



"The Crossroads to the Future"

Town Council Minutes

January 05, 2026 ** 7:00 PM

Present at the Meeting: Ms. Shaw, Mrs. Fleming, Mrs. Bishop-Vargas, Mr. Davis, Mrs. Kirk, Mrs. Williams, Mrs. Pearce, Mr. Williams, Mrs. Gugliuzza, Members of the 6 Community and 1 Members of the Media.

Absent: Mayor Knagge

- I. **Call to Order** – Ms. Shaw at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Ms. Shaw
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Ms. Shaw
- IV. **Persons Wishing to Address Council – 3 Minute Limit** – None
- V. **Minutes**

A motion to approve the minutes by Mrs. Bishop-Vargas and 2nd by Mrs. Williams

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

- VI. **Business:**

➤ **Site Plan Review -45367 Green Avenue Callahan, FL. 32011**

Council President Ms. Shaw closed the regular council meeting at 7:06 pm and opened to the public. No public questions, comments, or concerns. Ms. Shaw closed the public meeting at 7:06 pm and re-opened the regular council meeting.

A motion to approve the Site Plan for 45367 Green Avenue Callahan, FL. 32011 by Mr. Davis and 2nd by Mrs. bishop-Vargas

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

➤ **Site Plan Review DO-IT-YOURSELF Rentals- 542089 US HWY 1 Callahan, FL. 32011**

Council President Ms. Shaw closed the regular council meeting at 7:08 pm and opened to the public. No public questions, comments, or concerns. Ms. Shaw closed to the public at 7:08 pm and re-opened the regular council meeting.

A motion to approve the Site Plan for 542089 US HWY 1 Callahan, FL. 32011 by Mrs. Fleming and 2nd by Mr. Davis

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

➤ **Town of Hilliard- Mayor Beasley- Discuss upcoming 4th of July**

A workshop has been scheduled for 01/12/2026 at 6:00 pm in Hilliard to discuss the 4th of July

A consensus from the council on having the event on the 4th of July.

➤ **Resolution No. 2026-R01 Annual Martin Luther King Jr. Day Parade**

A motion to approve Resolution No. 2026-R01 Annual Martin Luther King Jr. Day Parade by Mrs. Fleming and 2nd Mrs. Bishop-Vargas

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

VII. Disbursements

A motion to approve the disbursements to be refunded back to the proper recipients in the amount of \$32.50 for December 2025 by Mrs. Fleming and 2nd by Mrs. Bishop-Vargas

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

VIII. Review & Approval of Town Expenditures

➤ General Fund

- Weeks of December 04th \$12,163.63, 11th \$8,850.28, 18th \$21,075.09, 23rd \$7,374.28 and 30th \$12,958.07 totaling \$62,421.35

A motion to approve the general fund in the weeks of December 04th \$12,163.63, 11th \$8,850.28, 18th \$21,075.09, 23rd \$7,374.28 and 30th \$12,958.07 totaling \$62,421.35 by Mrs. Bishop-Vargas and 2nd by Mrs. Williams

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

➤ Water and Sewer Fund

- Weeks of December 04th \$31,977.75, 11th \$9,185.91, 18th \$32,113.99, 23rd \$0.00 and 30th \$25,008.49 totaling \$98,286.14

A motion to approve the water and sewer fund in the weeks of December 04th \$31,977.75, 11th \$9,185.91, 18th \$32,113.99, 23rd \$0.00 and 30th \$25,008.49 totaling \$98,286.14 by Mrs. Fleming and 2nd by Mr. Davis

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

IX. Around The Table

Mayor- Absent

Mrs. Bishop-Vargas- I have received complaints from individuals getting upset about roads being closed for parades due to the increase in traffic.

Mrs. Fleming- Happy New Year. Christmas Party was great, Town employees did great, clean-up went smoother, Thank you.

Mrs. Kirk – Happy New year

Mrs. Williams- None

Mr. Davis- Happy New Year, Christmas Party was great.

Mrs. Pearce- None

Ms. Shaw- Front entrance sign

Mrs. Gugliuzza- Please complete the State Required Ethics Training

Mr. Williams- None

X. Adjourn

Motion to Adjourn by Mrs. Fleming and 2nd Mr. Davis

- Discussion: None
- **Motion Carried**
- Time 7:08 pm


Janet Shaw, Council President


Shawna Gugliuzza, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based