



*"The Crossroads to the Future"*

## **Town Council Minutes**

**April 21, 2025 \*\* 7:00 PM**

**Present at the Meeting:** Mayor Knagge, Ms. Shaw, Mrs. Fleming, Mrs. Williams, Mrs. Bishop-Vargas, Mr. Davis, Mrs. Kirk, Mr. Williams, and Mrs. Pearce, Members of the 6 Community and 2 Members of the Media.

**Absent:** Mrs. Gugliuzza

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- I. **Call to Order** – Ms. Shaw at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Ms. Shaw
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Ms. Shaw
- IV. **Persons Wishing to Address Council – 3 Minute Limit** – Cara Gluck- Fl. Dept. of Health Nassau County - 45377 Mickler Street Callahan, FL. 32011 – Wanting to notify the council and community for community engagement opportunity in assisting with the Health Assessment for the community a 28-question survey about the resident's opinions and thoughts about the health of the community to develop a plan.  
  
Brad Mangold- 55286 Deer Run Road – On behalf of Callahan Methodist Church for the 6<sup>th</sup> Annual Memorial Day Rod Run all to benefit hungry children and high school students to walk at graduation.
- V. **Proclamation** – Mayor Knagge read the proclamation naming April 2025 as Election Workers Appreciation Month

## VI. Minutes

- Motion to approve the Minutes by Mrs. Bishop-Vargas and 2<sup>nd</sup> by Mrs. Fleming
  - Discussion: None
  - **Motion Carried**
  - Mr. Williams called roll

## VII. Business:

- **Chase Robinson- Executive Director First Coast Crime Stoppers-** A non-profit organization to report crime and incentivize citizens to report crime anonymously. First Coast Crime Stoppers services six counties in Northeast Florida.
- **Request for Road Closure and Donation for the 6<sup>th</sup> Annual Memorial Day Rod Run**

Motion to approve the Road Closure and Donation for the 6th Annual Memorial Day Rod Run by Mrs. Fleming and 2<sup>nd</sup> by Mrs. Bishop-Vargas

- Discussion: Resolution Next Meeting 5-5-2025
- **Motion Carried**
- Mr. Williams called roll

- **Request for Alcoholic Beverage License Aroma Waffle and Ice Cream Lounge Inc. 542113 US HWY 1 Callahan, Florida 32011**

Motion to approve the Request for Alcoholic Beverage License Aroma Waffle and Ice Cream Lounge Inc. 542113 US HWY 1 Callahan, Florida 32011 by Mrs. Fleming, and 2<sup>nd</sup> by Mrs. Bishop-Vargas

- Discussion: Ms. Shaw voted No. Mr. Williams stated, If the establishment stops serving food, then the license is Null and Void
- **Motion Carried**
- Mr. Williams called roll

➤ **Ordinance No. 2025-O02 Zoning Change Parcel # 19-2N-25-0000-0146-00000**

Motion to approve Ordinance No. 2025-O02 Zoning Change Parcel # 19-2N-25-0000-0146-00000 by Bishop-Vargas and 2<sup>nd</sup> by Mr. Davis

- o Discussion: None
- o **Motion Carried**
- o Mr. Williams called roll

➤ **Site Plan Review Parcel # 19-2N-25-0000-0146-00000- 0 Old Dixie Highway**

Motion to approve Site Plan Review Parcel # 19-2N-25-0000-0146-00000- 0 Old Dixie Highway by Mrs. Fleming and 2<sup>nd</sup> by Mrs. Bishop-Vargas

- o Discussion: None
- o **Motion Carried**
- o Mr. Williams called roll

➤ **Request for Water Adjustment for pool fill 45063 S Mickler Street, 44417 Mary Sauls Circle, 45313 Weaver Circle, and 45436 Ingleham Circle Callahan, FL. 32011**

Motion to approve the four pool adjustments totaling \$123.16 by Mrs. Fleming and 2<sup>nd</sup> by Mrs. Williams

