

"The Crossroads to the Future"

Town Council Meeting Minutes

October 1, 2018

7:00 P.M.

Present at Meeting: Mayor Rau, Mr. Bass, Mrs. Smith, Mr. Mellecker, Mrs. Shaw, Mrs. Kirk, Mr. Fontes, Mr. Branham, Mrs. Knagge, Mr. Williams, five (5) members of the Community, and two (2) members of the Media.

- I. **Call to Order** – Mr. Bass at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit**
- V. **Minutes**
 - Motion to Approve the Minutes by Mr. Fontes and 2nd by Mrs. Smith.
 - Discussion: None
 - Motion Carried
- VI. **Business**
 - Nassau County Economic Development Board Update – Randy Knagge
 - Thanked the Council for allowing him to represent the Town as Treasurer this past year, and now as Vice-Chair.
 - The NCEDB's primary goal is Community First.
 - They are funded ½ by public & ½ government.

- Have renewed relationship with the BOCC, and hope to do the same with the Town.
 - Have been working with the School Board on workforce development.
 - One of many big wins for the Westside of the County was Eason's Feed which is now Callahan Feed. The NCEDB worked closely with the owners helping them to acquire loans and development plans from UNF.
 - Asked the Town to consider sponsoring the NCEDB.
 - Mr. Fontes thanked Mr. Knagge for serving the Town well these past several years, and making sure the voice of the Town of Callahan is present.
 - Mr. Bass stated it would be on the Agenda as a Resolution at the next meeting.
- Community Fireworks Event
 - Mr. Fontes stated that the Westside Leaders Breakfast showed a lot of enthusiasm, and they are doing great with donations.
 - Mr. Fontes stated that the Mayor's agreement he proposed last meeting had fireworks that aren't allowed in our area. Mayor Rau stated he would look into it.
 - Mr. Fontes stated that Santore, who did the Centennial Celebration, has given us a BID of \$10,000, which provides a lot of bang for the buck.
 - Mayor Rau stated he would still like to give other companies a chance to BID.
- Resolution 2018-R17 – FRDAP Grant – Depot Park , Phase 1
 - Read by Title by Mr. Branham.
 - Motion to Approve the Resolution 2018-R17 by Mrs. Smith and 2nd by Mrs. Shaw.
 - Discussion: None
 - Motion Carried
- Resolution 2018-R18 – FRDAP Grant – Depot Park , Phase 2
 - Read by Title by Mr. Branham.
 - Motion to Approve the Resolution 2018-R18 by Mr. Mellecker and 2nd by Mrs. Smith.
 - Discussion: None
 - Motion Carried
- Christmas Parade Sponsorship
 - Mrs. Knagge stated that she had received an email from the Chamber asking if we would consider being a Sponsor of the Parade.
 - Lengthy Discussion.
 - Mrs. Knagge to find out more information.
 - Tabled.
- Resolution 2018-R19 – Christmas Party
 - Mr. Branham stated that we don't have to do this, and he recommends we stop the practice.
- West Nassau Historical Society – Railroad Bed
 - Change the Welcome Reception date for the traveling event to November 2nd.
 - Would like the Council to consider doing an Agreement that allows them to use the Railroad bed for all of their events.

