



“The Crossroads to the Future”

Town Council Meeting Minutes

January 2, 2018

7:00 P.M.

Present at Meeting: Mayor Rau, Mr. Bass, Mrs. Smith, Mr. Mellecker, Mrs. Shaw, Mrs. Kirk, Mrs. Knagge, Mr. Fontes, Mr. Branham, Mr. Williams, two (2) members of the Community, and two (2) members of the Media.

- I. **Call to Order** – Mr. Bass at 7:01 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** -- None
- V. **Minutes**
 - Motion to Approve the Minutes by Mr. Fontes and 2nd by Mrs. Shaw.
 - Discussion: None
 - Motion Carried
- VI. **Treasurer’s Report**
 - Motion to Approve the Treasurer’s Report by Mrs. Shaw and 2nd by Mrs. Smith.
 - Discussion: None
 - Motion Carried

VII. Business

- Ethics Training
 - February 26, 2018 – 4:30-8:30 PM
- Approval of Quotes for Fire Department Tanker Tires
 - Mr. Williams stated he had only received 2 Bids for Tires due to the lack of companies who are State approved:
 1. Power Tires -- \$3200
 2. Boulevard Tires -- \$5536
 - Motion to Approve the Purchase of new Fire Truck Tires from Power Tires for \$3,200 by Mr. Mellecker and 2nd by Mr. Fontes.
 - Discussion: None
 - Motion Carried
- Adding a Conditional Use to Chapter 195-82 Commercial Town Center District (CTC) Allowing Funeral Homes/ Crematoriums
 - Mr. Williams stated that currently only Funeral Homes allowed in the Commercial Highway District, and nothing about Crematoriums.
 - Would like the Council to consider adding by Ordinance as a Conditional Use.
 - Mr. Fontes stated that Callahan Funeral Home was grandfathered in and couldn't be sold as a Funeral Home. Mr. Branham stated that is not accurate.
 - Mrs. Smith asked what a Crematorium emit. Mr. Williams stated he would find out.
 - Council Consensus to add as 1st Reading at next meeting to discuss further.
- Approval of Traffic Signal Maintenance and Compensation agreement – Mr. Williams
 - Mr. Williams stated that we have been back and forth on whether or not it is profitable to us to continue this agreement.
 - After many discussions it appears we have it worked out now to where it is.
 - The only thing still needing to be added is the 5 year review of equipment and them to fix what needs to be fixed.
 - Asked the Council to authorize the Mayor to sign off on the agreement once it is up to standard.
 - Motion to authorize the Mayor to sign the updated agreement by Mr. Fontes and 2nd by Mrs. Shaw.
 - Discussion: None
 - Motion Carried
- Approval of Quotes of Tennis Court (FRDAP) – Mr. Williams
 - Mr. Williams stated he had only received 2 Bids for the Tennis Court Re-Surface
 1. K & T Sealcoat -- \$3000
 2. DT Services -- \$5250
 - Motion to Approve K & T Sealcoat to redo Tennis Courts for the Amount of \$3000 by Mrs. Smith and 2nd by Mr. Mellecker.
 - Discussion:

1. Mr. Fontes stated that during the Mock Meeting with the High Schoolers they stated shorter basketball goals for the kids at the park would be nice. How about taking one Court and doing that.
 2. Mrs. Smith stated that the Basketball courts themselves are in really bad repair, but maybe dividing those would be a better option.
 3. Mrs. Shaw stated that it's hard enough keeping nets on tall goals much less short ones.
 4. Mr. Mellecker stated he felt it would be better to build kids courts in another area instead of taking a Tennis Court away.
 5. Mrs. Knagge stated she agreed that it was needed, but taking a tennis court away isn't the answer.
- Motion Carried
- Approval of 5 Year Capital Improvement Plan -- Mr. Williams
 - Mr. Williams stated it was time to update our Capital Improvement Plan also known as our wish list. He stated this is required for CDBG & FRDAP Grants
 - Motion Approve the 5 year Capital Improvement Plan by Mr. Fontes and 2nd by Mrs. Shaw.
 - Discussion: None
 - Motion Carried

VIII. Review & Approval of Town Expenditures

- General Fund **\$62,577.26**
 - Motion to Pay the General Fund by Mr. Mellecker and 2nd by Mrs. Smith.
 - Discussion: Mr. Williams stated this included the Fire Department Roof (\$27,900) and Roof Wood Repairs (\$29,450)
 - Motion Carried
- Water & Sewer Fund **\$27,166.18**
 - Motion to Pay Water & Sewer Fund by Mr. Fontes and 2nd by Mrs. Shaw.
 - Discussion: None
 - Motion Carried
- Water & Sewer Adjustments
 - Martha Nelson
 - Pipe Broke and repaired
 - Motion to adjust sewer bill by \$81.90 by Mr. Fontes and 2nd by Mrs. Smith.
 - Discussion: None
 - Motion Carried
- Water & Sewer Disbursements
 - Water & Sewer \$183.48 + Customers \$190.36 = Total Disbursements \$373.84
 - Motion to Disburse \$373.84 by Mr. Fontes and 2nd by Mrs. Smith.
 - Discussion: None
 - Motion Carried

IX. Around the Council Table

➤ Mayor

- Instructed Mr. Williams to close Town Hall tomorrow due to the inclement weather to keep our employees safe.
- Have accepted a position on the Board for the Florida League of Mayors to represent the Town of Callahan, and let the other Towns in Florida know who we are.

➤ Mrs. Smith – Parks

- The traffic on Lem Turner & US 1 has gotten crazy. Asked Mr. Williams if we could look into adding rumbles or lights to let people know it's coming up. Mr. Williams stated it's a County Road, but he would look into it.

➤ Mr. Fontes – Water & Sewer

- Stated he would be stepping down as of November 6th in order to put his name in the race for Mayor. According to State law he gave Mrs. Knagge and Mr. Branham a letter stating so.

➤ Mrs. Kirk – Treasurer – Nothing

➤ Mrs. Shaw – Streets -- Nothing

➤ Mr. Mellecker – Zoning – Nothing

➤ Mr. Branham – Attorney – Nothing

➤ Mrs. Knagge – Clerk

- Joint Meeting with School Board on the 22nd at 7:00 PM in the Fire Department

➤ Mr. Williams – Town Manager

- Allowed Captain Downey to speak:
 - Stated the Forestry grant will be completed by Friday.
 - December the Portables were purchased.
 - Attending the Fire East Conference from the 18th-20th – Would like the Council to authorize the purchase of up to \$4000 in Hoses.

➤ Mr. Bass – Council President & Fire

- Stated he was glad everyone had a nice Holiday and made it back tonight safely.
- Stated he was looking forward to a great year together serving our great Town of Callahan.

- Mr. Fontes asked to thank Mrs. Shaw and Mrs. Knagge for making the Christmas Party such a great success. Everyone agreed!

X. **Adjourn**

- Motion to adjourn by Mr. Fontes and 2nd by Mr. Mellecker. Motion Carried.
- Time: **7:58 PM**



John Kenneth Bass, Council President



Stephanie Knagge, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.