



"The Crossroads to the Future"

Town Council Meeting Minutes

June 7, 2021 ** 7:00 PM

Present at Meeting: Mayor Davis, Ms. Shaw, Mrs. Bishop Vargas, Mrs. Fleming, Mr. Mellecker, Mrs. Kirk, Mr. Williams, Mrs. Knagge, Mr. Waugh, 11 Members of the Community and 2 Members of the Media.

Absent: Mr. Bass

- I. **Call to Order** - Ms. Shaw
- II. **Pledge of Allegiance to Flag & Invocation** - Ms. Shaw
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** - Ms. Shaw
- IV. **Persons Wishing to Address Council – 3 Minute Limit** - None
- V. **Minutes**
 - Motion to approve Minutes by Mr. Mellecker and 2nd by Mrs. Fleming
 - Discussion: None
 - Motion Carried
- VI. **Treasurer's Report**
 - Motion to approve Treasurer's Report by Mrs. Bishop Vargas and 2nd by Mr. Mellecker
 - Discussion: None
 - Motion Carried

VII. Presentations

- Mayoral Proclamation – Barnabas Wanda Lanier Retirement
 - Proclamation read by Mayor Davis and accepted by Ms. Lanier, CEO of Barnabas
- North Florida TPO – Tip Presentation
 - Milton Locklear gave presentation on upcoming road projects in our area.

VIII. Business

- Attorney Position
 - Motion to approve Waugh Grant, PLLC as Town Attorney by Mr. Mellecker and 2nd by Mrs. Fleming
 - Discussion: None
 - Motion Carried
 - Attorney agreement will be added to the next Council meeting
- First Reading
 - Ordinance 2021-002 – Chapter 162-Article 3 -- Taxation (Business Tax Receipts)
 - Motion to approve 1st Reading of Ordinance 2021-002 by Mrs. Bishop Vargas and 2nd by Mrs. Fleming
 - Discussion: None
 - Motion Carried
 - Ordinance 2021-003 – Chapter 102-13.14 -- Fees (Fire Inspection)
 - Motion to approve 1st Reading of Ordinance 2021-003 by Mr. Mellecker and 2nd by Mrs. Fleming
 - Discussion: None
 - Motion Carried

IX. Review & Approval of Town Expenditures

- General Fund
 - Weeks of May 20th - \$6,363.68, May 27th - \$9,960.21, & June 3rd - \$10,501.73

- Motion to approve \$26,425.62 for General Fund by Mr. Mellecker and 2nd by Mrs. Fleming
- Discussion: None
- Motion Carried

- Water & Sewer Fund
 - Weeks of May 20th - \$50,223.58, May 27th - \$11,780.53, & June 3rd - \$12,343.09
 - Motion to approve \$84,287.20 for Water & Sewer Fund by Mrs. Bishop Vargas and 2nd by Mrs. Fleming
 - Discussion: None
 - Motion Carried

- Water & Sewer Adjustments - None

- Water & Sewer Disbursements
 - Water and Sewer \$366.30 + \$237.71 to active customers
 - Motion to approve \$604.01 total disbursements by Mrs. Fleming and 2nd by Mr. Mellecker
 - Discussion: None
 - Motion Carried

X. Around the Council Table

- Mayor
 - Fireworks celebration will be July 3rd at the Fairgrounds
 - Town currently has the ability to notify for water outages with current system. Will email and/or cell phone numbers for customers in the water billing system.
 - Have not checked into a self-service kiosk yet.

- Mrs. Bishop Vargas
 - Ms. Murdock is working on condemned homes, retention ponds, and cleaning up properties.
 - Distance marker in front of Burger King has been down. Mike said that the marker would be put back once utility work is completed.
 - Traffic study of Mickler and US 301 intersection was completed before the end of the school year and now we await those results.
 - Asked whether advance signage can be placed when roads are going to be closed. Mike said that notification should have been placed on the Amhurst Oaks community board.
 - The DOT right of way adjacent to the ice house at Green and US 1 needs to be cleaned up.

- Mrs. Fleming
 - A new Water and Sewer secretary, Shawna, has been hired.
 - Attended a second meeting with the School Board. Working on the draft of the agreement.
 - Received feedback from some residents that a take one leave one library at the park would be a nice addition.
 - Traffic signal at US 1 and 5th Ave needs working on timing. Mike said new system is changing the lights where it detects traffic on either side.

- Mrs. Kirk - Nothing

- Ms. Shaw
 - Girl Scouts almost complete with installing new equipment at Ewing Park
 - Keep Nassau Beautiful has planted three new trees at Ewing Park
 - Monies for new lighting at park have not been used yet due to time it is taking to get reasonable quotes.
 - Pavillions at park will be repaired and repainted.

- Mr. Mellecker - Nothing

- Mr. Waugh
 - Interlocal Agreement sections 7 and 9 are very outdated.
 - The law firm thanked the Town for placing trust in them and is excited to work with the Town

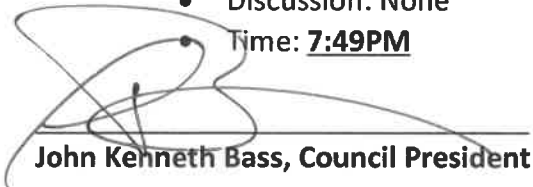
- Mrs. Knagge – Nothing

- Mr. Williams
 - The state recently passed updates to public records laws and the Town will need the attorney to provide an updates on any affects to the Town

- Mr. Bass - Absent

XI. Adjourn

- Motion to Adjourn by Mr. Mellecker and 2nd by Mrs. Fleming
- Discussion: None
- Time: **7:49PM**



John Kenneth Bass, Council President



Stephanie Knagge, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.