



"The Crossroads to the Future"

Town Council Minutes

August 21, 2023 ** 7:00 PM

Present at Meeting: Mayor Knagge, Mr. Bass, Mr. Mellecker, Mrs. Fleming, Mrs. Bishop-Vargas, Mrs. Kirk, Mrs. Pearce, Mr. Williams, Mrs. Gugliuzza Members of the 5 Community and 2 Members of the Media.

Absent: Ms. Shaw

- I. **Call to Order** – Mr. Bass at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** – None
- V. **Minutes**
 - Motion to approve the Minutes by Mr. Mellecker and 2nd by Mrs. Fleming
 - Discussion: None
 - Mrs. Gugliuzza called roll
 - **Motion Carried**

VI. Presentation:

Eryn Russell- 2023 Mayor John Land Years of Service Award – Tabled

***Florida Rural Water Association- Matt Hollingsworth & Dyana Stewart- 2970 Wellington Circle Tallahassee, Florida 32309 – provided a presentation on both: Wastewater System Asset Management and Fiscal Sustainability Plan
Drinking Water System Asset Management and Fiscal Sustainability Plan
Packets of the video presentation were passed out to the room.***

VII. Business

➤ ***Amending the 5 Year Capital Improvement Plan for FY 24-25***

A consensus was made by the council to add \$200,000 for Ewing Park for FY 24-25 to the 5 Year Capital Improvement Plan

➤ ***Resolution 2023-R12 First Federal Bank***

Mrs. Pearce read Resolution 2023-R12 First Federal Bank out loud.

Motion to approve Resolution 2023-R12 by Mr. Mellecker and 2nd by Mrs. Fleming

- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

➤ ***Resolution 2023-R13 Florida Recreation Development Assistance Program (FRDAP)***

Mrs. Pearce read Resolution 2023-R13 Florida Recreation Development Assistance Program (FRDAP) out loud.

Motion to approve Resolution 2023-R13 by Mrs. Fleming and 2nd by Mr. Mellecker

- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

➤ ***Resolution 2023-R14 West Nassau Historical Society***

Mrs. Pearce read Resolution 2023-R14 West Nassau Historical Society out loud.

Motion to approve Resolution 2023-R14 to donate \$1850.00 to the West Nassau Historical Society for the Christmas Parade by Mr. Mellecker and 2nd by Mrs. Fleming

- Discussion: Mr. Mellecker requested (the donation to West Nassau Historical Society for the Christmas Parade) to be added to the Resolution. The Town Clerk will make the correction to the Resolution.

- Mrs. Gugliuzza called roll

- **Motion Carried**

➤ **Resolution 2023- R15 West Nassau High School Swim Team**

Mrs. Pearce read Resolution 2023- R15 West Nassau High School Swim Team out loud.

Motion to approve the Resolution 2023-R15 West Nassau High School Swim Team to make a donatation in the amount of \$250.00 by Mr. Mellecker and 2nd by Mrs. Fleming

- Discussion: None

- Mrs. Gugliuzza called roll

- **Motion Carried**

➤ **Amendment to Traffic Signal Maintenance and Compensation Agreement**

Mr. Williams stated that every year they give us an agreement to update with FDOT which gives us the new costs that they are going to pay for us to maintain the signals.

A consensus from the council for the Mayor to sign the Traffic Signal Maintenance and Compensation Agreement.

➤ **FPL Street Light Agreement**

Mr. Williams stated a few months back FPL approached us about putting in some streetlights down US1 all the way past the Fairgrounds. I contacted the county, and the county really was not in favor of maintaining them. Didn't want to let us put them out there. I went back and talked to FPL. I think there were originally 300 plus lights at that time that were going to get put in. I got it brought back down to just outside the city limits where we will be moving into the new subdivision Callahan Acres it is going to be approximately 42 lights installed down through there on both sides of the road. FPL brought back the information for that and that is the information you have before you. The cost of the light's each month will be \$951.72. We will actually get reimbursement almost equal to that if not a little bit extra through FDOT for maintaining those lights.

A consensus from the council for the Mayor to sign the Street Light Agreement to add the 42 lights.

➤ ***The Old Farmhouse- Request for Road Closure- Fall Festival***

A consensus was made by the council to allow road closure on Mickler Street for the Annual Fall Market October 7th, 2023, from 9:00 am – 3:00 pm and use the Town's barricades.

➤ ***Final Reading Ordinance NO: 2023-001 Amend Chapter 190-13 Billing and Payment***

Mrs. Pearce read Ordinance No: 2023-001 out loud. Council President Mr. Bass closed the regular meeting at 7:53 pm and opened to the public. No public comments. Mr. Bass reopened the regular council meeting at 7:53 pm.

A motion to approve Ordinance No:2023-001 Amend Chapter 190-13 Billing and Payment by Mrs. Fleming and 2nd by Mr. Mellecker

- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

➤ ***Final Reading Ordinance NO: 2023-002 Chapter 40 Personnel Policies – Tabled***

➤ ***Final Reading Ordinance NO: 2023-003 Chapter 190-7 Water and Wastewater Rates***

Reba read Ordinance NO: 2023-003 Chapter 190-7 Water and Wastewater Rates out loud. Mr. Bass closed the regular meeting at 7:54 pm and opened it to the public. No public comments. He closed to the public and re-opened the regular council meeting at 7:53 pm.

A motion to accept the final reading by Mr. Mellecker and 2nd by Mrs. Bishop-Vargas

- Discussion: Change the wording to raising water and wastewater rates by 5% over the current base rate 5% over the current 1,000-gallon rate and annually all rates will increase 5% and/or which is equivalent to the CPI whichever is greater with an effective date of October 1, 2023. Mr. Mellecker requested two separate Ordinances be done.
- Tabled until next meeting

VIII. Review & Approval of Town Expenditures

General Fund Weeks of August 10th \$4,810.50 & 17th \$3,439.09 totaling \$8,249.59

A motion to approve the General Fund for August 10th & 17th totaling \$8,249.59 totaling by Mr. Mellecker and 2nd by Mrs. Fleming

- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

Water Sewer Fund Weeks of 10th \$10,324.63 & 17th \$1,094.43 totaling \$11,419.06

A motion to approve Water and Sewer Fund for August 10th & 17th totaling \$11,419.06 by Mrs. Fleming and 2nd by Mr. Mellecker

- Discussion: None
- Mrs. Gugliuzza called roll
- **Motion Carried**

IX. Around the Table

Mayor- Update on First Federal Bank we did meet with them after evaluating them verses Ameris Bank and we have made the decision to transfer over to First Federal Bank.

Mrs. Bishop-Vargas- *I will be out of Town next meeting*

Mrs. Fleming- None

Mrs. Kirk- None

Mrs. Shaw- Absent

Mr. Mellecker- None

Mrs. Pearce- None

Mrs. Gugliuzza- None


Mr. Williams- None

Mr. Bass- *I have noticed more golf carts and I know it's the sheriff's department's problem. I just wanted to bring awareness.*

X. Adjourn

Motion to Adjourn by Mrs. Fleming and 2nd by Mr. Mellecker

- Discussion: None
- Time 8:40 pm



John Kenneth Bass, Council President



Shawna Gugliuzza, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.