

"The Crossroads to the Future"

## Town Council Meeting Minutes

August 15, 2016

7:00 P.M.

**Present at Meeting:** Mayor Rau, Mr. Bass, Mrs. Smith, Mr. Mellecker, Mrs. Shaw, Mr. Fontes, Mr. Branham, Mr. Williams, Mrs. Knagge, three (3) members of the Community, and two (2) members of the Media.

**Absent:** None

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- I. **Call to Order** – Mr. Bass at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Bass & Pastor Malachi Clowers
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** – None
- V. **Minutes**
  - Motion to Approve the Minutes by Mr. Fontes and 2<sup>nd</sup> by Mrs. Smith.
    - Discussion: None
    - Motion Carried
- VI. **Treasurer's Report**
  - Tabled

## VII. **Presentations**

- FRDAP Grant -- Heath Alboher, Assistant Park Manager at Fort Clinch State Park
  - Presented Mayor Graham & Councilwoman Smith a Grant for Ewing Park Phase V in the amount of \$50,000.
  - The Grant is provided by the Department of Environmental Protection.

## VIII. **Business**

- Approval of Bids for Fire Department Maintenance
  - Carpetman - \$1830 redo bunkroom floors; \$4200 Vinyl Planks in Kitchen; \$2100 Install Carpet Squares we have already purchased.
  - Flooring America - \$2150 redo bunkroom floors; \$6825 Vinyl Planks in Kitchen; didn't bid to Install Carpet Squares we have already purchased.
    - Motion to Carpetman for Fire Station Updates by Mr. Mellecker and 2<sup>nd</sup> by Mr. Fontes.
    - Discussion
    - Motion Carried
- 1<sup>st</sup> Public Hearing
  - Ordinance 2016-002 – Re-Platting
    - Read by Title by Mr. Branham
    - Closed Regular Meeting & Opened Public Hearing 7:13 PM
    - Closed Public Hearing & Re-Opened Regular Meeting 7:14 PM
    - Discussion: Mr. Fontes asked if we need a 2<sup>nd</sup> Public Hearing on this & Mr. Branham stated that we did not according to Chapter 166.
      - Motion to Accept Ordinance 2016-002 by Mr. Mellecker and 2<sup>nd</sup> by Mr. Fontes.
      - Discussion: None
      - Motion Carried
- 1<sup>st</sup> Reading
  - Ordinance 2016-003 – Flood Ordinance
    - Read by Title by Mr. Branham
      - Mr. Branham stated that it is State & Federal Regulation that we adopt an Ordinance on building in Flood Zones.
    - Mr. Williams stated that the Council needed to appoint a Zoning Administrator according to page 11.
      - Motion to Gary Garver as Zoning Administrator by Mr. Mellecker and 2<sup>nd</sup> by Mr. Fontes.
      - Discussion:
        - Mrs. Smith asked if he had to accept. Mr. Branham stated he didn't, but with his knowledge he is the best candidate for the job.
        - Mrs. Knagge asked if we would need to pay him more since we are added to his job. Mr. Branham stated that we really aren't adding it's just making it official.

- Mr. Williams reviewed Chapter 110-144.
  - Motion to accept Reading of Ordinance 2016-003 by Mr. Fontes and 2<sup>nd</sup> by Mr. Mellecker.
- Land Acquisition
    - Discussion:
      - Mr. Fontes stated that we really need to consider acquiring Land to cover our growing needs. He stated that there is 9 acres on Martin Luther King available for \$135,000. He also stated there is land just past Pittmans detailing that can be annexed into the Town.
      - Mayor stated he has always liked the idea of having Town Hall by the Depot.
        - The question is who actually owns that land. Mr. Branham said we can acquire the Land by Emanate Domain since CSX has abandoned it.
        - Mrs. Smith stated we need to know if it's even buildable before we go through the expense.
      - Mr. Mellecker stated he still likes the property by Ewing Park, but it only has about 6 buildable acres.
      - Council Consensus was for Mr. Williams to have an Environmental Study done on the property behind the Train Depot to see if it's buildable and for Mr. Branham to research who actually owns it.

## IX. Review & Approval of Town Expenditures

- General Fund **\$16,684.67**
  - Motion to Pay the General Fund by Mrs. Smith and 2<sup>nd</sup> by Mrs. Shaw.
    - No Discussion
    - Motion Carried
- Water & Sewer Fund **\$17,949.60**
  - Motion to Pay Water & Sewer Fund by Mr. Fontes and 2<sup>nd</sup> by Mrs. Smith.
    - No Discussion
    - Motion Carried
- Water & Sewer Disbursements -- **None**
- Water & Sewer Adjustments – **None**

## X. Around the Council Table

### ➤ Mayor

- September 20<sup>th</sup> is Chamber Golf Tournament. Council Consensus to Sponsor a hole for \$100.
- Asked Mrs. Shaw about Speed Limit signs by school zones. She is working on them.
- Attending FLC Conference on Wednesday, and asked the Council to allow him the authority to vote for the Town of the Packet of Resolution. Council Consensus was to allow it.
- Stated there is a Public Records class in Jax Beach on September 7<sup>th</sup> if anyone would like to attend.

- Purchased the Town a very much needed riding Lawn Mower at a great price.

➤ **Mrs. Smith – Parks**

- They have started paving the paths at the Park and its looking nice.

➤ **Mr. Fontes – Water & Sewer**

- Stated he & Mr. Williams have been discussing raising Water & Sewer Rates, but they are still researching.
- Stated that Land is an excellent investment for the Town because they aren't making anymore.

➤ **Mrs. Kirk – Treasurer** – Nothing

➤ **Mrs. Shaw – Streets**

- Stated that the coverage of school zones has been good and the traffic patterns are looking good.

➤ **Mr. Mellecker – Zoning** – Nothing

➤ **Mr. Branham – Attorney** – Nothing

➤ **Mrs. Knagge – Clerk**

- Election Packets are available tonight. Qualifying ends August 18<sup>th</sup> at 5:00 PM for anyone interested in serving on the Town Council.
- Reminded everyone that the next meeting will be on Tuesday, September 6<sup>th</sup> due to the Labor Day Holiday.

➤ **Mr. Williams – Town Manager**

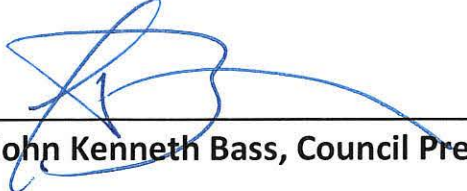
- Stated that the Contractor that was working on 5<sup>th</sup> Street walked away from the job, so the State is looking for someone to finish. Looking into signs to alert signal ahead at curve.

➤ **Mr. Bass – Council President & Fire**

- Asked about the Retention Ponds that were supposed to be cleaned up. Mrs. Shaw stated she was giving them a couple weeks before revisiting the issue.

**XI. Adjourn**

- Motion to adjourn by Mr. Fontes and 2<sup>nd</sup> by Mrs. Shaw. Motion Carried.
  - Time: **8:08 PM**

  
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John Kenneth Bass, Council President

  
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Stephanie Knagge, Town Clerk