

"The Crossroads to the Future"

Town Council Meeting Minutes

April 5, 2021

7:00 P.M.

Present at Meeting: Mr. Bass, Ms. Shaw, Mrs. Bishop Vargas, Mrs. Fleming, Mr. Mellecker, Mrs. Kirk, Mr. Williams, Mrs. Knagge, Mr. Waugh, 6 Members of the Community and 2 Members of the Media.

Absent: Mayor Davis

- I. **Call to Order** – Mr. Bass at 7:00pm
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Bass
- III. **Immediate Business**
 - Council reached consensus for Mrs. Knagge to be contracted to continue duties as Clerk until a replacement is hired
- IV. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- V. **Persons Wishing to Address Council – 3 Minute Limit** -- None
- VI. **Minutes**
 - Joint Meeting with School Board March 15, 2021
 - Motion to approve the Minutes by Mr. Mellecker and 2nd by Mrs. Fleming
 - Discussion: Scrivener's errors – Jet Blue program to be safer with a safe shooter, Programs Nassau learning more about program
 - Motion Carried

- March 15, 2021
 - Motion to approve the Minutes by Ms. Shaw and 2nd by Mrs. Bishop Vargas
 - Discussion: Scrivener's error – change Agenda to Minutes
 - Motion Carried

- March 29, 2021
 - Motion to approve the Minutes by Mrs. Fleming and 2nd by Ms. Shaw
 - Discussion: None
 - Motion Carried

VII. Treasurer's Report

- Motion to approve the Treasurer's Report by Mr. Mellecker and 2nd by Ms. Shaw
- Discussion: None
- Motion Carried

VIII. Business

- Marilyn Armstrong on Billboard
 - Mrs. Armstrong read a prepared letter to the Council
 - Mr. Mellecker to add item to agenda for Planning & Zoning meeting the following Monday night.

- Agreement with FDOT
 - Resurface on SR-200 from Stratton. Town responsible for \$10,980 to cover manhole and valve jackets
 - Motion to approve Agreement by Mr. Mellecker and 2nd by Mrs. Bishop Vargas
 - Discussion: None
 - Motion Carried

- Resolution 2021-R03 FDOT
 - Motion to approve Resolution 2021-R03 by Mr. Mellecker and 2nd by Mrs. Bishop Vargas
 - Discussion: None
 - Motion Carried

- Fireworks with Hilliard/Proposal from Fireworks Company
 - Proposal for fireworks to be held on July 3rd in the amount of \$25,600. An additional \$2,800 for the Town of Callahan than budgeted.
 - Hilliard Council President John Beasley explained the addition amount due to price increase from China. The fireworks display will be a 25-minute show.
 - Motion to approve \$12,800 by Mrs. Fleming and 2nd by Mrs. Bishop Vargas
 - Discussion: Mr. Mellecker – need to look at different companies for next year
 - Motion Carried

- Approval of New Attorney
 - Item Tabled

IX. Review & Approval of Town Expenditures

- General Fund
 - Weeks of March 18th - \$7,763.79, March 25th - \$4,610.04, April 1st - \$6,423.05
 - Motion to approve \$18,796.88 for General Fund by Ms. Shaw and 2nd by Mrs. Fleming
 - Discussion: None
 - Motion Carried

- Water & Sewer Fund
 - Weeks of March 18th - \$11,627.84, March 25th - \$18,676.95, April 1st - \$71,950.94
 - Motion to approve \$102,255.73 for Water & Sewer Fund by Mr. Mellecker and 2nd by Mrs. Fleming
 - Discussion: None
 - Motion Carried

- Water & Sewer Adjustments
 - Katie Jarod – busted hose bib
 - Motion to approve \$12.12 by Mrs. Fleming and 2nd by Mr. Mellecker
 - Discussion: None
 - Motion Carried

- Water & Sewer Disbursements
 - \$280.89 + \$352.29 = \$633.18
 - Motion to approve \$633.18 for Water & Sewer disbursements by Mrs. Fleming and 2nd by Ms. Shaw
 - Discussion: None
 - Motion Carried

X. Around the Council Table

- Mayor– Absent

- Mrs. Bishop Vargas – Streets– Tablets – add e-mails. Statue needs painting. Lights changing colors for seasons.

- Mrs. Fleming – Water & Sewer – Shaw – flowerbeds need cleaned up in front of Fire Station. Tomorrow is school board meeting for Interlocal Agreement. Mr. Williams – We opted out before due to them wanting to tell us what we can and cannot build.

- Mrs. Kirk – Treasurer – Nothing

- **Ms. Shaw – Parks** – Citizen is concerned that the billing and postal service is having issues. Billy Caulkins passed away. Viewing is Wednesday at 10am, with funeral service at 11am at Nassau Funeral Home. Why is the sign going to the Planning & Zoning Board? The way the code reads it will take an ordinance change. Mr. Waugh – The Town is not liable.
- **Mr. Mellecker – Zoning** – Status of water tower repaint. Mr. Williams - Tower may not give enough water pressure. A Hydro tank is being added. No cost for painting.
- **Mr. Waugh – Attorney** – Nothing
- **Mrs. Knagge – Clerk** – Nothing
- **Mr. Williams – Town Manager** – Items for next Council meeting agenda - Sherri Mitchell with NCEBD donation, Girl Scout Award Project, and \$5 incentive for water bills. Adding to SRF Grant lines to Subway.
- **Mr. Bass – Council President & Fire** – Nothing

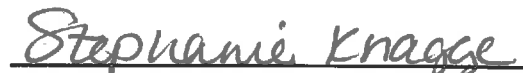
Hilliard Council President Mr. Beasley to begin looking at other companies now for 2022 fireworks

XI. Adjourn

- Motion to adjourn by Mr. Mellecker and 2nd by Mrs. Fleming. Motion Carried.
- Time: **8:13 PM**



John Kenneth Bass, Council President



Stephanie Knagge, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



Town of Callahan

'A Florida Municipality'

P. O. Box 5016

Callahan, Florida 32011

Town Council Special Meeting Agenda

April 5, 2021 – 7:00 P.M.

Persons Wishing to Address Council

****Please provide name, home address, and the topic to be addressed****

1. _____
 2. _____
 3. _____
 4. _____
 5. _____
- NONE

Time is limited to three (3) minutes per person & Council is not required to respond.

	A	B	C	D	E
1	TREASURER'S REPORT				
2	ACCOUNT:	BEG. BALANCE:	CREDITS:	DEBITS:	ENDING BALANCE
3					
4	General Fund	\$1,698,998.74	\$85,798.65	\$98,347.72	\$1,686,449.67
5					
6	Water & Sewer Fund	\$478,466.21	\$125,939.50	\$162,121.55	\$442,284.16
7					
8	Meter & Advance Fund	\$56,428.48	\$1,347.50	\$1,344.10	\$56,431.88
9					
10	Capital Reserve	\$83,552.90	\$3.78	\$0.00	\$83,556.68
11					
12	Water & Sewer Reserve	\$287,831.05	\$4,919.62	\$4,831.93	\$287,918.74
13					
14	Parks Reserve	\$28,528.44	\$0.31	\$0.00	\$28,528.75
15					
16	MARCH		2021		