



"The Crossroads to the Future"

Town Council Minutes

June 20, 2023 ** 7:00 PM

Present at Meeting: Mayor Knagge, Mr. Bass, Mrs. Bishop-Vargas Ms. Shaw, Mrs. Pearce, Mr. Williams, Members of the 1 Community and 2 Members of the Media.
Absent: Mr. Mellecker, Mrs. Fleming, Mrs. Kirk, Mrs. Gugliuzza

- I. **Call to Order** – Mr. Bass at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** – None
- V. **Minutes**
 - Motion to approve the Minutes by Mrs. Bishop- Vargas and 2nd by Ms. Shaw
 - Discussion: None
 - Mr. Williams called roll
 - **Motion Carried**

VI. Treasurer's Report

- Motion to approve the Treasurer's Report by Ms. Shaw and 2nd by Mrs. Bishop-Vargas
- Discussion: None
- Mr. Williams called roll
- **Motion Carried**

VII. Presentation Barbara Baptista- Florida Department of Health- 1620 Nectarine Street Fernandina Beach, Florida 32034 wanted to address the council about the community health assessment. Mrs. Baptista did hand out a pamphlet to the council. The community health assessment recognizes community thoughts, experiences, opinions, and concerns about the health of our community. Ms. Baptista asked for support on the survey for data collection. Ms. Baptista requested that the Florida Department of Health would like to bring an outdoor gym to the area. This would be a low impact strengthening, stretching, and cardio in the great outdoors. Ms. Baptista would like this to be placed at Depo Park. Ms. Baptista asked the council for consideration of the 17x17 Outdoor Pocket Gym. The county would handle the installation of the equipment.

VIII. Business

- **Audit Report- Annual Audit** – The audit went well. No findings with the audit.
- **Resolution 2023-R11 CEMP Base Plan for June 2023-June 2027**
Mrs. Pearce read the Resolution out loud to the council
 - Motion to approve Resolution 2023- R11 CEMP Base Plan for June 2023- June 2027 by Mrs. Bishop-Vargas and 2nd by Ms. Shaw
 - Discussion: None
 - Mr. Williams called roll
 - **Motion Carried**
- **Land Purchase Proposal Parcel Id # 51-2N-25-0000-0038-0000 Holloway Lane** – Tabled
- **Land Purchase Proposal Dixie Ave-** Tabled

IX. Review & Approval of Town Expenditures

General Fund Weeks of June 8th \$57,112.89 & 15th \$7,935.46 totaling \$65,048.35

A motion to approve the General Fund for June 8th & 15th totaling \$65,048.35 by Ms. Shaw and 2nd by Mrs. Bishop-Vargas

- Discussion: None
- Mr. Williams called roll
- **Motion Carried**

Water Sewer Fund Weeks of June 8th \$556,579.88 & 15th \$11,120.82 totaling \$567,700.70

A motion to approve Water and Sewer Fund for June 8th & 15th totaling \$567,700.70 by Ms. Shaw and 2nd by Mrs. Bishop-Vargas

- Discussion: None
- Mr. Williams called roll
- **Motion Carried**

X. Around the Table

Mayor- Reminder July 1, 2023, the Town of Callahan and The Town of Hilliard are putting on a fireworks display at the fairgrounds. Opens at 5:00pm to the public. Fireworks will go off around 9:30pm. The last Planning and Zoning meeting the town aesthetics was on the agenda and discuss part of the concerns brought up was the force down approach. Instead of the Town setting the standard maybe it should come from the community. It was brought up by the Nassau County Economic and development board that there is a program Main Street Funding that could be available to us to explore.

Mrs. Bishop-Vargas- None

Mrs. Fleming- Absent

Mrs. Kirk- Absent

Mrs. Shaw- None

Mr. Mellecker- Absent

Mrs. Pearce- None

Mrs. Gugliuzza- Absent

Mr. Williams- None

Mr. Bass- Sometimes during certain Holidays we should reconsider putting the flags up along the streets of Callahan. Update on the fire department we have been staying busy and getting called out more.

XI. Adjourn

Motion to Adjourn by Ms. Shaw and 2nd by Mrs. Bishop-Varqas

- Discussion: None
- Time 7:14 pm



John Kenneth Bass, Council President



Shawna Gugliuzza, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.