

“The Crossroads to the Future”

## Town Council Meeting Minutes

January 7, 2019

7:00 P.M.

**Present at Meeting:** Mayor Fontes, Mr. Mellecker, Mrs. Shaw, Mrs. Kirk, Mrs. Graham, Mrs. Smith, Mr. Branham, Mrs. Knagge, six (6) members of the Community, and two (2) members of the Media.

**Absent:** Mr. Bass & Mr. Williams

Mrs. Shaw serving as Council President Pro-Tem

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- I. **Call to Order** – Mrs. Shaw at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Mrs. Shaw
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mrs. Shaw
- IV. **Persons Wishing to Address Council – 3 Minute Limit** -- None
- V. **Minutes** -- Tabled
- VI. **Treasurer’s Report**
  - Motion to Approve the Treasurer’s Report by Mrs. Smith and 2<sup>nd</sup> by Mr. Mellecker.
    - Discussion: None
    - Motion Carried

## VII. Business

- Approval of CATF (Citizens Advisory Task Force) Members for Depot Park Grant
  - Motion to Approve the Minutes by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Smith.
  - Discussion: None
  - Motion Carried
  
- First Reading Continued
  - Ordinance 2018-006 – Personnel Policies Chapter 162-8
    - Read by Title by Mr. Branham.
    - Motion to accept First Reading of Ordinance 2018-006 as written with changes by Mrs. Smith and 2<sup>nd</sup> by Mr. Mellecker.
    - Discussion: None
    - Motion Carried
  
  - Ordinance 2018-007 -- Residential Low Density Conditional Use – Tabled
  
- Retention Pond Bids
  - Mayor Fontes stated that he & Mike acquired 3 Bids, and he would like to recommend Aquagenix. \$200 for first time, and then they will maintain monthly for \$130. Pond on Robinwood and by the Softball Fields. Possibly adding fish which will help with Mosquito Larvae, and is good for the Pond itself.
  - Motion to accept Aquagenix for Pond clean up by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Smith.
    - Discussion
      - Mrs. Smith – Fountains? Mayor no, because there is no power.
    - Motion Carried
  
- Equipment Purchase
  - Mayor – Track Hoe is at the end of its life cycle. It would take \$9,000 to fix the old one. Would like to purchase a new improved better version through the Florida Sheriff's Association. The price would be \$44,359. \$8,000 for trade in for \$36,359 split between Water & Sewer and General Fund. This with its upgrades will be able to do the ditches all over town which are very much cleaned.
  - Mr. Branham stated that the motion should contain that it is being done under governmental exception with the Florida Sheriffs Association, so therefore it doesn't have to go out for Bid.
  - Motion to approve the purchase of the Mini Excavator under the Florida Sheriffs Association for the amount of \$36,359 by Mrs. Graham and 2<sup>nd</sup> by Mrs. Smith.
  - Discussion
    - Mr. Mellecker asked if there is an attachment that would make it easier to do the ditches. Mayor yes, and we are getting a 40 inch bucket.

- Mrs. Shaw – purchasing out right or on payments. Mayor stated out right saves us a bunch of money. It also has a 1 year warranty.
  - Motion Carried.
  
- Financial Institution Changes
  - Mayor – Mike and I met with Ameris Bank, which was recommended by Rural Development. Asking the Council’s permission to move our accounts. At Wells Fargo we paid about \$6,000 in fees every year, and with Ameris we are projected to make \$36,000 in interest annually.
    - Motion to move accounts to Ameris Band by Mrs. Smith and 2<sup>nd</sup> by Mr. Mellecker.
    - Discussion:
      - Mrs. Graham – How far away is this bank, and who will we deal with if we have any problems or questions. Mayor stated we will be dealing with their Government Division which knows all the rules and regulations we have to follow. There is a branch on Normandy, so if need be, we will take turns making runs. It is also a possibility to keep an account open at Southeastern for change and things needed quickly.
    - Motion Carried.
  
- Department of Economic Opportunity Grant
  - Mayor stated that Governor Scott awarded \$18 million in Grant money before leaving office. The Town of Callahan was first on the list with the highest amount granted. Now all we have to do is return the signed documents and the process officially begins.
  - Laura Dibella of the Nassau County Economic Development Board thanked the Town for being patient and then being willing to make things happen at Crawford Diamond. She also congratulated the Town on the Grant.

**Review & Approval of Town Expenditures**

- General Fund **\$12,476.61**
  - Motion to Pay the General Fund by Mrs. Smith and 2<sup>nd</sup> by Mr. Mellecker.
    - Discussion: None
    - Motion Carried
  
- Water & Sewer Fund **\$6,081.30**
  - Motion to Pay Water & Sewer Fund by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Graham.
    - Discussion: None
    - Motion Carried

- Water & Sewer Adjustments
  - Water & Sewer Disbursements \$326.70 Water & Sewer Fund + \$184.40 Active Customers = \$511.10 Total
  - Motion to disperse \$511.10 by Mrs. Graham and 2<sup>nd</sup> by Mrs. Smith.
    - Discussion: None
    - Motion Carried

## VIII. Around the Council Table

### ➤ Mayor

- Received 4 Code Enforcement Applications for the 2<sup>nd</sup> round and will be interviewing all this week with Mrs. Knagge, Mr. Mellecker, & Mr. Williams.
- Spoke with Colonel at the Fireworks and his ROTC students need Volunteer Hours and would like to do a Town Clean up. Needs to be ASAP due to their schedule. Mrs. Shaw & Mrs. Smith will handle the details.
- Sanitation Contract is up this year, so we need to be looking into options and what we want.
- Christmas Lights – looked great, and received a lot of positive feedback. Asked Mrs. Shaw & Mrs. Smith to start looking into more now when there may be sales. Mrs. Smith stated they are 33% off right now. Mrs. Graham stated her only complaint is that they need more color. Mrs. Smith stated she didn't know how that was possible since they are the brightest and most colorful ones available in her research.
- May 2<sup>nd</sup> is National Day of Prayer, and I would like to inaugurate the new Depot Park with the event.
- Yoga classes will be held here in the Chambers for the next 5 weeks due to Foster Parenting Classes in the Fire Department.
- Would like to add the NCEDB Resolution for a donation on the next Agenda. We are seeing a lot more action from them on this side of the County and we need to support that.

### ➤ Mrs. Smith – Parks

- The Fireworks were great!
- Go check out the Park it really is looking great with the upgrades and the new equipment.
- Business owners have been asking if they are able to choose their own garbage company. Mayor Fontes said Commercial is own their own and can choose whomever they want.

### ➤ Mrs. Graham – Water & Sewer -- Nothing

### ➤ Mrs. Kirk – Treasurer – Nothing

### ➤ Mrs. Shaw – Streets -- Nothing

### ➤ Mr. Mellecker – Zoning – Nothing

### ➤ Mr. Branham – Attorney – Nothing

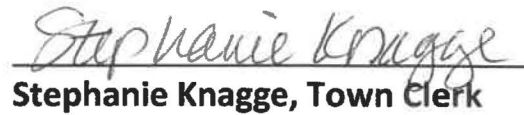
- Mrs. Knagge – Clerk
  - Remind of 4 hour Ethics Training on Jan 19 at 8:30am.
- Mr. Williams – Town Manager -- Absent
- Mr. Bass – Council President & Fire – Absent

IX. Adjourn

- Motion to adjourn by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Smith. Motion Carried.
- Time: 8:23 PM



John Kenneth Bass, Council President



Stephanie Knagge, Town Clerk

*If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*