



*"The Crossroads to the Future"*

## **Town Council Minutes**

### **September 16, 2024 \*\* 7:00 PM**

**Present at Meeting:** Mayor Knagge, Mr. Bass, Mrs. Fleming, Mrs. Bishop-Vargas, Ms. Shaw, Mrs. Kirk, Mr. Davis, Mrs. Pearce, Mr. Williams, Mrs. Gugliuzza, 4 Members of the Community and 2 Members of the Media.

Absent: None

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- I. **Call to Order** – Ken Bass at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Ken Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Ken Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** – None
- V. **Minutes**
  - A motion to approve the minutes by Ms. Shaw and 2<sup>nd</sup> by Mrs. Fleming
    - Discussion: None
    - **Motion Carried**
    - Mrs. Gugliuzza called roll

## VI. Business:

### ➤ Fair Housing Workshop

Grant Compliance Manager Melissa Fox from Fred Fox Enterprises, Inc. 4425 US HWY 1 South St. Augustine, FL. 32086-3124

Melissa Fox provided a Fair Housing Equal Opportunity for ALL workshop; Ms. Fox provided each person in the room with the presentation material.

### ➤ 2023-2024 CDBG Grant Application 1<sup>st</sup> Public Hearing

Grant Compliance Manager Melissa Fox from Fred Fox Enterprises, Inc. 4425 US HWY 1 South St. Augustine, FL. 32086-3124

Ms. Fox appeared before the council to notify the Town of Callahan that the town is eligible to apply for the community development block grant (CDBG Grant). The maximum grant amount is \$650,000.00 with three main categories and one stand alone category.

Council President Mr. Bass closed the council meeting at 7:12pm and opened to the Public. No Public comments, questions, or concerns. Mr. Bass closed to the public at 7:13 pm and reopened the council meeting.

A motion to approve the 1<sup>st</sup> Public Hearing for the community development block grant by Mrs. Fleming and 2<sup>nd</sup> by Mrs. Bishop- Vargas

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

### ➤ Voluntary Annexation of 3 Parcels

A motion to approve the annexation of 3 Parcels 51-2N-25-0000-0004-0000; 51-2N-25-0005-0000; 51-2N-25-0006-0000 by Mrs. Fleming and 2<sup>nd</sup> by Ms. Shaw

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

➤ **5 YR Capital Improvement Plan**

Mr. Williams presented the council with the proposed 5 YR Capital Improvement Plan

A motion to approve the 5 YR Capital Improvement Plan by Ms. Shaw and 2<sup>nd</sup> by Mrs. Fleming

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

➤ **Budget Discussion**

Mr. Williams presented the council with the proposed budget. Lengthy Discussion.

➤ **FY 24-25 Budget 1<sup>st</sup> Public Hearing**

Council President Mr. Bass closed the council meeting at 7:48 pm and opened to the Public. No Public comments, questions, or concerns. Mr. Bass closed to the public at 7:49 pm and reopened the council meeting.

A motion to approve the budget by Mrs. Bishop-Vargas and 2<sup>nd</sup> by Mr. Davis

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

➤ **Resolution 2024-R06 Tentative Millage Rate**

Town attorney Mrs. Pearce read the Resolution 2024-R06 Tentative Millage out loud to the room.

A motion to approve Resolution 2024-R06 Tentative Millage Rate which is equal to the roll back rate 1.7814 mills by Mrs. Fleming and 2<sup>nd</sup> by Ms. Shaw

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

**VII. Review & Approval of Town Expenditures:**

**General Fund the weeks of September 5<sup>th</sup> \$15,709.34 and 12<sup>th</sup> \$18,720.61 totaling \$34,429.95**

Motion to approve General Fund weeks of September 5<sup>th</sup> \$15,709.34 and 12<sup>th</sup> \$18,720.61 totaling \$34,429.95 by Mrs. Fleming and 2<sup>nd</sup> by Mrs. Bishop-Vargas

- Discussion None
- **Motion Carried**
- Mrs. Gugliuzza called roll

**Water & Sewer Fund the weeks of September 5<sup>th</sup> \$15,141.05 and 12<sup>th</sup> \$20,539.17 totaling \$35,680.22**

Motion to approve Water & Sewer Fund the weeks of September 5<sup>th</sup> \$15,141.05 and 12<sup>th</sup> \$20,539.17 totaling \$35,680.22 by Ms. Shaw and 2<sup>nd</sup> by Mrs. Bishop-Vargas

- Discussion None
- **Motion Carried**
- Mrs. Gugliuzza called roll

**X. Disbursements**

- August 2024

A motion to disburse \$259.37 to be refunded to the proper recipients by Mrs. Fleming and 2<sup>nd</sup> by Mr. Davis

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

### **X. Around the Council Table**

- Mayor – I personally want to thank Kathy Sciuolo for her dedication and years of service to the community and the Nassau County record and wish you the very best on your endeavors.
- Mrs. Bishop Vargas- None
- Mrs. Fleming – None
- Mrs. Kirk- None
- Ms. Shaw- Going to contact FSCJ about the Christmas Party
- Mr. Davis – None
- Mrs. Pearce- None
- Mrs. Gugliuzza- None
- Mr. Williams- None
- Mr. Bass – None

### **X. Adjourn**

Motion to Adjourn by Mr. Davis and 2<sup>nd</sup> by Mrs. Fleming

- Discussion: None
- Time: 8:02 pm



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**John Kenneth Bass, Council President**



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**Shawna Gugliuzza, Town Clerk**

*If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*