



"The Crossroads to the Future"

Town Council Minutes

September 15, 2025 ** 7:00 PM

Present at the Meeting: Mayor Knagge, Ms. Shaw, Mrs. Fleming, Mrs. Bishop-Vargas, Mrs. Kirk, Mrs. Williams, Mr. Davis, Mr. Williams, Mrs. Pearce and Mrs. Gugliuzza, Members of the 6 Community and 1 Members of the Media.

Absent: None

- I. **Call to Order** – Ms. Shaw at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Ms. Shaw & Mayor Knagge
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Ms. Shaw
- IV. **Persons Wishing to Address Council – 3 Minute Limit** – None
- V. **Minutes**
 - Motion to approve the Minutes by Mrs. Fleming and 2nd by Mrs. Williams
 - Discussion: None
 - **Motion Carried**
 - Mrs. Gugliuzza called roll

VI. Business:

- **First Reading for Ordinance No. 2025-003 FPU Agreement**
Mrs. Pearce read Ordinance No. 2025-003 out loud

Motion to approve Ordinance No. 2025-003 FPU Agreement by Mrs. Bishop-Vargas and 2nd by Mrs. Fleming

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

- **Approval of Curbside Solid Waste Bid Number 2025-01**

Mayor Knagge stated we had three submissions, however one of the submissions was a No Bid Letter. Meridian Waste was the lowest bidder across the board. I made a spreadsheet of the breakdown. My recommendation to the council would be Meridian Waste.

A motion to award Meridian Waste striking the recycling with two additional 3-year contracts tied to inflation and not to exceed 5% by Mrs. Fleming and 2nd by Mrs. Bishop-Vargas

- Motion was amended

A motion to award Meridian Waste with the understanding Meridian Waste will produce information on recycling to the community and collect data for one year. After one year the council will review striking recycling, with two additional 3-year contracts tied to inflation and not to exceed 5% by Mrs. Fleming and 2nd by Mrs. Bishop-Vargas

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

- **Resolution 2025-R06 Authorizing the re-submission of an application for FRDAP**
Reba read the Resolution 2025-R06

A motion to approve Resolution 2025-R06 by Mr. Davis and 2nd by Mrs. Bishop-Vargas

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

➤ **Resolution 2025-R05 Donation in-kind to West Nassau Swim Team**

A motion to approve Resolution 2025-R05 by Mrs. Bishop-Vargas and 2nd by Mrs. Williams

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

➤ **Sewer Adjustment 45324 Dixie Avenue Callahan, FL. 32011**

A motion to approve the sewer adjustment in the amount of \$223.00 by Mrs. Fleming and 2nd by Mr. Davis

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

➤ **Appointment of Individuals for scoring proposals**

We had a Bid for CDBG for Engineering and Administrative services, one of the requirements is scoring. It needs to be anonymous so we will need to appoint at least three people.

Council appointed Mrs. Williams, Mrs. Fleming, and Mr. Davis

➤ **First Public Hearing on the Budget**

Mr. Williams passed out the memorandum to the council for review.

Mrs. Shaw closed the regular meeting at 7:52 pm No public comments, questions, or concerns. Mrs. Shaw closed to the public at 7:52pm

VII. Review & Approval of Town Expenditures:

General Fund the week of August 21st \$20,037.59, 28th \$7,702.59, September 04th \$13, 602.03 and 11th \$24,698.69 totaling \$66,040.90

Motion to approve General Fund week of August 21st \$20,037.59, 28th \$7,702.59, September 04th \$13, 602.03 and 11th \$24,698.69 totaling \$66,040.90 by Mr. Davis and 2nd by Mrs. Bishop-Vargas

- Discussion: None
- **Motion Carried**
- Mrs. Gugliuzza called roll

Water & Sewer Fund week of August 21st \$8,506.33, 28th \$12,366.04, September 04th \$20,620.04 and 11th \$20,855.55 totaling \$62,347.93

Motion to approve Water & Sewer Fund week of August 21st \$8,506.33, 28th \$12,366.04, September 04th \$20,620.04 and 11th \$20,855.55 totaling \$62,347.93 by Mrs. Fleming and 2nd by Mrs. Williams

- Discussion: None
- o **Motion Carried**
 - o Mrs. Gugliuzza called roll

➤ **Disbursements**

A motion to disburse \$128.93 to the proper recipients by Mrs. Fleming and 2nd by Mrs. Williams

- Discussion: None
- o **Motion Carried**
 - o Mrs. Gugliuzza called roll

IX. Around the Council Table

- Mayor – Mrs. Shaw gave a card, I will pass that around. The NCEDB will be having their investor appreciation event at Tuscan Rose you should have received an email if you are planning on going RSVP by this week.
- Mrs. Bishop Vargas- None
- Mrs. Fleming – What can be done to put deterrents on Booth and Mickler during school drop off and pick -up. Someone from the community made a complaint to me and a suggestion to put in speed bumps. We have discussed speed bumps in the past however we have an increase in speeders, and individuals are still blocking driveways, so I wanted to see if we can get lighted school zones on the side streets. Officers are located at 301, however not down the streets. If we could reach out and get more officers patrolling the side streets in the morning and afternoons that would be great. Also, maybe we could re-visit making Booth Street a one-way street.
- Mrs. Kirk- None
- Mrs. Williams- The Business Leader Breakfast will be starting back this month on the 25th it's a good opportunity to talk to the community and business leaders
- Mr. Davis – None
- Mrs. Pearce- None
- Mrs. Gugliuzza- Barnabas is having a community workshop on the new empowerment center and they would like the council to attend.

- Mr. Williams- None
- Ms. Shaw- None

X. Adjourn

Motion to Adjourn by Mrs. Fleming and 2nd Mrs. Bishop-Vargas

- Discussion: None
- **Motion Carried**
- Time 8:20 pm


Janet Shaw, Council President


Shawna Gugliuzza, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based