



"The Crossroads to the Future"

Town Council Meeting Minutes

May 3, 2021 ** 7:00 PM

Present at Meeting: Mayor Davis, Mr. Bass, Mrs. Bishop Vargas, Mrs. Fleming, Mrs. Knagge, Mr. Waugh, 8 Members of the Community and 2 Members of the Media.

Absent: Mike Williams, Mrs. Kirk, Mr. Mellecker

By Phone: Ms. Shaw

- I. **Call to Order** Mr. Bass
- II. **Pledge of Allegiance to Flag & Invocation** -- Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** --
Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** -- None
- V. **Minutes**
 - Motion to approve Minutes by Mrs. Fleming and 2nd by Mrs. Bishop Vargas
 - Discussion: None
 - Motion Carried
- VI. **Treasurer's Report**
 - Motion to approve Treasurer's Report by Mrs. Bishop Vargas and 2nd by Mrs. Fleming

- Discussion: None
- Motion Carried

VII. Business

- Ordinance 2021-001 – Signs
 - Tabled until next meeting
 - Discussion:
 - Aimee Higginbotham – Spoke out against the billboard. Views the addition of a billboard inside the town would be an eyesore.
 - Buddy Higginbotham – Against the sign being next to his property. Also notes the location of the sign would be eight tenths of a mile from another sign north of town on US 1.
 - Shari Higginbotham - Spoke out against billboard inside town limits or by her property.
 - Ralph Bennet – Has an office adjacent to Nassau Printing. Asked the council to check the FDOT regulations on billboards regarding the spacing between billboards along state highways.
 - Marilyn Armstrong – Stated there are extensive studies as to why a billboard is a good idea.
 - Mr. Waugh – Updated sign ordinance will be available for next council meeting.
 - Ms. Shaw – Asked whether a consensus of the Council could choose not to proceed any further with the ordinance change. Mr. Waugh advised since it was sponsored by a Council member it should move forward.

- Clerk Contract
 - Motion to approve contract at \$1,208 per month pursuant to the terms of the written agreement by Mrs. Fleming and 2nd by Mrs. Bishop Vargas
 - Discussion: None
 - Motion Carried

- Bi-Weekly Briefing – Mrs. Fleming
 - Discussion:
 - Mrs. Fleming provided update as to what the briefing is
 - Mayor Davis stated the briefings would be a good idea
 - Mrs. Bishop Vargas stated the updates would be a good idea, but more office staff would be needed first.
 - Ms. Shaw stated the briefings are not necessary. Council can call and ask staff when they have questions.

- Mr. Bass said this should waiting until the office is fully staffed.
- Council consensus to table until we are fully staffed

VIII. Review & Approval of Town Expenditures

- General Fund
 - Week of April 22nd - \$11,626.97
 - Motion to accept \$11,626.97 for General Fund by Mrs. Fleming and 2nd by Mrs. Bishop Vargas
 - Discussion: None
 - Motion Carried
 - Week of April 29th - \$19,825.16
 - Motion to accept \$19,825.16 for General Fund by Mrs. Fleming and 2nd by Mrs. Bishop Vargas
 - Discussion: None
 - Motion Carried
- Water & Sewer Fund
 - Week of April 22nd - \$57,909.07
 - Motion to accept \$57,909.07 for Water & Sewer Fund by Mrs. Bishop Vargas and 2nd by Mrs. Fleming
 - Discussion: None
 - Motion Carried
 - Week of April 29th - \$29,364.06
 - Motion to accept \$29,364.06 for Water & Sewer Fund by Mrs. Bishop Vargas and 2nd by Mrs. Fleming
 - Discussion: None
 - Motion Carried
- Water & Sewer Adjustments - None
- Water & Sewer Disbursements - None

IX. Around the Council Table

➤ Mayor

- In light of recent water line breaks, the town needs a notification system to alert citizens. Dewayne stated that all customers that were expected to have an outage during the maintenance were notified ahead of time, but issues

necessitated the entire water system to be shut down. The Mayor will look into a system for notifications.

- **Mrs. Bishop Vargas - Streets**
 - Responded to a recent inquiry from an ice cream shop but has not received a response back yet.
- **Mrs. Fleming – Water and Sewer**
 - Lengthy discussion on the future of the Clerk position.
 - Would like to have a workshop to discuss and define job descriptions.
- **Mrs. Kirk - Treasurer- Absent**
- **Mrs. Shaw - Parks**
 - Stated that she would like a Town beautification committee to be formed.
- **Mr. Mellecker – Zoning - Absent**
- **Mr. Waugh – Interim Attorney - Nothing**
- **Mrs. Knagge – Clerk - Nothing**
- **Mr. Williams – Town Manager - Absent**
- **Mr. Bass – Council President and Fire**
 - National Day of Prayer will be held at Ewing Park at 6:30pm on Thursday.
 - Wanted to know how the town could honor graduating seniors from WNHS.
 - Noted the recent accomplishments of the school cheerleading teams. WNHS Varsity and CMS teams won National Championships.
 - WNHS Drama Club recently completed a successful play.
 - Blueprints are currently stored in various town offices and buildings. These need to be scanned to CD or to a cloud location for preservation as well as to clean out storage space.

X. Adjourn

- Motion to Adjourn by Mrs. Bishop Vargas and 2nd by Mrs. Fleming
- Motion Carried
- Time: **8:01PM**

John Kenneth Bass, Council President

Stephanie Knagge, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.