

"The Crossroads to the Future"

## Town Council Meeting Minutes

January 22, 2019

7:00 P.M.

**Present at Meeting:** Mayor Fontes, Mr. Bass, Mr. Mellecker, Mrs. Shaw, Mrs. Kirk, Mrs. Graham, Mrs. Smith, Mr. Branham, Mrs. Knagge, Mr. Williams, three (3) members of the Community, and two (2) members of the Media.

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- I. **Call to Order** – Mr. Bass at 7:01 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** -- None
- V. **Minutes**

### **December 17, 2018**

- Motion to Approve the Minutes by Mrs. Smith and 2<sup>nd</sup> by Mrs. Shaw.
  - Discussion: None
  - Motion Carried

### **January 7, 2019**

- Motion to Approve the Minutes by Mrs. Smith and 2<sup>nd</sup> by Mrs. Shaw.
  - Discussion: None
  - Motion Carried

## VI. Business

- Public Hearings
  - Small Cities Community Block Grant (CDBG) – Depot Park
    - David Fox with Fred Fox Enterprises.
      - Presented Handout & CDBG Process
    - Closed Regular Meeting & Opened Public Hearing at 7:10 PM
      - No Public Comment
    - Closed Public Hearing & Reopened Regular Meeting at 7:11 PM
    - Motion to apply for Neighborhood Revitalization water system upgrades & depot park improvements by Mr. Mellecker and 2nd by Mrs. Smith
    - Discussion: None
    - Motion Carried.
  - Fair Housing Workshop – CDBG – Depot Park
    - David Fox with Fred Fox Enterprises.
      - Presented Handout & Reviewed Fair Housing Act
    - Discussion: None
  - Ordinance 2018-006 – Personnel Policies Chapter 162-8
    - Read by Title by Mr. Branham.
    - Closed Regular Meeting & Opened Public Hearing at 7:25 PM
      - No Public Comment
    - Closed Public Hearing & Reopened Regular Meeting at 7:26 PM
    - Motion to accept Ordinance 2018-006 by Mrs. Graham and 2nd by Mrs. Shaw.
    - Discussion:
    - Motion Carried.
  - Ordinance 2018-007 -- Residential Low Density Conditional Use
    - Read by Title by Mr. Branham.
    - Closed Regular Meeting & Opened Public Hearing at 7:27 PM
      - Micolle Rosenberry Davis – 4520 Dutton Way
        - Lot of time working on this home, and don't think it will have any impact to the neighbors.
    - Closed Public Hearing & Reopened Regular Meeting at 7:29 PM
    - Motion to Ordinance 2018-007 by Mr. Mellecker and 2nd by Mrs. Graham.
    - Discussion: None
    - Vote:
      - Mrs. Graham – Yes
      - Mrs. Smith – No
      - Mrs. Shaw -- Yes
      - Mr. Mellecker – Yes
      - Mr. Bass -- Yes
    - Motion Carried.

- Resolution 2019-R02 – Nassau County Economic Development Board
  - Read by Title by Mr. Branham.
  - Motion to approve 2019-R02 with a donation of \$1000 by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Shaw.
    - Discussion:
      - Mellecker – We haven’t donated in 2 years? Mayor said, “No. Mr. Knagge & Ms. Dibella came for a donation, and as a Councilman at the time I felt it was best to wait to see some more action on this side of the County.”
    - Vote:
      - Mrs. Graham – No
      - Mrs. Smith – Yes
      - Mrs. Shaw -- Yes
      - Mr. Mellecker – Yes
      - Mr. Bass -- Yes
    - Motion Carried.
- Appointment of Code Enforcer
  - Motion to appoint Mrs. Mary Murdock as Code Enforcement Officer by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Smith.
    - Discussion:
      - Mrs. Graham – Full Time?
        - Mr. Mellecker -- No
      - Mrs. Graham – Does she live in Callahan?
        - Mr. Mellecker – Not in the Town Limits, but in Callahan.
    - Motion Carried
- Christmas Lights
  - Motion to purchase the remaining Christmas Tree Lights for the Town with Proposal of \$16, 075 as a Sole Source Procurement by Mrs. Shaw and 2<sup>nd</sup> by Mrs. Smith.
    - Discussion:
      - Lengthy Discussion
    - Motion Carried
- Department of Economic Opportunity Grant
  - Mayor Fontes – Mr. Branham, Mike, & myself are still working on Part A of the Contract. Still waiting on input from FPL tomorrow.
  - The large Manufacturing Company is still ready to come here.

