

“The Crossroads to the Future”

Town Council Meeting Minutes

October 5, 2015

7:00 P.M.

Present at Meeting: Mayor Rau, Mr. Bass, Mrs. Smith, Mrs. Shaw, Mr. Mellecker, Mr. Branham, Mrs. Knagge, Mr. Fontes, Mr. Williams, one (1) member of the Media.

Absent: Mrs. Kirk

- I. **Call to Order** – Mr. Bass at 7:02 PM.
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** – None
- V. **Minutes**
 - Motion to Approve the Minutes by Mr. Fontes and 2nd by Mr. Mellecker.
 - Motion Carried.
- VI. **Treasurer’s Report**
 - Motion to Approve the Treasurer’s Report by Mrs. Shaw and 2nd by Mrs. Smith.
 - Motion Carried.

VII. Presentation

- FDEP Grant Check Presentation -- Benjamin Faure, Park Manager of Fort Clinch State Park
 - Presented Mayor Rau, Park Commissioner Smith, & the Town a grant check for \$100,000 for Phase 3 & 4 of Ewing Park
- Mayoral Proclamation – Domestic Violence Awareness – Micah’s Place
 - Mayor Rau read a Proclamation Declaring October Domestic Violence Awareness Month & presented to Micah’s Place CEO Heather Jones
- Girl Scouts – Sandra Phipps
 - Girl Scout Alyssa Osbourne of Heller Road updated the Council on the projects she & her troop are working on to help fill the local food banks with Peanut Butter & Jelly
 - The Troop asked the Council to consider sponsoring them with \$500 which would help with Thanksgiving Baskets for the local Fire Stations and to make Hygiene bags for female soldiers overseas and in the VA Hospitals.
 - Council Consensus was to add a Resolution for \$500 to the next Agenda.

VIII. Old Business

- Volunteer Fire Department Appointment
 - Motion to make Bill Watts Administrator of Paperwork with a monthly stipend of \$250 by Mr. Fontes and 2nd by Mrs. Shaw.
 - Discussion:
 - Mr. Bass stated after lots of discussion and a meeting with the Mayor, Chief O’Steen, Mr. Williams, and Mr. Watts it is recommended to appoint Mr. Watts as Administrator that reports directly to Chief O’Steen.
 - Mr. Fontes asked if all concern’s the Council presented at the last meeting were addressed and Mr. Bass stated that they were.
 - Mayor Rau stated that there will be monthly status meetings with himself, Chief O’Steen, Mr. Bass, Mr. Williams, and Mr. Watts.
 - Motion Carried.

IX. New Business

- Resolution 2015-R21 – Families In Transition -- \$500
 - Read by Title by Mr. Branham.
 - Motion to approve Resolution 2015-R21 for \$500 by Mr. Mellecker and 2nd by Mrs. Smith.
 - Motion Carried.
- Resolution 2015-R22 – Episcopal Children’s’ Services -- \$500
 - Read by Title by Mr. Branham.
 - Motion to approve Resolution 2015-R22 for \$500 by Mr. Fontes and 2nd by Mrs. Shaw.
 - Motion Carried.

- Resolution 2015-R23 – Micah’s Place
 - Read by Title by Mr. Branham.
 - Mrs. Heather Jones, CEO was present to speak for Micah’s Place.
 - Motion to approve Resolution 2015-R23 for \$500 by Mrs. Shaw and 2nd by Mrs. Smith.
 - Motion Carried.

- Resolution 2015-R24 – American Cancer Society – Relay 4 Life
 - Postponed until next meeting until a Representative could be present.

- Resolution 2015-R25 – Callahan Middle School Band
 - Read by Title by Mr. Branham.
 - Mrs. Kathleen Schiebe was present to speak for the Band.
 - Motion to approve Resolution 2015-R21 for \$300 by Mrs. Smith and 2nd by Mr. Mellecker.
 - Motion Carried.

- ~~Resolution 2015-R26~~ – Booth Street Traffic Concerns
 - Mr. Williams stated several residents are concerned with the speeding.
 - Mrs. Smith stated there needed to be more speed limit signs.
 - Mr. Fontes stated we just need more enforcement.
 - Mrs. Smith stated she would speak with Sheriff Leaper about posting an officer more often.

- Resolution 2015-R26 – Authorize EOC Executive Board Member
 - Read by Title by Mr. Branham.
 - Mr. Williams stated that due to FEMA changing its rules we cover anyone who comes to assist on the Town’s nickel.
 - Mr. Bass stated that Mr. Estep has offered to do a joint meeting with Callahan & Hilliard to better explain the EOC & new guidelines.
 - Mayor Rau stated we need better guidelines before making anyone an authorized Board Member.
 - Mr. Williams is to talk with Mr. Estep to set up a training meeting.
 - Motion Tabled.

- Attorney Contract Amendment
 - Motion to approve the updated Contract by Mr. Fontes and 2nd by Mrs. Shaw.
 - Discussion:
 - Mr. Branham stated that this is virtually the same contract with a rate that has been unchanged in 5-7 years. He stated that since staff is handling things better which has made the meetings shorter. Therefore, he asks that there be a \$225 minimum fee per meeting unless it is over 2 hours than it would revert to the hourly rate of \$165 per hour.
 - Motion Carried.

X. Recurring Business

- Water & Sewer Adjustments – None

XI. Review & Approval of Town Expenditures

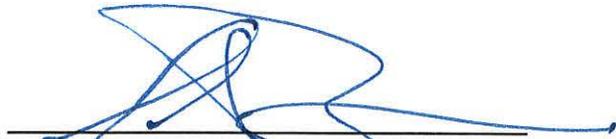
- General Fund **\$4,328**
 - Motion to Pay the General Fund by Mr. Mellecker and 2nd by Mr. Fontes.
Motion Carried.
- Water & Sewer Fund **\$2,251.02**
 - Motion to Pay Water & Sewer Fund by Mrs. Shaw and 2nd by Mrs. Smith.
Motion Carried.
- Water & Sewer Disbursements **\$1,247.90**
 - Motion to Pay Water & Sewer Disbursements by Mr. Fontes and 2nd by Mrs. Smith.
Motion Carried.

XII. Around the Council Table

- Mayor – Nothing
- Mrs. Smith – Parks – Nothing
- Mr. Fontes – Water & Sewer
 - CDBG Grant was denied, but will be up for reconsideration in the next cycle.
- Mrs. Kirk – Treasurer – Absent
- Mrs. Shaw – Streets -- Nothing
- Mr. Mellecker – Zoning – Nothing
- Mr. Branham – Attorney – Nothing
- Mrs. Knagge – Clerk
 - Out of Town for Clerk’s Conference October 10-15
 - Received letter requesting the Town to sponsor the Art show the Historical Society is hosting.
 - Council Consensus - due to cutbacks can’t sponsor an additional event.
- Mr. Williams – Town Manager -- Nothing
- Mr. Bass – Council President & Fire
 - Getting ready for the Volunteer Booth at the Fair if anyone wants to help.

XIII. Adjourn

- Motion to adjourn by Mr. Fontes and 2nd by Mr. Mellecker.
- Motion Carried.
- Time: **8:01 PM**



John Kenneth Bass, Council President



Stephanie Knagge, Town Clerk