

*"The Crossroads to the Future"*

## Town Council Meeting Minutes

August 5, 2019  
7:00 P.M.

**Present at Meeting:** Mayor Fontes, Mr. Bass, Mr. Mellecker, Mrs. Shaw, Mrs. Kirk, Mrs. Graham, Mrs. Smith, Mr. Branham, Mr. Williams, Mrs. Murdock, Mrs. King, twelve (12) members of the Community, and two (2) members of the Media.

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- I. **Call to Order** – Mr. Bass at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** -- None
- V. **Minutes**
  - Motion to Approve the Minutes by Mr. Mellecker and 2<sup>nd</sup> by Ms. Shaw
    - Discussion: None
    - Motion Carried
- VI. **Treasurer's Report**
  - Amended March Report
    - Motion to approve the Treasurer's Report by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Smith
    - Discussion: None
    - Motion Carried

## VII. Business

- Western Nassau Heritage Preservation Project -- Adriana Burke, Planning Director
  - Passed out Update to growth trends report
    - According to census we grew by 26 percent
    - Projected to be 9<sup>th</sup> fastest growing County in the state in the next 10 years
  - We've got to get prepared to handle the growth
  - The county would like to take a more proactive approach to make sure we are coordinating on how we are handling the growth
  - Planning & Zoning Board subcommittee for Western Nassau meets the 4<sup>th</sup> Tuesday of every month 6:00 PM at Boatright Building
  - So far it appears the Citizens biggest concerns are flooding, drainage, open spaces, drinking water, small down feel
  - Looking to craft the policy that will incorporate the citizens' concerns
  - Working on vision book with goals and objectives bring the start
    - Mrs. Graham – I feel you are not concerned as to what the 3 municipalities are going to do. The County is infringing on our side of the County that we are handling. I do not feel you all are really listening to what we want over here. For insistence, the Planning & Zoning Board not answering questions isn't okay. I don't like the fact that the County is planning to try to engulf us.
    - Ms. Burke --- we are not trying to infringe. We definitely want to hear this sides goals and we definitely want to work together not to infringe or what the 3 Municipalities are trying to do. The Towns have the ability to expand outward way more than the County coming inward.
- 1st Reading
  - Ordinance 2019-006 – Rezoning of Parcel #51-2N-25-0000-0062-0000
    - Mr. Branham read by Title
      - Introduction this ordinance goes with the planning commission, the Council, and the applicant to add 2 entry/exit ways, and all town building codes.
    - Motion to accept 1<sup>st</sup> Reading of Ordinance 2019-006 by Mr. Mellecker and 2nd by Ms. Smith
    - Discussion: None
    - Motion Carried
  - Ordinance 2019-007 – Solid Waste – Chapter 155
    - Read by title by Mr. Branham
      - Introduction – existing solid waste was too specific and the details are with the current company and will be with the next one as well
    - Motion to accept 1<sup>st</sup> Reading of Ordinance 2019-007 by Mrs. Shaw and 2nd by Mr. Mellecker

- Discussion: None
- Motion Carried

▪ Building Code Administrator

- Mayor – after having to let Mr. Larsen go, an advertisement was placed in the paper, and we received 2 great applicants. We ultimately went with Larry Hogan, because he is local and highly qualified with all the certifications he needs and more. He is filling in on an emergency basis at this time. Would like the Council to allow me to execute his contract after myself, Mr. Williams, and Mr. Branham finish the details of the Contract.
- Motion to authorize the Mayor to execute the building officials' contract by Mr. Mellecker and 2nd by Ms. Smith
- Discussion: None
- Motion Carried

▪ Office 365 for Government

- Mayor – Present email system isn't user friendly and we are behind in electronic paperwork. Going with this system will help in Making sure we are less likely to be pirated.
- Motion to accept office 365 for 20 accounts at \$2000 a month by Mrs. Graham and 2nd by Ms. Smith *if \$400.00 monthly @ 20.00 each*
- Discussion:
  - Mr. Branham – has used for at least 10 years and has saved him tremendously.
- Motion Carried

*Correction*

▪ Office Computers

- Mayor --- now is the time to update the office computers with the Office 365
- Motion to purchase new computers at the quote given by Mr. Clifton by Ms. Shaw and 2nd by Mr. Mellecker
- Discussion: None
- Motion Carried

▪ Surveyor

- Mayor – in conjunction with annexation Mike sent out 7 packets for surveyors and only received 2 back -- ECK \$24,000 and Drake \$6100
- Motion to approve Drake as Surveyors for Annexation by Mr. Mellecker and 2nd by Ms. Smith
- Discussion: None
- Motion Carried

▪ Meridian Contract

- Mayor – contract is just BID in contract form – Meridian needs to order cans and set up training for our customers, so we need to execute the Contract early. Asking for authorization to sign contract.

- Motion to authorize mayor to sign the contract with Meridian Waste by Ms. Shaw and 2nd by Ms. Smith
- Discussion: None
- Motion Carried with Mrs. Graham dissenting
- Department of Economic Opportunity Grant Update
  - Working on RFP for the design build to be advertised by August 28<sup>th</sup>
  - Will need Council approval in October 2020 completion of line project

### **Review & Approval of Town Expenditures**

- General Fund **\$4212.45**
  - Motion to Pay the General Fund by Ms. Smith and 2<sup>nd</sup> by Mr. Mellecker
    - Discussion: None
    - Motion Carried
- Water & Sewer Fund **\$25,763.90**
  - Motion to Pay Water & Sewer Fund by Ms. Shaw and 2<sup>nd</sup> by Mrs. Graham
    - Discussion: None
    - Motion Carried
- Water & Sewer Adjustments -- None
- Water & Sewer Disbursements
  - \$142.50 active customer + \$190.89 closed accounts = \$333.39 to be dispersed
  - Motion to disperse \$333.39 by Mrs. Graham and 2<sup>nd</sup> by Mrs. Smith
    - Discussion: None
    - Motion Carried


### **VIII. Around the Council Table**

- **Mayor**
  - Boom & Parade is already flowing – band doing parade and WN Warrior Nation doing the crafts. Parade theme is ‘The Music of Christmas’.
  - Roughed out the budget for the September 3<sup>rd</sup> meeting. Get with me on your department and your needs.
  - Advertised for paving contract for some much-needed road improvements
  - We have been awarded \$650,00 CDBG Grant for water lines and Depot Park
- **Mrs. Smith – Parks** – Nothing
- **Mrs. Graham – Water & Sewer** –
  - Have received calls about the gas pipeline and who gave permission for it. Mayor - DOT – we have no choice

- **Mrs. Kirk – Treasurer** – Nothing
- **Mrs. Shaw – Streets**
  - Was at Ewing Park and saw there are 3 apartment buildings. How many will there be? 5
- **Mr. Mellecker – Zoning** – Nothing
- **Mr. Branham – Attorney** – Nothing
- **Mrs. Knagge – Clerk**
  - September Meeting will be on the 3<sup>rd</sup> due to Labor Day on the 2<sup>nd</sup>
- **Mr. Williams – Town Manager** -- Nothing
- **Mr. Bass – Council President & Fire**
  - Fire Station Meeting Room looks great – *Volunteer Callie has painted it*
  - School signs have not been moved yet
  - Talked to Nassau County Chief and we need to look into a ladder truck for all the large structures coming up. He will be looking into it.

#### IX. **Adjourn**

- Motion to adjourn by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Graham
- Motion Carried
- Time: **8:00 PM**



**John Kenneth Bass, Council President**



**Stephanie Knagge, Town Clerk**

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

