



"The Crossroads to the Future"

Town Council Minutes

July 17, 2023 ** 7:00 PM

Present at Meeting: Mayor Knagge, Mr. Bass, Mr. Mellecker, Mrs. Fleming, Mrs. Bishop-Vargas, Mrs. Kirk, Mrs. Pearce, Mr. Williams, Mrs. Gugliuzza Members of the 2 Community and 2 Members of the Media.

Absent: Ms. Shaw

- I. **Call to Order** – Mr. Bass at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** – None

- V. **Minutes**
 - Motion to approve the Minutes by Mr. Mellecker and 2nd by Mrs. Fleming
 - Discussion: None
 - Mrs. Gugliuzza called roll
 - **Motion Carried**

VI. Treasurer's Report

- Motion to approve the Treasurer's Report by Mrs. Fleming and 2nd by Mrs. Bishop-Vargas
- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

VII. Proclamation For Brandies Ace Hardware presented by Mayor Knagge on behalf of The Town of Callahan honoring Brandies Ace Hardware and our grateful appreciation for becoming a staple serving the community. Brandies Ace Hardware over the years has donated both time and money to the community. Participated in sponsoring the Callahan Little League Organization and offered walking fieldtrips to the students at Callahan Elementary School. Brandies Ace Hardware celebrated their 78th anniversary of service to our community this year and we cannot Thank them enough.

VIII. Business

- **Site Plan Review for Starting Point 617225 Brandies Avenue Callahan, Florida 32011**
 - Motion to approve the Site Plan Review for Brandies Avenue Starting Point by Mr. Mellecker and 2nd by Mrs. Fleming
 - Discussion: None
 - Mrs. Gugliuzza called roll
 - **Motion Carried**

- **Set the Tentative Millage Rate**

Motion to approve the Tentative Millage Rate to the rollback rate of 1.8504 by Mrs. Bishop-Vargas and 2nd by Mr. Mellecker

 - Discussion: None
 - Mrs. Gugliuzza called roll
 - **Motion Carried**

- **Land Purchase Proposal Parcel Id # 51-2N-25-0000-0038-0000 Holloway Lane –**
 Motion to approve the sale of Parcel Id # 51-2N-25-0000-0038-0000 Holloway Lane with the stipulations that the seller will not provide a survey map, the seller cannot grant legal easement, the seller will not provide title insurance, and the sell of real property will be by a Quit Claim Deed and not by a Warranty Deed at a price of \$45,000.00 dollars by Mrs. Fleming and 2nd by Mrs. Bishop-Vargas
 - Discussion: None
 - Mrs. Gugliuzza called roll
 - **Motion Carried**

- **Land Purchase Proposal Dixie Ave-**
 Motion to approve the sale of the access road/ private road off Dixie Avenue in the amount of \$5,000.00 by Quick Claim Deed by Mrs. Fleming and 2nd by Mr. Mellecker
 - Discussion: None
 - Mrs. Gugliuzza called roll
 - **Motion Carried**

IX. **Review & Approval of Town Expenditures**

General Fund Weeks of June 22nd \$22,477.47 and 29th \$14,490.87, July 6th \$2,044.67 and 13th \$20,397.24 totaling \$59,410.25

A motion to approve the General Fund for June 22nd & 29th and July 6th & 13th totaling by Mr. Mellecker and 2nd by Mrs. Fleming

- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

Water Sewer Fund Weeks of June 22nd \$25,747.70 and 29th \$471,611.72, July 6th \$1,816.85 and 13th \$27,819.83 totaling \$526,996.10

A motion to approve Water and Sewer Fund for June 22nd & 29th and July 6th & 13th totaling \$526,996.10

by Mrs. Bishop- Vargas and 2nd by Mrs. Fleming

- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

X. Water and Sewer Disbursements for June 2023

Motion to approve the Water and Sewer Disbursements for June 2023 in the amount of \$1,278.07 by Mrs. Fleming and 2nd by Mr. Mellecker

- Discussion: None
- Mrs. Gugliuzza called roll

XI. Around the Table

Mayor- Letter from Council on Aging Thanking the Town for the donation. Also, we had our Fireworks display in conjunction with the Town of Hilliard and the Northeast Florida Fairgrounds Association back on July 1st. Everything went well, the weather was cooperative, no rain, it was hot. It turned out to be good and I was able to see a lot of friendly faces. Hoping to continue doing things like that in the future.

Mrs. Bishop-Vargas- None

Mrs. Fleming- None

Mrs. Kirk- None

Mrs. Shaw- Absent

Mr. Mellecker- None

Mrs. Pearce- None

Mrs. Gugliuzza- The County would like to have a joint Ribbon Cutting Ceremony for breaking ground on Crawford Diamond. It will be held on site and with it being hot it will first thing in the morning and the county will set up tents. We will need available dates from the council for availability for August and September.

Mr. Williams- None

Mr. Bass- None

XII. Adjourn

Motion to Adjourn by Mrs. Fleming and 2nd by Mr. Mellecker

- Discussion: None
- Time 7:33 pm


John Kenneth Bass, Council President


Shawna Gugliuzza, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.