



"The Crossroads to the Future"

Town Council Minutes

February 6, 2023 ** 7:00 PM

Present at Meeting: Mayor Knagge, Mr. Bass, Ms. Shaw, Mrs. Bishop-Vargas, Mrs. Fleming, Mr. Mellecker, Mrs. Kirk, Mrs. Pearce, Mr. Williams, Mrs. Gugliuzza 6 Members of the Community and 1 Members of the Media.

Absent:

- I. **Call to Order** – Ken Bass at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Ken Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Ken Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** – Douglas Conkey
Intergovernmental Coordinator Governmental Affairs St. Johns River Water Management District 7775 Baymeadows Way, Suite 102 Jacksonville, FL. 32256 just a heads up the water conservation proclamation is coming up.
- V. **Minutes**
 - Motion to approve the Minutes by Mr. Mellecker and 2nd by Ms. Shaw
 - Discussion: None
 - **Motion Carried**
 - Mrs. Gugliuzza called roll

VI. Business:

- **45854 Dixie Avenue Callahan, FL. 32011 – Tabled**
- **Alcohol Permit for Wasabi-**
 - Motion to approve the Wasabi Beer & Wine Alcohol Permit by Mrs. Fleming and 2nd by Mrs. Bishop-Vargas
 - Discussion: None
 - **Motion Carried**
 - Mrs. Gugliuzza called roll

- **West Nassau Historical Society-** Updated the council on current projects involving monies donated by the Town of Callahan. Provided the Council with an itemized break down.
- **Upcoming Historical Society Events-** needing use of Town Owned Railbed on Saturday April 22, 2023, for the 18th Railroad Day, Saturday November 4, 2023, for the 6th Annual Hobo Day, and Saturday December 2, 2023, for the 50th Callahan Christmas Craft Fair.
 - Consensus from the Council was made for the Historical Society to use the Town owned railbed for the three dates listed.
- **Discussion on accepting checks in the water-sewer department during disconnects-** After lengthy discussion the council decided to have a Resolution issued for approval at next meeting to not allow a check from any customer at any time after one returned check.
- **Approval of Stem Project-** Mike Williams addressed the council on the WeatherSTEM Extreme Systems that are being covered by a state appropriation provide 3 years of support at no cost to the counties where they're implemented. After the third year, it has been determined that it would cost \$1,800.00 per year per station to support and maintain the WeatherSTEM Extreme Station.
 - Consensus was made not to make a motion on the WeatherSTEM Project
 - Discussion: Lengthy
- **Water & Sewer Adjustment Request (Natalia Schaffer) 45311 Ingleham Circle-** No motion was made for Water – Sewer Adjustment Request. It is customer responsibility.
- **Resolution 2023-R02-**
 - Motion to approve Resolution 2023- R02 by Mrs. Fleming and 2nd by Mr. Mellecker
 - Discussion: None
 - **Motion Carried**
 - Mrs. Gugliuzza called roll

VII. Review & Approval of Town Expenditures:

General Fund the weeks of January 19th \$12,395.13, 26th \$11,415.25, & February 2nd \$33,090.31 totaling \$56,900.69

Motion to approve General Fund weeks of January 19th & 26th and February 2nd totaling \$33,090.31 totaling \$56,900.69 by Mr. Mellecker and 2nd by Ms. Shaw

- o Discussion: None
- o **Motion Carried**
- o Mrs. Gugliuzza called roll

Water & Sewer Fund weeks of January 19th \$9,394.86 & 26th \$5,944.64 and February 2nd \$28,580.12 totaling \$43,919.62

Motion to approve Water & Sewer Fund weeks of January 19th & 26th and February 2nd totaling \$43,919.62 by Mrs. Fleming and 2nd by Mrs. Bishop-Vargas

- o Discussion: None
- o **Motion Carried**
- o Mrs. Gugliuzza called roll

XI. Water Disbursement for January:

Motion to approve Water & Sewer disbursements for the month of January in the amount of \$1,148.48 by Mrs. Fleming and 2nd by Mrs. Bishop-Vargas

- o Discussion: None
- o **Motion Carried**
- o Mrs. Gugliuzza called roll

X. Around the Council Table

- Mayor – Line of credit with First Federal Bank has opened an opportunity to open a relationship beyond the line of credit. We are exploring other possibilities such as what service they could provide us versus our existing banks. They are more of a local bank. Big enough to provide the services and small enough to provide individual needs. April is Rural County Days the 25th and 26th I am planning on attending this event. Individual booths are \$750.00 however we have been offered to share with the Nassau County Economic Development Board.
- Mrs. Bishop Vargas- I would like Chapter 40 Personnel Policies of The Town Code Book to be reviewed and revised with the updated statues and laws and provide more clarity as far as employee compliance and create transparency for what we as a Town expect for those we employ. I have asked Mrs. Gugliuzza's assistance in amending Chapter 40 by ordinance. My question is should we proceed with an ordinance when ready or add to the next agenda for discussion. (This will be added to next agenda for discussion)
- Mrs. Fleming – None
- Mrs. Kirk- None
- Ms. Shaw- Would like to meet with Mike and the Mayor to discuss Depot Park.
- Mr. Mellecker- None
- Mrs. Pearce- None
- Mrs. Gugliuzza- Ethics Training needs to be scheduled individually or a group
- Mr. Williams- None
- Mr. Bass- I will be out of Town on March 20, 2023

XI. Adjourn

Motion to Adjourn by Mr. Mellecker and 2nd Mrs. Fleming

- Discussion:
- Motion Carried
- Time 7:37pm


John Kenneth Bass, Council President


Shawna Gugliuzza, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.