



“The Crossroads to the Future”

Town Council Meeting Minutes

February 5, 2018

7:00 P.M.

Present at Meeting: Mayor Rau, Mr. Bass, Mrs. Smith, Mr. Mellecker, Mrs. Shaw, Mrs. Kirk, Mrs. Knagge, Mr. Fontes, Mr. Branham, Mr. Williams, Ten (10) members of the Community, and two (2) members of the Media.

- I. **Call to Order** – Mr. Bass at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** -- None
- V. **Minutes**
 - Motion to Approve the Minutes by Mr. Fontes and 2nd by Mrs. Smith.
 - Discussion: None
 - Motion Carried
- VI. **Treasurer’s Report**
 - Motion to Approve the Treasurer’s Report by Mr. Fontes and 2nd by Mrs. Shaw.
 - Discussion: None
 - Motion Carried

VII. Presentations

- Mayoral Proclamations
 - Ms. Ophelia Morgan Judson 104th Birthday
 - Mayor Rau read and presented the Proclamation to Ms. Morgan's son and Deacon Blu.
 - Mr. Morgan thanked the Town for honoring his Mother, and asked everyone to keep her in their prayers, and to feel free to visit or call her.
- West Nassau Historical Society – John Hendricks – Railroad Days
 - Mr. Hendrix updated the Council on what the WNHS has done this past year.
 - Asked the Council to consider sponsoring the Children's area of the Railroad Days again this year.
 - Mr. Bass said it will be on the Agenda for the next meeting for consideration.
 - The Railroad Days will be on April 21st. There will not be a parade this year.
- Relay 4 Life – Wanda Nichols
 - Mrs. Nichols stated she took over the Relay this year to hopefully get the Town excited about it again.
 - She stated she saw first-hand where the funds go when she was diagnosed with Leukemia and had to stay at the Hope House in Gainesville.
 - The Relay will be on April 6th & 7th this year at the Fairgrounds.
 - She asked the Council to consider having a team and sponsoring with a \$500 donation.
 - Mr. Bass stated it will be on the Agenda next meeting for consideration.
 - Mrs. Graham stated that Mrs. Nichols has done a great job and is really working hard.

VIII. Business

- CDBG Bids & Award of Contract
 - Mr. Tim Norman of Mittauer & Associates stated there was a Bid opening for on the 31st of January for the Construction Contract on the Waterlines.
 - He stated the Town received 10 Bids ranging from \$642,145.50 up to over 1 million.
 - He stated even the lowest Bid is still \$56,145.50 over Budget, and the Town would need to put that money up.
 - He recommended the Town Award the Bid to Worth Construction Company who has done good work for them in the past.
- Motion to Award the Contract to Worth Construction Company in the Amount of \$642,145.50, and for the Town to cover the \$56,145.50 Shortfall by Mr. Fontes and 2nd by Mr. Mellecker.

- Discussion:
 - Mr. Fontes – we really need to cover the shortfall, so we don't lose the whole Grant.
 - Mayor – I feel this really needs to be covered, so we can move forward on this.
- Motion Carried
- Clerk/Deputy Clerk
 - Mrs. Knagge presented salaries of like size Municipalities, and a list of Elected Clerks with and without Deputy Clerks.
 - Mr. Fontes stated maybe we could just look into cross training the Office staff more, and if the need arises to Train a new Clerk we can hire a seasoned Clerk to come handle the Training.
 - Mrs. Shaw asked how many hours do I think a Deputy Clerk would need to work, and how many hours does it take Mrs. Knagge to do what needs to be done. Mrs. Knagge stated it varies throughout the year according to what needs done according to the Laws.
 - The Mayor & Mrs. Knagge will work together to cross train the office staff, so they can help the Town to continue to move forward.

IX. Review & Approval of Town Expenditures

- General Fund **\$11,799.56**
 - Motion to Pay the General Fund by Mrs. Smith and 2nd by Mrs. Shaw.
 - Discussion
 - Mr. Williams stated the totals were inaccurate, and that \$23,200.00 should be transferred to the General Fund from Water & Sewer Fund.
 - Mrs. Smith & Mrs. Shaw resended their Motion's.
 - Motion to Pay the General Fund in the Amount of \$34,999.66 by Mrs. Smith and 2nd by Mrs. Shaw.
 - Motion Carried
- Water & Sewer Fund **\$23,501.03**
 - Motion to Pay Water & Sewer Fund by Mr. Fontes and 2nd by Mr. Mellecker.
 - Discussion: None
 - Motion Carried
- Water & Sewer Adjustments -- None
- Water & Sewer Disbursements – January
 - \$948.79 to Water & Sewer + \$295.76 to Active Customers = \$1,244.55 Disbursed
 - Motion to Disburse \$1,244.55 from the Water & Sewer Fund by Mr. Fontes and 2nd by Mrs. Smith.
 - Discussion: None
 - Motion Carried

X. Around the Council Table

➤ Mayor

- Met with the full Economic Development Board on Monday to make sure we are all on the same page and working towards the same goals. Mike & I discussed with them that we need a hotel and Medical facility to better service this side of the County.

➤ Mrs. Smith – Parks

- Mike has spoken with Pastor Hyatt and Ken Sandstrom and they are both on board to help with the Pavilions at the Park.

➤ Mr. Fontes – Water & Sewer

- Working on another Grant, and would like the Council to consider which direction to go next with the water lines.

➤ Mrs. Kirk – Treasurer – Nothing

➤ Mrs. Shaw – Streets -- Nothing

➤ Mr. Mellecker – Zoning – Nothing

➤ Mr. Branham – Attorney – Nothing

➤ Mrs. Knagge – Clerk

- Washington's Birthday the 19th of February, so meeting to the 20th.
- Ethics Training – February 26th 4:30-8:30

➤ Mr. Williams – Town Manager -- Nothing

➤ Mr. Bass – Council President & Fire

- Read the Buzz in the Nassau County Record and yet again someone was complaining about the Traffic and the Growth wondering what the Town of Callahan was doing about managing it.
 - We've got to look closer at Annexing and adding bypass roads. We need to stop talking about it and do something about it.

XI. Adjourn

- Motion to adjourn by Mr. Fontes and 2nd by Mr. Mellecker. Motion Carried.
- Time: **8:12 PM**


John Kenneth Bass, Council President


Stephanie Knagge, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.