- Mr. Branham stated they would need a Facilities Use Agreement which he will work on.
- This event is approved.
- Contracts Up for Review
 - Butch Williams
 - Mr. Williams stated he isn't looking to increase his funds.
 - Motion to extend Mr. Williams Contract to Fiscal Year 2021 by Mr. Fontes and 2nd by Mrs. Shaw.
 - No Discussion.
 - Motion Carried
 - Cleaning – Shelly Mellecker
 - Mrs. Shaw asked that cleaning baseboards, wiping down walls, and deep clean everywhere be added.
 - Ms. Mellecker stated that is a lot of extra work.
 - Mrs. Smith stated that in the current contract it is \$35 for an extra cleaning. What if we add that to each check? Ms. Mellecker agreed.
 - Mrs. Knagge brought up issues seen like Fire Station bathrooms, moping, and cleaning in corners, offices, etc.
 - Mrs. Mellecker stated she does clean the Fire Station, but doesn't have a key to the supplies over there or a church key to open their TP & Paper Towel holders. Mrs. Knagge will get those items for Ms. Mellecker.
 - From here on out Mrs. Knagge will be the point of contact for Ms. Mellecker and the Town if any issues arise.
 - Motion to extend Mrs. Melleckers contract for 1 year and raise the monthly amount to \$360 by Mrs. Shaw and 2nd by Mrs. Smith.
 - No Discussion.
 - Motion Carried
 - CPA's
 - Mayor Rau stated there have been many issues with the Current CPA's and while it will cost more to go elsewhere he & Mr. Williams feel it is time.
 - Council Consensus that Mayor, Mr. Williams, and Mrs. Knagge will advertise and bring back recommendations.

Review & Approval of Town Expenditures

- General Fund \$12,772.50
 - Motion to Pay the General Fund by Mr. Fontes and 2nd by Mrs. Shaw.
 - Discussion: None
 - Motion Carried

- Water & Sewer Fund \$16,056.27
 - Motion to Pay Water & Sewer Fund by Mrs. Smith and 2nd by Mr. Mellecker.
 - Discussion: None
 - Motion Carried
- Water & Sewer Adjustments - None
- Water & Sewer Disbursements
 - Water & Sewer \$491.06 + Customers \$164.85 = Total Disbursements \$655.91
 - Motion to Disburse \$655.91 by Mr. Fontes and 2nd by Mrs. Smith.
 - Discussion: None
 - Motion Carried

VII. **Around the Council Table**

- **Mayor**
 - Lighthouse Prayer Center sent a card of encouragement.
- **Mrs. Smith – Parks** – Nothing
- **Mr. Fontes – Water & Sewer**
 - Westside Heritage Committee is very scary.
 - Developers coming after laws, and we need to be aware.
- **Mrs. Kirk – Treasurer** – Nothing
- **Mrs. Shaw – Streets**
 - Christmas Lights – Have received 2 BIDS -- \$9,118.12 LED Lights and \$7,177.92 Standard Lights. Annual Budget is \$9500 and with the lights & Flags it will be \$10,383.
 - Mr. Branham stated we would need 3 BIDS.
 - Mrs. Shaw will call a Special Meeting when she receives the 3 BIDS.
 - Motion to go ahead and purchase the Flags by Mr. Fontes and 2nd by Mrs. Shaw.
 - No Discussion
 - Motion Carried
- **Mr. Mellecker – Zoning** – Nothing
- **Mr. Branham – Attorney** – Nothing
- **Mrs. Knagge – Clerk** -- Nothing
- **Mr. Williams – Town Manager** -- Nothing
- **Mr. Bass – Council President & Fire**
 - Resignation from Mr. Horne
 - Had traffic meeting with Principal and next is the School Board about the back up on Mickler, and hopefully we can get a light at 301 & Mickler.

➤ **Floor**

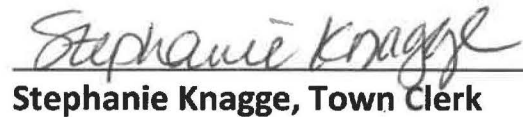
- Mrs. Graham – Chamber is trying a new concept with the Parade and the Sponsorships. Florida Highway Patrol concerned about Yield sign at Lem Turner & US1. Mrs. Smith stated it should be about 2 more weeks for the FDOT Study to be done.

VIII. Adjourn

- Motion to adjourn by Mr. Fontes and 2nd by Mr. Mellecker. Motion Carried.
- Time: 8:41 PM



John Kenneth Bass, Council President



Stephanie Knagge, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.