



"The Crossroads to the Future"

Town Council Minutes

August 7, 2023 ** 7:00 PM

Present at Meeting: Mayor Knagge, Mr. Bass, Mr. Mellecker, Mrs. Fleming, Mrs. Bishop-Vargas, Ms. Shaw, Mrs. Kirk, Mrs. Pearce, Mr. Williams, Mrs. Gugliuzza Members of the 2 Community and 1 Members of the Media.

Absent:

- I. **Call to Order** – Mr. Bass at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** – None
- V. **Minutes**
 - Motion to approve the Minutes by Mr. Mellecker and 2nd by Mrs. Fleming
 - Discussion: None
 - Mrs. Gugliuzza called roll
 - **Motion Carried**

VI. Treasurer's Report

- Motion to approve the Treasurer's Report by Mrs. Fleming and 2nd by Mrs. Bishop-Vargas
- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

VII. Business

➤ **West Nassau Historical Society – John Hendricks- 3539 Quail Road Callahan, FL. 32011**
Mr. Hendricks gave an update on the repairs for Callahan Depot Upgrades. The Air Conditioning was installed in January 2023 and cost 13,200.00. Fire Alarm Installation- signed contract in April. Company awaiting supply chain issues to be resolved for certain parts before installation in depot and annex to begin. Five windows replacement- Signed contract in January, windows supposedly have been built and are being painted this week, then they will be installed in Depot.

Upcoming Dates of use of Railbed needed: Hobo Day November 4, 2023, Callahan Christmas Craft Fair December 2, 2023, and 19th Railroad Day Festival April 20, 2023.

Mr. Hendrick's provided an Estimate sheet to the council for estimated expenses for the 50th Callahan Christmas Parade which totaled \$1850.00.

A motion was made to donate \$1850.00 to the west nassau historical society for the 50th Callahan Christmas Parade by Mrs. Fleming and 2nd by Ms. Shaw

- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

A resolution will be presented at the next council meeting on August 21, 2023.

➤ **West Nassau High School Swim Team – Keith Whaling 35110 Gretchens Way Callahan, FL. 32011**

Mr. Whaling asked the council for a sponsorship this year for the west nassau swim team. Last years monies bought numerous supplies for the kids for workouts and things. We also used some of the money to help pay for interest and fees for lanes in Jacksonville and in Cecil Field.

A Resolution will be presented at the next council meeting on August 21, 2023.

➤ **Sewer Adjustment for Darrell Andrews 45436 Ingleham Circle Callahan, FL. 32011**
Motion to approve an adjustment on the sewer side only back to the customers minimal bill amount by Mrs. Fleming and 2nd by Mrs. Bishop-Vargas

- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

➤ **1st Reading of Ordinance No. 2023-001 Billing and Payments**

Mrs. Pearce read the Ordinance out loud to the room. Council President Mr. Bass closed the meeting at 7:10 pm and opened the meeting to the Public. No Public comments. Council president Mr. Bass closed to the public and reopened the regular council meeting at 7:10 pm.

Motion to approve the 1st Reading of Ordinance No. 2023-001 Billing and Payments by Mr. Mellecker and 2nd by Mrs. Fleming

- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

➤ **1st Reading of Ordinance No. 2023-002 Chapter 40 Personnel Policies**

Mrs. Pearce read the Ordinance out loud to the room. Council President Mr. Bass closed the meeting at 7:12 pm and opened the meeting to the Public. No Public comments. Council president Mr. Bass closed to the public and reopened the regular council meeting at 7:12 pm.

Motion to approve the 1st Reading of Ordinance No. 2023-002 Chapter 40 Personnel Policies by Mrs. Bishop-Vargas and 2nd by Mrs. Fleming

- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

➤ **Resolution No. 2023-R12 First Federal Bank – Tabled**

➤ **1st Reading for Water and Sewer Rate Increase**

Mr. Williams presented the water and sewer rate increase to the council. The last rate increase was in 2019 so we are looking at a 5% increase on the base rate. The consumer price index from 22-23 was 4.9 %. We have held off on the rate increase, however everything is starting to cost a little more. The wastewater plant is approximately 20yrs old and is needing repairs and we must have a way to fund the repairs.

Council President Mr. Bass closed the meeting at 7:17 pm and opened the meeting to the Public. No Public comments. Council president Mr. Bass closed to the public and reopened the regular council meeting at 7:18 pm.

Motion to approve the 1st Reading for the Water and Sewer Rate Increase by Ms. Shaw and 2nd by Mrs. Fleming

- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

➤ **Depot Park**

Ms. Shaw referenced a drawing provided to the council of Depot Park for implementing changes by adding Pavilions, Electrical, and an arch at the entry way for the extension and the promotion of the Farmers Market. The county and the BOCC's \$50k allocation have been dedicated to helping with the improvements.

Lengthy Discussion

Mr. Williams approach the council

The FRDAP cycle just opened again. We can apply for more assistance for Depot Park or for Ewing Park. We will need a consensus for a Resolution for next meeting.

A consensus from the council that we will move forward with the county on Depot Park and Apply for the FRDAP grant for Ewing Park for upgrades to the tennis courts, pavilions, concrete etc. in the amount of \$200,000.00

VIII. Review & Approval of Town Expenditures

General Fund Weeks of July 20th \$12,840.30 27th \$5,193.00 and August 3rd \$24,554.42 totaling \$42,587.72

A motion to approve the General Fund for July 20th, 27th and August 3rd totaling \$42,587.72 totaling by Mr. Mellecker and 2nd by Ms. Shaw

- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

Water Sewer Fund Weeks of July 17th \$81,702.28 20th \$5,389.92 27th \$814,483.03 and August 3rd \$27,923.66 totaling \$929,498.89

A motion to approve Water and Sewer Fund for July 17th, 20th, 27th, and August 3rd totaling \$929,498.89

by Mrs. Bishop- Vargas and 2nd by Mrs. Fleming

- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

IX. Around the Table

Mayor- July 18, 2023, had the honor of attending the Grand Opening for Hagan Ace Hardware. Had the honor of presenting a proclamation to Don Hagan. They opened the doors on his 90th birthday. I also attended a big event for the teachers to kick off the school year. They were appreciative of having a Callahan Representation.

Mrs. Bishop-Vargas- None

Mrs. Fleming- None

Mrs. Kirk- None

Mrs. Shaw- Willie Jewels maybe for this year's Christmas Party and maybe we can get the lights up earlier.

Mr. Mellecker- None

Mrs. Pearce- None

Mrs. Gugliuzza- I had a meeting with Maurie Dugger regarding putting a mural on the side and front of Town Hall. She will be at one of the upcoming meeting's to address the council.

Mr. Williams- None

Mr. Bass- None

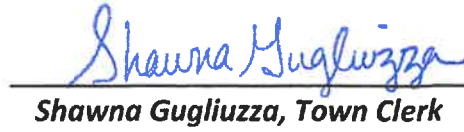
X. Adjourn

Motion to Adjourn by Mrs. Fleming and 2nd by Mr. Mellecker

- Discussion: None
- Time 7:51 pm



John Kenneth Bass, Council President



Shawna Gugliuzza, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.