



"The Crossroads to the Future"

Town Council Meeting Minutes

April 19, 2021 ** 7:00 PM

Present at Meeting: Mayor Davis, Mr. Bass, Ms. Shaw, Mrs. Bishop Vargas, Mrs. Fleming, Mr. Mellecker, Mrs. Kirk, Mr. Williams, Mrs. Knagge, Mr. Waugh, 9 Members of the Community and 2 Members of the Media.

Absent: Mike Williams

- I. **Call to Order** Mr. Bass at 7:02pm
- II. **Pledge of Allegiance to Flag & Invocation** -- Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** -- Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** -- None
- V. **Minutes**
 - Motion to approve Minutes by Ms. Shaw and 2nd by Mr. Mellecker
 - Discussion:
 - Motion Carried

VI. Presentations

- Grace Moseley -- Ambassador Girl Scout -- Troop 660
 - Provided update on her Ewing Park Project to provide new and better fitness area. The new equipment is ready and waiting for installation. Ms. Shaw will meet with her to set up a plan for the installation.
 - Motion to proceed by Ms. Shaw and 2nd by Mrs. Fleming
 - Discussion: None
 - Motion Carried

- Macy Bagocius -- Girl Scout Gold Award Project
 - Her project is to promote and encourage good healthy habits for Callahan, FL. Presented a project plan with proposed updates to Ewing Park.
 - Motion to proceed by Mrs. Bishop Vargas and 2nd by Ms. Shaw
 - Discussion: None
 - Motion Carried

VII. Business

- Billboard Recommendation from Planning & Zoning Board
 - Mr. Mellecker read a recommendation from the Planning and Zoning Board to approve a change to the sign ordinance to allow billboards with only one per mile.
 - Sherri Higginbotham stated that billboards do not belong in the town, and that two wrongs do not make a right.
 - Mr. Waugh will draft a new ordinance

- Resolution 2021-R03 -- \$5 incentive for Water Bills
 - Motion to approve Resolution 2021-R03 by Mrs. Bishop Vargas and 2nd by Mrs. Fleming
 - Discussion: consensus to give \$5 to all who have signed up for automatic payment
 - Motion Carried

- Resolution 2021-R04 – Nassau County Economic Development Board
 - Sherri Mitchell, NCEDB Interim Executive Director, updated on what they are doing on the west side of the county.
 - Motion to approve Resolution 2021-R04 with a donation of \$1,000 by Ms. Shaw and 2nd by Mrs. Bishop Vargas
 - Discussion: None
 - Motion Carried

- Bi-Weekly Briefing – Mrs. Fleming
 - Discussion: There was a lengthy discussion regarding the need for a separate bi-weekly briefing, what should and should not be included in each briefing, the methods in which briefings could be shared, what would constitute a violation of Sunshine Law, and how the information shared in the briefings would differ from what is shared in the council meetings.

VIII. Review & Approval of Town Expenditures

- General Fund
 - Week of April 8th \$10,924.99
 - Week of April 15th \$8,916.07
 - Motion to approve for General Fund by Mr. Mellecker and 2nd by Ms. Shaw
 - Discussion: None
 - Motion Carried

- Water & Sewer Fund
 - Week of April 8th \$5,457.98
 - Week of April 15th \$177,784.59
 - Motion to approve for Water & Sewer Fund by Mrs. Fleming and 2nd by Ms. Shaw
 - Discussion: None
 - Motion Carried

- Water & Sewer Adjustments
 - None

IX. Around the Council Table

- Mayor - Nothing
- Mrs. Bishop Vargas
 - Received an e-mail from a potential ice cream shop owner
- Mrs. Fleming - Nothing
- Mrs. Kirk - Nothing
- Ms. Shaw
 - Update from Depot Park Citizens Advisory Meeting. Prices for lighting at the park will be provided at the next meeting.
- Mr. Mellecker
 - Scrivener's error on minutes – April instead of March

- Mr. Waugh
 - Delivered investigation results. Mr. Bass has the authority to do as he sees fit.
 - Mellecker stated the problem was the employee trying to deceive the Council by saying a letter was from a citizen when it was not.
 - Mrs. Fleming stated that trust has been broken.
 - Mrs. Bishop Vargas stated that everyone makes mistakes, but integrity should never be an issue.
- Mrs. Knagge - Nothing
- Mr. Williams - Absent
- Mr. Bass
 - WNHS – Thank you for Railroad Days
 - Would like the Council to consider if the Town should adopt a theme for new buildings coming in.
 - Code Enforcement
 - Person handling the cleaning has resigned, will need to advertise.
 - The Fire Department will be painting the statue and the fountain will have water once complete. The new Fire bush truck is scheduled to be ready in August.
 - Job descriptions need to be updated.

X. Adjourn

- Motion to Adjourn by Mr. Mellecker and 2nd by Mrs. Fleming



John Kenneth Bass, Council President



Stephanie Knagge, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.