- o Discussion: None
- o **Motion Carried**
- o Mr. Williams called roll

➤ **Resolution No. 2025-R02 Live Local Act Property Tax Exemption**

Motion to approve Resolution No. 2025-R02 Live Local Act Property Tax Exemption by Mrs. Bishop-Vargas and 2<sup>nd</sup> by Mrs. Fleming

- o Discussion: None
- o **Motion Carried**
- o Mr. Williams called roll

### **VIII. Review & Approval of Town Expenditures:**

**General Fund the week of March 20<sup>th</sup> \$1,733.27, 27<sup>th</sup> \$5,828.86, April 3<sup>rd</sup> \$20,974.03, 10<sup>th</sup> \$18,823.13, and 17<sup>th</sup> \$9,780.49 totaling \$57,139.78**

Motion to approve General Fund week of March 20<sup>th</sup> \$1,733.27, 27<sup>th</sup> \$5,828.86, April 3<sup>rd</sup> \$20,974.03, 10<sup>th</sup> \$18,823.13, and 17<sup>th</sup> \$9,780.49 totaling \$57,139.78 by Mrs. Fleming and 2<sup>nd</sup> by Mr. Davis

- o Discussion: None
- o Motion Carried**
- o Mr. Williams called roll

**Water & Sewer Fund week of March 20<sup>th</sup> \$6,236.73, 27<sup>th</sup> \$34,534.76, April 3<sup>rd</sup> \$16,031.38, 10<sup>th</sup> \$19,138.77, 17<sup>th</sup> \$11,193.61 totaling \$87, 134.95**

Motion to approve Water & Sewer Fund week of March 20<sup>th</sup> \$6,236.73, 27<sup>th</sup> \$34,534.76, April 3<sup>rd</sup> \$16,031.38, 10<sup>th</sup> \$19,138.77, 17<sup>th</sup> \$11,193.61 totaling \$87, 134.95 by Mrs. Fleming and 2<sup>nd</sup> by Mrs. Bishop-Vargas

- o Discussion: None
- o Motion Carried**
- o Mr. Williams called roll

### **Disbursements**

Motion to approve the March 2025 disbursements totaling 176.97 to be refunded to the proper recipients by Mrs. Fleming and 2<sup>nd</sup> Mrs. Bishop-Vargas

- o Discussion: None
- o Motion Carried**
- o Mr. Williams called roll

### **X. Around the Council Table**

- Mayor – Certificate from the WNHS for Railroad Days, A Thank you West Nassau Lady Warrior Soccer Team, hope everyone had an opportunity to check out the veteran wall it was very nice and thank you to the county and the Town of Hilliard.
- Mrs. Bishop Vargas- Next Tuesday, I will be attending the FDOT North Florida Planning Summit in Live Oak
- Mrs. Fleming – In March I was able to attend rural counties days at state capital. It went well; I was able to speak to our representatives Dean Black and Clay Yarborough plead our needs to them as far as funding needed for water infostructure projects. It was a successful event, and I would like to thank NCEDB – Sherri Mitchell. We had our Town Clean-up, and it went very well with multiple agencies helping such as Keep Nassau Beautiful, TRU-FI, Leadership Nassau Class, Boy Scout Troops and many more. I was also able to attend Railroad Days and received the certificate from Mr. Hendricks.
- Mrs. Kirk- None
- Mrs. Williams- May 1, 2025, National Day of Prayer at 6:00 pm at Depot Park this year. The volunteers had a great training 2 weeks ago with forestry to certify the members. I did receive an email from forestry for equipment that needs to be replaced and when I have a total, I will get that out.
- Mr. Davis – None
- Mrs. Pearce- We have a local bar owner who sought guidance about as he puts it charitable bingo and cornhole however we have a provision in the code with games of chance. My interpretation that it cannot be held inside but outside of the building. I just want to bring it to your attention.
- Mrs. Gugliuzza- None
- Mr. Williams- None
- Ms. Shaw- None

## **Adjourn**

Motion to Adjourn by Mrs. Fleming and 2<sup>nd</sup> Mr. Davis

- Discussion: None
- **Motion Carried**
- Time 8:00 pm

  
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**Janet Shaw, Council President**

  
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**Shawna Gugliuzza, Town Clerk**

*If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based*