### **Review & Approval of Town Expenditures**

- General Fund **\$3,247.62**
  - Motion to Pay the General Fund by Mrs. Smith and 2<sup>nd</sup> by Mr. Mellecker.
    - Discussion: None
    - Motion Carried
- Water & Sewer Fund **\$1,565.93**

- Motion to Pay Water & Sewer Fund by Mrs. Shaw and 2<sup>nd</sup> by Mr. Mellecker.

- Discussion: None
- Motion Carried

- Water & Sewer Adjustments -- None

## **VII. Around the Council Table**

### **➤ Mayor**

- With the Employee Policy being done today I would like to work on the Purchasing Policy next. Let me know if you have any input on this by Friday, so Mr. Branham can write the Proposed Revised Policy.
- The Auditors & Bookkeepers had a meeting with Lorna, Mrs. Knagge, & Mike this week. It appears, for now anyways, that all is smoothed out, and everyone knows what is expected.
- Hope to have new Audio & Visual next meeting due to Mr. Knagge & friend generously offering their expertise & time. Coming in at a fraction of the other 2 BIDS we received awhile back.
- Mrs. Knagge & I have been working on the Cleaning Contract. What is the Council's thoughts on having more frequent cleanings? It is a long time for a bathroom to go without being cleaned every 2-3 weeks. Council consensus to have Employees take turns cleaning it twice a week.

### **➤ Mrs. Smith – Parks – Nothing**

### **➤ Mrs. Graham – Water & Sewer – Nothing**

### **➤ Mrs. Kirk – Treasurer – Nothing**

### **➤ Mrs. Shaw – Streets – Nothing**

### **➤ Mr. Mellecker – Zoning – Nothing**

### **➤ Mr. Branham – Attorney – Nothing**

### **➤ Mrs. Knagge – Clerk**

- Doing a table at Convoy of Hope on February 16<sup>th</sup> at West Nassau, and encourage everyone to participate. Please let Mrs. Knagge know your T-shirt size if you plan to attend.

### **➤ Mr. Williams – Town Manager – Nothing**

### **➤ Mr. Bass – Council President & Fire**


- School Board Meeting? Mrs. Knagge is still trying to find a date they are available
- Change 2<sup>nd</sup> Meeting in February to the 19<sup>th</sup> due to President's Day.
- Update on Mickler Traffic Issues – School Representative said he would like the Board, Town, & Sheriff's Office to discuss it further and lay out some options.

- Fire Station would like to have lights, etc. to stop traffic when they need to come out. Mr. Williams stated he is working with DOT where the Fire Trucks will have a switch to change the light at the intersection.
- Went to Sheriff's office traffic meeting, and it was very informative.
  - DOT putting reflective tape & bigger signs at Lem Turner & US 1.
  - Sheriff's Office pushing for light at Mickler & 301. DOT doesn't think it's necessary at this time. Will be adding flashing lights and hopefully sign coming off of Viaduct stating there is a school zone coming up.
  - Traffic Light on US 1 coming North before the curve that a light is coming up for the 5<sup>th</sup> Street light.

#### VIII. Adjourn

- Motion to adjourn by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Smith. Motion Carried.
- Time: **8:10 PM**

  
 John Kenneth Bass, Council President

  
 Stephanie Knagge, Town Clerk

*If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*