



“The Crossroads to the Future”

Town Council Meeting Minutes

August 7, 2017

7:00 P.M.

Present at Meeting: Mayor Rau, Mr. Bass, Mrs. Smith, Mr. Mellecker, Mrs. Shaw, Mrs. Kirk, Mrs. Knagge, Mr. Fontes, Mr. Branham, Mr. Williams, six (6) members of the Community, and two (2) members of the Media.
Absent: None

- I. **Call to Order** – Mr. Bass at 7:01 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Pledge - Mr. Bass; Invocation – Pastor Crook
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit**
 1. Pastor Rick Crook – 55371 Bear Run Rd.
 - Thanked the Council for their generous donation of \$800 to the Backpack Outreach.
 - 300 backpacks and an additional 40 grocery bags of supplies were handed out to needy families.
 - Mr. Fontes stated he & Mr. Mellecker stopped by and it seemed to be a great family event for the people of Callahan.
- V. **Minutes**
 - Motion to Approve the Minutes by Mr. Fontes and 2nd by Mr. Mellecker.
 - Discussion: None
 - Motion Carried

VI. Treasurer's Report

- Motion to Approve the Treasurer's Report by Mrs. Smith and 2nd by Mrs. Shaw.
 - Discussion: None
 - Motion Carried

VII. Presentations

- Nassau County Economic Development Board – Laura DiBella & Randy Knagge
 - Mrs. DiBella stated she was very thankful the Town has appointed Randy Knagge to the NCEDB, because he is a huge asset.
 - She stated Mr. Knagge will be serving as Treasurer on the Board for the upcoming Fiscal Year.
 - Mrs. DiBella stated there is a lot of activity for new businesses on both sides of the County.
 - She also stated the Board has partnered with the Chamber to have boots on the ground here on the Westside of the County.
 - Mr. Knagge the County Unemployment rate is higher than it's ever been and we need to work together with the NCEDB to help get these people jobs.
 - He stated there is a 7:1 ratio for residential taxpayers and we need businesses to offset that tax, and the NCEDB is making great strides in making that happen.
 - He thanked the Council for allowing him to represent the Town. He stated he will be Treasurer this coming fiscal year.

VIII. Business

- 1st Reading
 - Ordinance 2017-004 – Chapter 195 Addition of RV Parks
 - Mr. Branham read the Ordinance by Title.
 - Discussion: *Shaw*
 - Mrs. Smith asked why only an 8 week stay. She stated she felt that should be longer for people coming from up north.
 - Mrs. Smith also stated she felt their needs to be trees or something to buffer or hide that it's an RV Park from the road.
 - Mr. Branham stated it could be done.
 - Mr. Mellecker asked how you would even state that.
 - Mr. Branham stated it would be just like it sounds "Quick growing evergreen plants or trees to buffer between the road and park"
 - Motion to table the 1st Reading of Ordinance 2017-004 for changes to be made stating their needs to be a buffer between main road and park by Mrs. Smith and 2nd by Mrs. Shaw.
 - Discussion:
 - Mrs. Smith asked what the drawback of long term stays is.
 - Mr. Branham stated it just allows people to live there instead of just visiting.
 - Motion Carried.

- CDBG Grant -- Assign Review Committees – Mr. Williams
 - Mr. Williams stated we had passed the Environmental Review, so now we can move forward with the Grant.
 - Mr. Williams stated Mrs. Knagge had placed the ads for Grant Administration and for Engineer to oversee the project. Due to the way the process works it had to be posted in the Jacksonville paper.
 - Mr. Williams stated the opening of the sealed Bids will be September 8, 2017 here in the Chambers.
 - Mr. Williams asked the Council to appoint Mayor Rau, Mr. Fontes, & Mrs. Knagge as the Committee to score the Bids according to the Grant requirements.
 - Motion to appoint Mayor Rau, Mr. Fontes, & Mrs. Knagge as the Committee to score the Bids according to the Grant requirements by Mr. Mellecker and 2nd by Mrs. Smith.
 - Discussion: None
 - Motion Carried

- Fire Department Lease Contract
 - Mrs. Knagge stated she had received something from the County stating they had decided to renew the contract for another year.
 - Mr. Branham stated it wasn't necessary for us to take any action since last time we made a clause for the contract to automatically renew.

IX. Review & Approval of Town Expenditures

- General Fund **\$33,903.91**
 - Motion to Pay the General Fund by Mrs. Smith and 2nd by Mr. Fontes.
 - Discussion: None
 - Motion Carried

- Water & Sewer Fund **\$16,629.24**
 - Motion to Pay Water & Sewer Fund by Mrs. Shaw and 2nd by Mr. Mellecker.
 - Discussion: None
 - Motion Carried

- Water & Sewer Adjustments – None

- Water & Sewer Disbursements
 1. June - \$798.01 to Water & Sewer Fund + \$291.92 to Accounts = \$1,067.93
 - Motion to Pay June's Water & Sewer Disbursements by Mr. Fontes and 2nd by Mrs. Smith.
 - Discussion: None
 - Motion Carried
 2. July - \$604.61 to Water & Sewer Fund + \$224.91 to Accounts = \$829.59
 - Motion to Pay July's Water & Sewer Disbursements by Mr. Fontes and 2nd by Mr. Mellecker.
 - Discussion: None

- Motion Carried

X. Around the Council Table

➤ Mayor

- Attending the Annual Florida League of Cities Conference next week and will be going a day early for a special Medical Marijuana seminar.
 - Mr. Branham stated that there is already a store front near him. They are coming and we need to be prepared because there will be a lot of litigation with it.

➤ Mrs. Smith – Parks

- Asked Mr. Williams if the Electrical work had started at the park yet. He stated Johnny's Electric is getting everything together and will call us as soon as he is ready to do it.

➤ Mr. Fontes – Water & Sewer

- Commended Mr. Williams for all he does for the Town and especially here lately with the extra stuff coming down from the Economic Development Board.

➤ Mrs. Kirk – Treasurer – Nothing

➤ Mrs. Shaw – Streets -- Nothing

➤ Mr. Mellecker – Zoning – Nothing

➤ Mr. Branham – Attorney

- Stated the Code on the Town Website is not up to date. He stated we need a Disclaimer stating that and that we need to look into a company that does the updating for us.

➤ Mrs. Knagge – Clerk

- Change Date of School Board Joint Meeting – September 26th at 7:00 PM at the Firehouse
- Telecommunications Master Plan Outreach – West Nassau Counties is August 17th at 6pm at Fairgrounds Multi-Purpose Building
- First Reading of Budget on September 5th due to holiday on the 4th

➤ Mr. Williams – Town Manager -- Nothing

➤ Mr. Bass – Council President & Fire

- Met with new Fire Chief for the County and he is looking at Training our guys with his to be able to utilize them more.
- He is coming here on the 14th of August to meet with our Chiefs.

XI. Adjourn

1. Motion to adjourn by Mr. Fontes and 2nd by Mr. Mellecker. Motion Carried.
2. Time: 7:52 PM



John Kenneth Bass, Council President



Stephanie Knagge, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.