



"The Crossroads to the Future"

Town Council Minutes

March 16, 2026 ** 7:00 PM

Present at the Meeting: Mayor Knagge, Ms. Shaw, Mrs. Bishop-Vargas, Mrs. Williams, Mr. Davis, Mrs. Kirk, Mrs. Pearce, Mr. Williams, Mrs. Gugliuzza, 2 Members of the Community and 1 Member of the Media.

Absent: Mrs. Fleming

- I. **Call to Order** – Ms. Shaw at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Ms. Shaw & Mayor Knagge
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Ms. Shaw
- IV. **Persons Wishing to Address Council – 3 Minute Limit** – None
- V. **Proclamation** 2026 Water Conservation- Mayor Knagge read the proclamation out loud.
- VI. **Treasurers Report**

A motion to approve the February 2026 Treasurers Report by Mrs. Bishop-Vargas and 2nd by Mrs. Williams

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

VII. Minutes

A motion to approve the minutes by Mrs. Williams and 2nd by Mrs. Bishop-Vargas

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

VIII. OLD Business:

➤ **Mahogany Humphries- 45854 Dixie Avenue Callahan, FL. 32011**

Mr. Williams approached the council to give an update on 45854 Dixie Avenue.

Mr. Williams stated that Ms. Humphries was given 180 days by the council to Demo and as of March 16, 2026, Mrs. Humphries failed to comply.

Mr. Williams stated the property is in "Rough Shape"

A motion to allow Mrs. Humphries fifteen days to Demo the Unsafe Structure located at 45854 Dixie Avenue Callahan, FL. 32011 by Mr. Davis and 2nd by Mrs. Bishop-Vargas

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

➤ **Michael Benjamin- 45842 Dixie Avenue Callahan, FL. 32011**

Mr. Williams approached the council to give an update on 45842 Dixie Avenue.

Mr. Benjamin was instructed to provide an engineer letter on what needed to be done on the property. Mr. Knott was the engineer that provided the letter. Mr. Benjamin was instructed to clean up the property and remove the porch, it wasn't usable. Mr. Benjamin told Mr. Knott he would hire a general contractor and have engineer plans drawn up to work on the property.

Mr. Benjamin has only complied with one portion, which was obtaining the engineer letter.

Mr. Benjamin has attempted to work on the house numerous times without the proper permits.

On February 10, 2026, it was reported to Town Hall that someone was working on the property stated Mr. Williams.

Mr. Williams went to the property and found Mr. Benjamin working on the front porch.

Mr. Williams read the Engineer Letter into the record.

Mr. Benjamin has been asked to provide engineer drawings, and a general contractor prior to the issuance of a permit.

IX. **Business:**

➤ **Resolution No. 2026-R01 7th Annual Memorial Day Rod Run**

A motion to approve Resolution No. 2026- R01 in the amount of \$500.00 for the 7th Annual Memorial Day Rod Run by Mrs. Bishop-Vargas and 2nd by Mrs. Williams

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

➤ **Request for Sewer Adjustment – 45080 Fifth Avenue Callahan, FL. 32011**

A motion to approve a sewer adjustment in the amount of \$65.66 by Mrs. Williams and 2nd by Mrs. Bishop-Vargas

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

➤ **Ordinance No. 2026-O02 Annexation Parcel 19-2N-25-0000-0122-0000**

Mrs. Pearce read Ordinance No. 2026-O02 out loud. Ms. Shaw closed the regular meeting at 7:40 pm and opened it to the public. No public comments, questions, or concerns. Ms. Shaw closed the public meeting at 7:41 pm and re-opened the regular council meeting.

A motion to approve 1st Reading of Ordinance No. 2026-O02 Annexation Parcel 19-2N-25-0000-0122-0000 by Mrs. Bishop-Vargas and 2nd by Mr. Davis

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

X. Review & Approval of Town Expenditures

➤ General Fund

- **Weeks of March 5th \$6,729.31 & 12th \$8,269.73 totaling \$14,999.34**

- **A motion to approve the water and sewer fund in the weeks March 5th \$6,729.31 & 12th \$8,269.73 totaling \$14,999.34 by Mr. Davis and 2nd by Mrs. Williams**
 - Discussion: None
 - **Motion Carried**
 - Mrs. Gugliuzza called roll

➤ Water and Sewer Fund

- **Weeks of March 5th \$17,611.17 & 12th \$11,318.34 totaling \$28,929.51**
- **A motion to approve the water and sewer fund in the weeks of March 5th \$17,611.17 & 12th \$11,318.34 totaling \$28,929.51 by Mrs. Fleming and 2nd by Mrs. Williams**
 - Discussion: None
 - **Motion Carried**
 - Mrs. Gugliuzza called roll

XI. Around the Table

Mayor- None

Mrs. Bishop- None

Mrs. Fleming- Absent

Mrs. Kirk – None

Mrs. Williams- Wade Taylor, Destiny Westberry, and Mackenzie Taylor completed the Fire 1 Certification if you see them, please congratulate them, we are very proud. The prayer breakfast is the 26th at the Anchor Church.

Mr. Davis- None

Mrs. Pearce- None

Ms. Shaw- None

Mrs. Gugliuzza- None

Mr. Williams- None


XII. Adjourn

Motion to Adjourn by Mr. Davis and 2nd Mrs. Bishop-Vargas

- Discussion: None
- **Motion Carried**
- Time 7:43 pm



Janet Shaw, Council President



Shawna Gugliuzza, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based