. We are the only ones not on city water. Mr. Branham – do you want to be in the city limits? Mrs. Jones – yes
  - Jeanie Scott – 39326 Prospect Landing Road – is there a cost for water and sewer or not? Mike - House to meter, not on list to be added in. Branham – do you want to be in the city limits? Scott- Do not want to be annexed in
  - Curtis McGriff – 1107 Turtle Creek Drive north – number not on list? Mike – not on the list than not being added in. Mr. Branham – Let us know by second meeting
  - Re-Opened 7:41
    - Mr. Branham read by Title
  - Motion to approve the 1<sup>st</sup> reading by Mrs. Shaw and 2<sup>nd</sup> by Mrs. Graham
    - Discussion: None
    - Motion Carried
  
- 1<sup>st</sup> Reading
  - Ordinance 2019-O11 – Repeal Chapter 3 of Town Code
    - Mr. Branham read by Title – Chapter 3 is old Ordinance that is outdated
    - Motion to approve the 1<sup>st</sup> Reading Ordinance 2019-O11 by Mrs. Smith and 2<sup>nd</sup> by Mr. Mellecker
      - Discussion: None
      - Motion Carried
  
- Department of Economic Opportunity Grant Update – tabled

## **IX. Review & Approval of Town Expenditures**

- General Fund
  - Week of October 24<sup>th</sup> - \$12,391.02
  - Motion to approve \$12,391.02 for General Fund by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Shaw
  - Discussion: None
  - Motion Carried
  
  - Week of October 31<sup>st</sup> - \$6,352.89
  - Motion to approve \$6,352.89 for General Fund by Mrs. Smith and 2<sup>nd</sup> by Mrs. Shaw
  - Discussion: None
  - Motion Carried
  
- Water & Sewer Fund
  - Week of October 24<sup>th</sup> - \$14,533.56
  - Motion to approve \$14,533.56 for Water & Sewer Fund by Mrs. Shaw and 2<sup>nd</sup> by Mr. Mellecker
  - Discussion: None
  - Motion Carried
  
  - Week of October 31<sup>st</sup> - \$ none
  - Discussion: None
  - Motion Carried
  
- Water & Sewer Adjustments - None
  
- Water & Sewer Disbursements –
  - Active \$411.44 + Closed \$449.84
  - Motion to approve the \$411.44 + \$449.84=\$861.28 by Mrs. Graham and 2<sup>nd</sup> by Mrs. Shaw
    - Discussion: None
    - Motion Carried

## **X. Around the Council Table**

- Mayor - Absent
  
- Mrs. Smith – Parks – nothing
  
- Mrs. Graham – Water & Sewer – aware of the fact that the county is still trying to tell the westside how we can be. Their vision book has decided what west Nassau should be and I encourage everyone to review it. I have a meeting on the 21<sup>st</sup> to discuss it. The state has decided that they need to make a road from I95 to I10. This would go between Callahan and Hilliard and this really upsets me. This will hurt the small business owners and we need to do something about it. Meetings next Tuesday at multipurpose building at 6:00 PM.

- **Mrs. Kirk – Treasurer** – Nothing
- **Mrs. Shaw – Streets** -Can we donate to the cleanup – sponsorship - Mike Cole to provide a list of needs.
- **Mr. Mellecker – Zoning** – Nothing
- **Mr. Branham – Attorney** – Nothing
- **Mrs. Knagge – Clerk**
  - Out with a Boom
  - Episcopal Children's Services – add to next meeting
  - Lorna's Card & Donations
- **Mr. Williams – Town Manager** - Nothing
- **Mr. Bass – Council President & Fire**
  - 5<sup>th</sup> and US1 – FISH games. Jacksonville closed now they are all coming here. Mrs. Graham – its outside the Town Limits, so we need to talk to our County Commissioner
  - News tonight – sign for Derrick Henry – we need to do one for Howie Kendrick – Dawn there is things in the works Mrs. Graham when he graduated and went to the pros he came back and did a camp.
  - Letter from the Fireman – what is your opinion?
  - Fire department being toned out – Lem Turner is a nightmare and needs to be a four-lane road

## **XI. Adjourn**

- Motion to adjourn by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Graham. Motion Carried.
- Time: **8:07 PM**

  
 John Kenneth Bass, Council President

  
 Stephanie Knagge, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.