



*"The Crossroads to the Future"*

## **Town Council Minutes**

**February 3, 2025 \*\* 7:00 PM**

**Present at the Meeting:** Mayor Knagge, Ms. Shaw, Mrs. Bishop-Vargas, Mr. Davis, Mrs. Pearce, Mr. Williams, and Mrs. Gugliuzza Members of the 6 Community and 2 Members of the Media.  
**Absent:** Mrs. Fleming

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- I. **Call to Order** – Ms. Shaw at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Ms. Shaw
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Ms. Shaw
- IV. **Persons Wishing to Address Council – 3 Minute Limit** – Douglas Conkey  
Intergovernmental Coordinator Governmental Affairs Program St. Johns River Water Management District- 7775 Baymeadows Way Suite 102 Jacksonville, FL. 32256- - Spoke about the Black Creek Project and reminded the community about water conservation.  
  
Bob Wright- 45242 Booth Street Callahan, FL. 32011 – Voiced concerns about panhandlers standing at the main intersection in Callahan, Winn-Dixie, B-Macs, and other areas around town. Mr. Wright expressed he doesn't feel safe on his walks.
- V. **Proclamation** Flood Awareness Week – Mayor Knagge read the proclamation proclaiming March 3<sup>rd</sup> – 9<sup>th</sup> Flood Awareness Week in the Town of Callahan.

**VI. Minutes**

- Motion to approve the Minutes by Mr. Davis and 2<sup>nd</sup> by Mrs. Bishop-Vargas
  - Discussion: None
  - **Motion Carried**
  - Mrs. Gugliuzza called roll

**VII. Business:**

➤ **Ordinance No. 2025-001 Amendment 24-1ESR of the 2035 Comprehensive Plan**

Ms. Pearce read Ordinance 2025-001 out loud. Council President Ms. Shaw closed the regular meeting at 7:08 pm and opened to the public. No public comments, questions, or concerns. Ms. Shaw closed to the public and re-opened the regular council meeting 7:10 pm.

A motion to approve Ordinance No. 2025-001 Amendment 24-1ESR of the 2035 Comprehensive Plan by Mrs. Bishop-Vargas and 2<sup>nd</sup> by Mr. Davis

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

➤ **Site Plan Review Burger King 19-2N-25-0000-0144-0000**

A motion to approve Site Plan Review Burger King parcel # 19-2N-25-0000-0144-0000 by Mrs. Bishop-Vargas and 2<sup>nd</sup> by Mrs. Williams

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

- **Resolution No. 2025-R01 Florida urging the Florida State Legislature to enact legislation to provide a public records exemption for municipal clerks and employees**

Ms. Pearce read Resolution 2025-R01 out loud. Council President Ms. Shaw closed the regular meeting at 7:18 pm and opened to the public. No public comments, questions, or concerns. Ms. Shaw closed to the public and re-opened the regular council meeting 7:18 pm.

A motion to approve Resolution No. 2025-R01 urging the Florida State Legislature to enact legislation to provide a public records exemption for municipal clerks and employees by Mrs. Bishop-Vargas and 2<sup>nd</sup> by Mrs. Williams

- o Discussion: None
- o **Motion Carried**
- o Mrs. Gugliuzza called roll

### **VIII. Review & Approval of Town Expenditures:**

**General Fund the week of January 9<sup>th</sup> \$7,896.79, 16<sup>th</sup> \$13,162.92, 23<sup>rd</sup> \$3,237.40, 30<sup>th</sup> \$21,014.77 totaling \$45,311.88**

Motion to approve General Fund week of January 9<sup>th</sup> \$7,896.79, 16<sup>th</sup> \$13,162.92, 23<sup>rd</sup> \$3,237.40, 30<sup>th</sup> \$21,014.77 totaling \$45,311.88 by Mr. Davis and 2<sup>nd</sup> by Bishop-Vargas

- o Discussion: None
- o **Motion Carried**
- o Mrs. Gugliuzza called roll

**Water & Sewer Fund week of January 9<sup>th</sup> \$53,439.42, 16<sup>th</sup> \$8,960.16, 23<sup>rd</sup> \$8,928.64, 30<sup>th</sup> \$12,061.97 totaling \$83,390.19**

Motion to approve Water & Sewer Fund week of January 9<sup>th</sup> \$53,439.42, 16<sup>th</sup> \$8,960.16, 23<sup>rd</sup> \$8,928.64, 30<sup>th</sup> \$12,061.97 totaling \$83,390.19 by Mrs. Bishop-Vargas and 2<sup>nd</sup> by Ms. Williams

- o Discussion: None
- o **Motion Carried**
- o Mrs. Gugliuzza called roll

### **IX. Disbursements**

The month of January 2025

A motion to disburse \$39.30 to the proper recipients by Ms. Bishop-Vargas and 2<sup>nd</sup> by Mr. Davis

- o Discussion: None
- o **Motion Carried**
- o Mrs. Gugliuzza called roll

### **X. Around the Council Table**

- Mayor – Read Proclamation
- Mrs. Bishop Vargas- None
- Mrs. Fleming – Absent
- Mrs. Kirk- None
- Ms. Williams- None
- Mr. Davis – Need Volunteers for the Vietnam Traveling Memorial Wall April 17, 2025 – April 21, 2025. Please contact Alicia Head with the Town of Hilliard if you are interested.
- Mrs. Pearce- None
- Mrs. Gugliuzza- Please complete your Ethics Training
- Mr. Williams- None
- Ms. Shaw- They are finishing painting Town Hall today. It looks really nice.

**Adjourn**

Motion to Adjourn by Mrs. Bishop-Vargas and 2<sup>nd</sup> Mr. Davis

- Discussion: None
- **Motion Carried**
- Time 7:28 pm

  
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**Janet Shaw, Council President**

  
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**Shawna Gugliuzza, Town Clerk**

*If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based*